

This email is being sent on behalf of Dr. Rex C. Peebles, Assistant Commissioner; Workforce, Academic Affairs and Research Division; Texas Higher Education Coordinating Board

MEMORANDUM

TO: Presidents and Chief Instructional Officers of Community and Technical Colleges;
Presidents and Chief Academic Officers of Public Universities and Health-Related
Institutions

FROM: Rex C. Peebles, Assistant Commissioner

DATE: April 14, 2014

RE: Nominations for Advisory Committees

For many years the Coordinating Board has recognized the benefits of asking members of the Texas higher education community to share their knowledge, perspective, and experience concerning diverse issues of policy and procedure. Once again, I am seeking nominations from your institution of individuals to serve on advisory committees. If you would like to nominate a faculty member or administrator to serve on one of the advisory committees listed below, please use the enclosed form to provide information about the nominee and attach a short vita or résumé that shows the reasons the nominee is particularly well-suited for service on the committee.

Attached is a nomination form, which must be emailed no later than **April 25, 2014** to WAAR@theccb.state.tx.us. Coordinating Board staff will review all the nominees and consider diversity of representation in institutional type, region of the state, gender, and ethnicity. Board staff will notify each person selected to serve on an advisory committee by email and provide them with information about their committee and their term of service. *Please do not nominate a person for more than one committee.*

The following is a brief summary for each committee.

ApplyTexas Advisory Committee

*Nominations open to all institutions. (Vita not required.)
Meets 4 times per year. Vacancies: 12*

The ApplyTexas Advisory Committee consists of two-year, four-year, and private institutions. The Committee meets at the Coordinating Board approximately four times a year between September and May. The committee discusses and votes on changes that may be needed to the application for the upcoming academic year.

The committee also focuses on additional initiatives to strengthen student participation and access into higher education. *Preferably, the nominee should be in the Division of Enrollment Management or equivalent office.*

For more information, go to www.theccb.state.tx.us/ApplyTexas

Graduate Education Advisory Committee (GEAC)

*Nominations open to Public Universities, Health-Related Institutions, and Independent Colleges and Universities.
Meets 2 times per year. Vacancies: 7*

The GEAC's purview includes a regular review of current issues relating to graduate education at public and health-related institutions in the state, and it makes policy recommendations for staff and the Board. GEAC created the template for the *18 Characteristics of Doctoral Education*, a set of key statistics for each doctoral program that is now required for all public institutions to post on their websites. GEAC also recently completed a *Strategic Plan for Doctoral Education*, outlining long-term goals for graduate education in Texas.

For more information, go to www.theccb.state.tx.us/GEAC

Learning Technology Advisory Committee (LTAC)

Nominations open to all institutions.

Meets 4-6 times per year. Vacancies: 8

The LTAC, formerly the Distance Education Advisory Committee, engages in substantive policy research and discussion dealing with the increasingly important role that learning technology plays in Texas higher education. The Texas Higher Education Coordinating Board recognizes the important role that distance education and computer assisted instruction, including e-learning tools such as electronic textbooks and open course materials, play in helping the state reach the goals of *Closing the Gaps by 2015*.

For more information, go to www.theccb.state.tx.us/LTAC

Lower-Division Academic Course Guide Manual (ACGM) Advisory Committee

Nominations open to Community, Technical, and State Colleges and Universities.

Meets 2-3 times per year. Vacancies: 6

The ACGM Advisory Committee originally functioned as an ad hoc committee, meeting periodically during the 1980s and early 1990s to update the manual as needed. In 1996, it was re-formed as a standing committee with the charge of making recommendations for additions, deletions, and modifications to the *Academic Course Guide Manual*. The Committee now meets at least twice annually, and is formed of eight community college and eight university representatives, along with ex-officio members representing the Texas Common Course Numbering System.

For more information, go to www.theccb.state.tx.us/ACGM-AC

Undergraduate Education Advisory Committee (UEAC)

Nominations open to all institutions.

Meets a minimum of twice a year. Vacancies: 10

The UEAC serves as a forum for problem solving and the generation of good ideas to improve undergraduate education that reflect the goals of Texas' higher education plan, *Closing the Gaps by 2015*. The Undergraduate Education Advisory Committee provides recommendations to the Board regarding directions the Board and institutions should take to enhance undergraduate education in Texas.

For more information, go to www.theccb.state.tx.us/UEAC

We look forward to receiving your nominations and proceeding with this important work.

C: CTC Liaison Members