DISTANCE EDUCATION, OFF-CAMPUS, SELF-SUPPORTING COURSES
FOR INSTITUTIONS WITH APPROVED INSTITUTIONAL REPORTS AND CERTIFYING COMPLIANCE
WITH SUBCHAPTERS P AND Q AND *THE PRINCIPLES OF GOOD PRACTICE*

Course Level	Off-Campus (face-to-face) in Texas and On-Campus Self-Supporting		Electronic to Groups (2-way video, etc.)		Electronic to Individuals***
	In Texas*	Outside Texas to students not enrolled on-campus**	In Texas*	Outside Texas to students not enrolled on-campus**	
Community Colleges out of service area: Lower-division, formula-funded, credit and non-credit courses including for-credit self-supporting courses and clinicals	Regional Council(s) approval required. Appeals to Commissioner, then Board. Exceptions: No approval required for courses in programs approved for delivery to specific locations (e.g., a MITC or university center).	Requires governing board approval	Regional Council(s) approval required. Appeals to Commissioner, then Board. Exceptions: No approval required for courses in programs approved for delivery to specific locations (e.g., such as a MITC or university center).	Requires governing board approval	No prior CB notification or approval required.
Universities, and health-related institutions: Lower-division, credit courses, including for-credit self-supporting courses and clinicals	Regional Council(s) approval required. If protested, appeal to Commissioner, then Board. Exceptions: No approval required for courses in programs approved for delivery to specific locations (e.g., a MITC or university center).	Requires governing board approval	Regional Council(s) approval required. Appeals to Commissioner, then Board. Exceptions: No approval required for courses in programs approved for delivery to specific locations (e.g., such as a MITC or university center).	Requires governing board approval	No prior CB notification or approval required.

Course Level	Off-Campus (face-to-face) in Texas and On-Campus Self-Supporting		Electronic to Groups (2-way video, etc.)		Electronic to Individuals***
	In Texas*	Outside Texas to students not enrolled on-campus**	In Texas*	Outside Texas to students not enrolled on-campus**	
TSTCs and Lamar two-year institutions: Lower-division, credit and non-credit courses, including for-credit self-supporting courses and clinicals	Regional Council(s) approval required. If protested, appeal to Commissioner, then Board. Exceptions: No approval required for courses in programs approved for delivery to specific locations (e.g., a MITC or university center.)	Require governing board approval and CB notification Approval automatic unless CB objection	Regional Council(s) approval required. If protested, appeal to Commissioner, then Board. Exceptions: No approval required for courses in programs approved for delivery to specific locations (e.g., a MITC or university center.)	Require governing board approval and CB notification Approval automatic unless CB objection	No prior CB notification or approval required.
Dual Credit Courses: Dual credit courses offered by community colleges outside of service area	A public community college may offer a dual credit course outside of its service area if the local school district and/or high school has invited the institution in to offer the course. No Regional Council approval required but notification is required.	Requires governing board approval	A public community college may offer a dual credit course outside of its service area if the local school district/high school has invited the institution in to offer the course. No Regional Council approval required but notification is required.	Requires governing board approval	No prior CB notification or approval required.
Dual Credit Courses: Dual credit courses offered by universities, TSTCs, and Lamar two-year institutions	These institutions may offer a dual credit course with a school district and/or high school that makes such a request. No Regional Council approval required but notification is required.	Requires governing board approval	These institutions may offer a dual credit course with a school district and/or high school that makes such a request. No Regional Council approval required but notification is required.	Requires governing board approval	No prior CB notification or approval required.

Course Level	Off-Campus (face-to-face) in Texas and On-Campus Self-Supporting		Electronic to Groups (2-way video, etc.)		Electronic to Individuals***
	In Texas*	Outside Texas to students not enrolled on-campus**	In Texas*	Outside Texas to students not enrolled on-campus**	
Lower-Division Clinical Courses: Clinical courses offered by a community college outside of service area	A public community college may offer a clinical course outside of its service area if the following conditions are met: 1) the student(s) enrolled in the clinical course is already employed by the clinical facility where the course is being taken, 2) the clinical facility provides the institution of higher education offering the course with written verification that there will be no reduction in the number of clinical opportunities available for use by area institutions, 3) the institution of higher education offering the course shall notify the appropriate Regional Council(s) and provide the Regional Council(s) with the written verification from the clinical facility. No Regional Council approval required if the above conditions are met.	Requires governing board approval	A public community college may offer a clinical course outside of its service area if the following conditions are met: 1) the student(s) enrolled in the clinical course is already employed by the clinical facility where the course is being taken, 2) the clinical facility provides the institution of higher education offering the course with written verification that there will be no reduction in the number of clinical opportunities available for use by area institutions, 3) the institution of higher education offering the course shall notify the appropriate Regional Council(s) and provide the Regional Council(s) with the written verification from the clinical facility. No Regional Council approval required if the above conditions are met.	Requires governing board approval	No prior CB notification or approval required.

Course Level	Off-Campus (face-to-face) in Texas and On-Campus Self-Supporting		Electronic to Groups (2-way video, etc.)		Electronic to Individuals***
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Lower-Division Clinical Courses: Clinical courses offered by a community college outside of service area	A public community college may offer a clinical course outside of its service area if the following conditions are met: 1) the student(s) enrolled in the clinical course is already employed by the clinical facility where the course is being taken, 2) the clinical facility provides the institution of higher education offering the course with written verification that there will be no reduction in the number of clinical opportunities available for use by area institutions, 3) the institution of higher education offering the course shall notify the appropriate Regional Council(s) and provide the Regional Council(s) with the written verification from the clinical facility. No Regional Council approval required if the above conditions are met.	Requires governing board approval	A public community college may offer a clinical course outside of its service area if the following conditions are met: 1) the student(s) enrolled in the clinical course is already employed by the clinical facility where the course is being taken, 2) the clinical facility provides the institution of higher education offering the course with written verification that there will be no reduction in the number of clinical opportunities available for use by area institutions, 3) the institution of higher education offering the course shall notify the appropriate Regional Council(s) and provide the Regional Council(s) with the written verification from the clinical facility. No Regional Council approval required if the above conditions are met.	Requires governing board approval	No prior CB notification or approval required.
Universities, and health-related institutions: Upper-division and master's courses	Off-campus courses require notification by email to area institutions 60 days prior to the course being offered. A copy of the email should be sent to the Coordinating Board at: Van.Davis@thecb.state.tx.us and andrew.lofters@thecb.state.tx.us. Approval automatic unless objections are filed. Appeal to Commissioner, then Board. Exceptions: No approval required for courses in programs approved for delivery to specific locations (e.g., a MITC or university center).	Requires governing board approval	Electronic-to-group courses require notification by email to area institutions 60 days prior to the course being offered. A copy of the email should be sent to the Coordinating Board at: Van.Davis@thecb.state.tx.us and andrew.lofters@thecb.state.tx.us Approval automatic unless objections are filed. Appeal to Commissioner, then Board. Exceptions: No approval required for courses in programs approved for delivery to specific locations (e.g., a MITC or university center).	Requires governing board approval	No prior CB notification or approval required.

Course Level	Off-Campus (face-to-face) in Texas and On-Campus Self-Supporting		Electronic to Groups (2-way video, etc.)		Electronic to Individuals***
	In Texas*	Outside Texas to students not enrolled on-campus**	In Texas*	Outside Texas to students not enrolled on-campus**	
	Institutions should provide the Coordinating Board notification of off-campus self-supporting courses by email to Van.Davis@thecb.state.tx.us and andrew.lofters@thecb.state.tx.us.		Institutions should provide the Coordinating Board notification of off-campus self-supporting courses by email to Van.Davis@thecb.state.tx.us and andrew.lofters@thecb.state.tx.us		
Doctoral and Special Professional Courses	A limited number of doctoral and special professional courses may be delivered without distance doctoral program approval. Off-campus courses require area notification. Institutions need to provide information to the CB to offer more than four courses in a single degree program.				

* These procedures apply to formula funded and non-formula funded courses delivered for academic credit and workforce education Continuing Education Units (CEU) delivered by community colleges.
**These are called out-of-state or out-of-country courses. They may not be submitted for formula-funding. This column does not refer to Study-Abroad or Study-in-America courses.
***Delivered through Internet, broadcast, CD-ROM, etc.