

TEXAS HIGHER EDUCATION COORDINATING BOARD

**Lower-Division Academic Course Guide Manual Advisory Committee
THECB Building, 1200 E. Anderson Lane
Board Room
Austin, Texas**

**November 17, 2016
Minutes**

There were 14 member present. Members attending were:

Genevieve DeCesaro	Gary Don Harkey	Deborah Vess
Ricky Dobbs	Catherine Howard	Clay White
Janice Epstein	John Jackson	Celia Williamson
Susan Gann	Amber Kelly	Tammy Wyatt
Juan Garcia	Norma Perez	

Members absent were Nancy Cure, Walle Engedayehu, William Fleming, and Daniel Wright.

John Spencer attended as ex officio member representing the Texas Common Course Numbering System (TCCNS).

THECB Staff attending were Rebecca Leslie, James Goeman, Mindy Nobles, Reinold Cornelius, and Rex Peebles.

The meeting was called to order at 10:02am. Co-chair Janice Epstein made general announcements for the meeting. Dr. Epstein directed the committee to Agenda Item Two, Consideration of Minutes from the May 3, 2016 meeting. She called for a motion to accept the minutes. A motion was made and seconded to accept the minute as amended. The minutes were approved.

Dr. Epstein called for nominations for the new co-chair representing two-year institutions. Rebecca mentioned that Gary Don Harkey was the member of the committee with the most experience/seniority with the committee and knows the committee's process. Gary Don Harkey was nominated as co-chair. A motion was made and seconded that Gary Don Harkey be elected as co-chair of the committee. The motion passed.

Dr. Epstein then introduced Agenda Item Four - a request for modifications of existing courses, CHEM 1411, 1412, 1111, and 1112. Dr. Epstein called for a motion to change the number of contact hours from 96 to 112. A motion was made and seconded. The item was then discussed. Cameron Neal from Collin College spoke in favor of the change. Deborah Vess questioned the impact this change would have on an eight week format. James Goeman explained the change was to raise the ceiling of contact hours to 112 and would not change how institutions were currently teaching the courses. After a call for the motion, the committee voted to approve the change in maximum contact hours for the four semester credit hour courses to 112 and the lab courses to a maximum of 64 contact hours.

Dr. Epstein the introduced Agenda Item Five for discussion and consideration of course revision recommendations made from the faculty workgroups of the Learning Outcomes Project for Music, Dance, and Developmental Mathematics. A motion was made and seconded for adopting the recommended revisions for Music. After discussion, the committee was asked to accept the Learning Outcomes Project faculty workgroup for music recommendations. The motion passed.

Next up for discussion were the recommended revisions for Dance. An explanation of the revisions was given by committee member Genevieve DeCesaro, who also served with the Dance faculty workgroup. Dr. Epstein called for the motion. A motion was made and seconded for adopting the recommended revisions from the Learning Outcome Project faculty workgroup for dance. The motion passed.

Dr. Epstein recognized Suzanne Morales-Vales, Director, Developmental and Adult Education, for an explanation of revisions to Developmental Mathematics. A motion was made and seconded to adopt the recommended revisions and addition of learning outcomes for Development Mathematics. The motion passed.

Agenda Item Six was the discussion and consideration of recommendations from the faculty workgroups for deletion of Music and Dance courses. Committee members were directed to the information in their meeting packet. A motion was made and seconded for accepting the recommended Music courses for deletion. The item was then up for discussion. Rebecca Leslie provided information about the Music courses recommended for deletion in regard to transfer patterns and frequency of institutional offerings of the courses. Two sequences of music theory and sight singing are used at Texas public institutions. The recommended deletions will facilitate horizontal and vertical alignment by adopting the sequence offered most frequently. In the case of Music Literature, the field of study has had only one course and the anticipated revisions to the field of study is expected to provide for only three semester credit hours. With no further discussion, the committee was asked to vote on the item. The motion passed for the following courses as to be scheduled for deletion:

MUSI 1301 Fundamentals of Music I
MUSI 1304 Foundations of Music
MUSI 1308 Music Literature I
MUSI 1309 Music Literature II
MUSI 1211 Music Theory I (2 SCH version)
MUSI 1212 Music Theory II (2 SCH version)
MUSI 2211 Music Theory III (2 SCH version)
MUSI 2212 Music Theory IV (2 SCH version)
MUSI 1114 Piano Class for Music Majors I
MUSI 1115 Piano Class for Music Majors II
MUSI 1216 Sight Singing & Ear Training I (2 SCH version)
MUSI 1217 Sight Singing & Ear Training II (2 SCH version)
MUSI 2216 Sight Singing & Ear Training III (2 SCH version)
MUSI 2216 Sight Singing & Ear Training III (2 SCH version)
MUSI 2217 Sight Singing & Ear Training IV (2 SCH version)

Dr. Epstein asked for a motion and second on the recommended course deletions in Dance. There was a motion and a second. Rebecca Leslie explained that for the courses that are recommended for deletion, there is a two-year teach-out period in which the institutions can submit comments. Genevieve DeCesaro commented on the list of courses in the agenda item. Ms. DeCesaro said that many of the courses in the list unfortunately do not transfer into dance curriculum at universities. Rebecca Leslie indicated that the courses on the agenda list previously recommended for deletion but part the moratorium could be scheduled for deletion in one year instead of the usual two years. Genevieve DeCesaro recommended a two year teach-out to allow time for acclimation to the curriculum changes. Rebecca noted that some courses scheduled for deletion have been pulled from deletion lists and revised with learning outcomes. James asked for clarification about the deletion date. Rebecca indicated that the courses on the list would be funded until August 31, 2019. Dr. Epstein asked the committee to vote on the item, adding that the recommended courses be deleted would have a two-year teach-out period. The motion passed for the following courses to be scheduled for deletion:

DANC 1141 Ballet I
 DANC 1341 Ballet I
 DANC 1142 Ballet II
 DANC 1342 Ballet II
 DANC 2342 Ballet IV

DANC 1147 Jazz Dance I
 DANC 1148 Jazz Dance II
 DANC 1145 Modern Dance I
 DANC 1345 Modern Dance I
 DANC 1146 Modern Dance II
 DANC 1346 Modern Dance II

Included with the above dance courses were the courses which were previously scheduled for deletion (Spring 2016) but for which a moratorium was placed pending recommended changes from the faculty group. The courses included in the moratorium were:

DANC 1102 Dance Composition II
 DANC 1103 Dance Composition III
 DANC 1122 Folk I
 DANC 1123 Folk II
 DANC 1134 Country & Western II
 DANC 1149 Ballet Folklorico I
 DANC 1150 Ballet Folklorico II
 DANC 1153 Spanish Ballet I
 DANC 1154 Spanish Ballet II
 DANC 1211 Tap II
 DANC 1212 Dance Practicum I
 DANC 1213 Dance Practicum II
 DANC 1228 Ballroom I
 DANC 1233 Country & Western I
 DANC 1234 Country & Western II
 DANC 1246 Modern Dance II
 DANC 1249 Ballet Folklorico I
 DANC 1250 Ballet Folklorico II
 DANC 1251 Dance Performance I
 DANC 1252 Dance Performance II
 DANC 1253 Spanish Ballet I
 DANC 1254 Spanish Ballet II

DANC 1349 Ballet Folklorico I
 DANC 1350 Ballet Folklorico II
 DANC 1353 Spanish Ballet I
 DANC 1354 Spanish Ballet II
 DANC 2110 Tap III
 DANC 2111 Tap IV
 DANC 2122 Folk III
 DANC 2123 Folk IV
 DANC 2141 Ballet III
 DANC 2142 Ballet IV
 DANC 2147 Jazz Dance III
 DANC 2148 Jazz Dance IV
 DANC 2149 Ballet Folklorico III
 DANC 2150 Ballet Folklorico IV
 DANC 2153 Spanish Ballet III
 DANC 2154 Spanish Ballet IV
 DANC 2208 Tap III
 DANC 2209 Tap IV
 DANC 2210 Dance Repertory I
 DANC 2211 Dance Repertory II
 DANC 2212 Dance Practicum III
 DANC 2213 Dance Practicum IV

DANC 2222 Folk III
DANC 2223 Folk IV
DANC 2242 Ballet IV
DANC 2246 Modern Dance IV
DANC 2248 Jazz Dance IV
DANC 2249 Ballet Folklorico III
DANC 2250 Ballet Folklorico IV
DANC 2251 Dance Performance III
DANC 2252 Dance Performance IV

DANC 2253 Spanish Ballet III
DANC 2254 Spanish Ballet IV
DANC 2301 Problems in Dance
DANC 2349 Ballet Folklorico III
DANC 2350 Ballet Folklorico IV
DANC 2353 Spanish Ballet III
DANC 2354 Spanish Ballet IV

The committee decided to continue with agenda item 8 before taking lunch because it was still early. Agenda Item 8 was introduced. A motion was made and seconded for changing the maximum semester credit hours and contact hours allowable for recreational dance courses taught under the PHED and KINE rubrics. Rebecca Leslie commented that this item is basically a correction to the ACGM. Recreational Dance is taught under PHED's and KINE's rubric. The Texas common numbering system only allows for a range of numbers that are one semester credit hour. This change would bring us into consistency. There being no more questions or comments, Dr. Epstein called for a vote on the motion. The motion passed.

After a short break, the committee reconvened. Discussion on Agenda Item 9 Update on Coordinating Board activities began with Mindy Nobles providing updates on Fields of Study.

Dr. Epstein recognized John Spencer with the Texas Common Course Numbering System provided information about the current issues with the system. The TCCNS website has been improved and effort continue to make it more user friendly. A business contact will be added for each institution. Rebecca Leslie asked if there was a schedule for institutions to update their information on the website. John Spencer replied that the Matrix was updated end of March after the final ACGM and that institutions should be updated by August.

James Goeman provide an update for those that use various Coordinating Board applications which require password. The agency is moving to a new verification system, CB Pass. Access problems may be attributable to this change and advised individual to contact someone at the agency. The Board is planning on doing more Learning Outcomes and that courses picked, are largely picked based upon usage, or they work with, or in cooperation with, a field of study committee. He also pointed out that the Legislative Session would begin in the spring and the Coordinating Board's response time will then become longer. Rebecca called the attention of the committee back to the Learning Outcomes Project stating that many of the courses left without outcomes are non-major courses and/or courses without strong enrollments.

Several speakers were scheduled as part of Agenda Item 9 after lunch and were not available earlier. Reinold Cornelius was to speak about Core Curriculum. Rebecca noted that all voting items on the agenda were addressed at this point in the meeting, should some committee members need to leave early. James noted some individuals of the public have requested to speak.

Dr. Epstein recognized Jennifer Rose for public comment to address the committee. The chair indicated that since the information is not an agenda item there cannot be a vote and there was a three minute limit for addressing the committee. Ms. Rose spoke about concerns of

transferability for Art courses and curriculum alignment at institutions. She requested a twelve month moratorium on the deletion of art courses. At the end of the allotted time Dr. Epstein reminded Ms. Rose that a vote could not be made that day because the item was not on the agenda. Ms. Rose was advised to continue to work through the procedures of the Coordinating Board and that the next ACGM committee meeting will be in May.

Dr. Epstein adjourned to the committee for a lunch break.

Upon reconvening, Reinold Cornelius was recognized to address the committee regarding the Texas Core Curriculum, its alignment with the ACGM, and transferability. Reinold listened to comments and answered questions. Celia Williamson made comment about foreign language as a skills course. Reinold made response that the foundation component area (FCA) definitions influence the appropriateness of a particular course. Assistant Commissioner, Rex Peebles, joined the discussion regarding foreign language, the core curriculum and the role of general education. Rebecca spoke about the learning outcomes and description in the ACGM and the flexibility allowed institutions to add some additional items. However, the additions should not change the nature and purpose of the courses to maintain the integrity of the ACGM.

Dr. Epstein introduced Agenda Item 10.

Public testimony was given by Mark Greenwald. Mr. Greenwald was given three minutes to address the committee. Mr. Greenwald requested the advisory board consider an upcoming art proposal from institutions incorporating a hands on lab component to art appreciation content, similar to the manipulation skills required in science courses where appreciation content must outweigh skills development. At the conclusion of the time allotted Dr. Epstein thanked Mark and admonished him to work through the processes of the Coordinating Board for submission of a proposal.

Dr. Epstein advised the committee that the next scheduled Committee meeting would be the upcoming May 3rd. The main purpose of the meeting will be the yearly review of courses with enrollments. Celia Williamson suggested, that although beyond the charge of the committee, there may be an appropriate faculty group to engage a conversation between ACGM and WECM. The purpose would be to build a bridge for appropriate technical courses to be honored within the context of academic programs. The Assistant Commissioner commented that the WECM Committee is currently undergoing changes and that restructuring will not be completed for a couple of years. A joint meeting between ACGM and WECM may be facilitated in the future but would require additional staff as well. Dr. Epstein asked if there were any other comments or questions. There being none, Dr. Epstein asked for a motion for adjournment. The motion was seconded. The meeting concluded.