



**TEXAS HIGHER EDUCATION
COORDINATING BOARD**
Agency Operations and Communications
P.O. Box 12788 Austin, Texas 78711

LINDA BATTLES, M.P.AFF.
*Deputy Commissioner
Agency Operations and
Communications/Chief Operating
Officer*
512-427-6205
Fax 512-427-6127

KEN MARTIN
*Assistant Commissioner for
Financial Services/Chief Financial
Officer*
512-427-6173
Fax 512-427-6169

CHARLES W. PULS, Ed.D
*Deputy Assistant Commissioner
for Student Financial Aid Programs*
512-427-6365
Fax 512-427-6423

ZHEN ZHEN SUN
*Interim Assistant Commissioner for
Information Solutions & Services*
512-427-6259
Fax 512-427-6447

TONIA SCAPERLANDA
*Director
Human Resources*
512-427-6193
Fax 512-427-6510

JOHN WYATT
*Director
External Relations*
512-427-6586
Fax 512-427-6127

TO: Directors of Financial Aid
Public and Private/Independent Institutions of Higher Education

FROM: DeChà Reid
Director, Financial Aid Services

DATE: February 8, 2017

RE: Texas College Work-Study (TCWS) - Hiring Freeze

On January 31, 2017, Governor Greg Abbott directed all state agencies, including institutions of higher education in Texas, to impose an immediate hiring freeze through the end of August 2017. Institutions are advised to hold off on hiring any additional students through the Texas College Work-Study (TCWS) program, including the Work-Study Mentorship Program, until further notice. The Texas Higher Education Coordinating Board is in the process of submitting a formal waiver through the Governor's office to request an exemption from the hiring freeze for TCWS programs across all affected institutions. Updates will be provided once additional information is available.

If you have any questions, please contact Financial Aid Services at (844) 792-2640 or Grantinfo@thehb.state.tx.us.

cc: Ken Martin, Assistant Commissioner
Charles W. Puls, Deputy Assistant Commissioner