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TO: Directors of Financial Aid
Texas Public Institutions of Higher Education

FROM: DeCha Reid
Director, Financial Aid Services

DATE: July 8, 2016

RE: FY 2016 and FY 2017 Bilingual Scholarship Program Request Form

The FY 2016 and FY 2017 Bilingual Scholarship program request form is now available. The purpose of the Bilingual Scholarship program is to encourage students to enroll in an educator preparation program at a university to become certified to teach in school districts with high critical needs. These teacher certification areas include bilingual education, English as a Second Language (ESL), or Spanish.

A one-time appropriation of excess funds for costs associated with bilingual education programs will be distributed to eligible institutions which include the University of North Texas, University of North Texas at Dallas, Texas Woman's University, University of Texas at Dallas, University of Texas at Arlington, Texas A&M-Commerce and the Texas Tech University- TechTeach Program in the Dallas Fort Worth area.

Each eligible institution must submit to the Texas Higher Education Coordinating Board (THECB) a request for the amount of funds they are able to spend in FY 2016 and FY 2017, not to exceed \$150,000 per fiscal year. A request form must be completed and emailed by **August 1, 2016** to DeCha.Reid@theccb.state.tx.us.

The THECB will review excess funding from the Top Ten Percent Scholarship program by October 15, 2016 to determine total funding available to each eligible institution for the Bilingual Scholarship Program. An additional memo will be disseminated to announce the official program amounts for FY 2016 and FY 2017.

If you have questions regarding this memo or need further clarification concerning this process, please contact Financial Aid Services at 1-800-242-3062 or Grantinfo@theccb.state.tx.us.

Enclosed:
FY 2016 and FY 2017 Bilingual Scholarship Program Request Form

cc: Ken Martin, Assistant Commissioner
Charles W. Puls, Deputy Assistant Commissioner



Bilingual Education Scholarship Program

FY 2016 and FY 2017 Request Form

Eligible Institutions:

University of North Texas, University of North Texas at Dallas, Texas Woman's University, The University of Texas at Dallas, The University of Texas at Arlington, Texas A&M University-Commerce, and the Texas Tech University- TechTeach Program in the Dallas Fort Worth area.

Submitting a Request Form:

Each of the eligible institutions must submit a Request Form to the Texas Higher Education Coordinating Board (THECB) for the amount they are able to spend in FY 2016 and FY 2017, not to exceed \$150,000 per fiscal year.

Please submit your request form by August 1, 2016. Email your completed request form to: DeCha.Reid@THECB.state.tx.us. Please note that requested amounts are not guarantee.

The email subject line must be in the following format: **FICE_ Request Form_ Current Date**
Example: 001234_Request Form_ 08-01-2016

All fields on this request form must be completed in order for the request to be processed.

Institution:		FICE Code:	Date:
Title	Name	Email	Phone Number
Financial Aid Director			
Reporting Financial Aid Officer			
Business Office Contact			
Requested amount cannot exceed \$150,000 per fiscal year.			
FY 2016: \$	FY 2017: \$		

The THECB will review excess funding from the Top Ten Percent Scholarship program by October 15, 2016 to determine total funding available to each eligible institution for the Bilingual Scholarship Program.

If the total requested amounts from the eligible institutions do not exceed the total excess funding identified by the THECB, then each eligible institution will receive a distribution equal to the requested amount.

If the total requested amounts from the eligible institutions exceed the total excess funding identified by the THECB, then each eligible institution will receive a share of the total excess funding based on the percentage of the institution's requested amount.

If you have questions or concerns with this process, please contact Financial Aid Services at 1-800-242-3062 or Grantinfo@theccb.state.tx.us.