

TEXAS HIGHER EDUCATION COORDINATING BOARD
Inventory Disposition Request for the Carl D. Perkins Grant

For each item described below, please indicate Item ID as either EQ for Items of Equipment or SP for Unused Supplies.

EQ: Items of Equipment with a Current per Unit Fair Market Value in Excess of \$5,000

In the table below grantees must identify equipment, including technology hardware and software purchased with federal grant funds, that has a current fair market value in excess of \$5,000 per unit. Note: this includes equipment budgeted in both Supplies and Materials and Capital Outlay.

SP: Unused Supplies with a Total Aggregate Fair Market Value in Excess of \$5,000

In the table below grantees must identify unused supplies and materials purchased with grant funds that have an aggregate fair market value in excess of \$5,000.

Item ID	Item description	Serial number	Item location	% of grant funds used for purchase	Date of Purchase	Purchase Price	Current Fair Market Value	Condition: Good, Fair, or Poor	Disposition Request*

*Examples of Disposition Requests:

- * Transfer to another institution implementing the same federal program
- * Transfer to a similar federal program
- * Sale of unused federally funded item

Disposition Request Justification

In the box below, applicants should provide a brief justification for their disposition request for the equipment listed above. Note: responses are limited to the space provided.

Certification

Grantee verifies that the information provided is accurate.

 Authorized Signature, e.g. President/ CEO

 Date

 District/ Organization Name

 NOGA ID#

Please return completed forms in PDF form to:

Texas Higher Education Coordinating Board
Academic Quality and Workforce Division
perkins@theccb.state.tx.us