This email message is being sent on behalf of MacGregor M. Stephenson, Assistant Commissioner; Workforce, Academic Affairs and Research Division; Texas Higher Education Coordinating Board

TO: Presidents and Chief Instructional Officers of Community and Technical Colleges
Presidents and Chief Academic Officers of Universities and Health-Related Institutions

FROM: MacGregor M. Stephenson

DATE: July 19, 2012

The Learning Technology Advisory Committee (LTAC), formerly the Distance Education Advisory Committee (DEAC), currently has several vacancies. We now request nominations from those institutions that do not have a voting member on the LTAC. (A current membership list is attached.)

Texas institutions have made progress in increasing access to higher education via distance education to individuals across Texas and beyond. Since 1998, LTAC has engaged in substantive policy research and discussion dealing with the increasingly important role that learning technology plays in Texas higher education. The Texas Higher Education Coordinating Board recognizes the important role that distance education and computer assisted instruction, including e-learning tools such as electronic textbooks and open course materials, serve in helping the state reach the goals of *Closing the Gaps by 2015*. LTAC has also reviewed and made recommendations regarding all distance education doctoral proposals to ensure the development of high quality programs.

Over the last several years, LTAC has reviewed the Coordinating Board's rules and policies pertaining to distance education, revised the state's *Principles of Good Practice in Distance Education*, and researched critical issues in distance education. During the 2012-2013 academic year LTAC will continue to focus on producing a comprehensive analysis of distance education in Texas with recommendations for changes to Coordinating Board policy and state legislation.

The LTAC is comprised of up to 24 representatives from public Texas community and technical colleges, universities, and health-related institutions as well as one member from a Texas private university and one non-voting student representative. Institutional and regional balance is an important factor in the committee's make up. Members of the LTAC are appointed by the Assistant Commissioner of Workforce, Academic Affairs, and Research. **Each institution may nominate one faculty member or administrator to serve for a three-year term on the committee.** *We are especially interested in receiving nominations from regions of the state that are currently not represented.* The Coordinating Board does not have resources to fund travel or other expenses that might be incurred in connection with service on the Learning Technology Advisory Committee. However, we hope that the significance of the project and the opportunity to participate in designing statewide distance education and learning technology policy will prompt you to nominate the best-suited and talented people from your institution and provide for their expenses.

All institutions should include biographical information (or one to two page vitae) as well as the attached nomination form for each nominee. Nominee information should be emailed to Dr. Van L. Davis no later than August 17, 2012. You may email questions or nominations to Van.Davis@thecb.state.tx.us.

We look forward to receiving your nominations and proceeding with this important work.

Attachments:
List of LTAC members
LTAC Nomination Form

c: Rissa Potter
Rey Garcia
Carol McDonald

TEXAS HIGHER EDUCATION COORDINATING BOARD

Nomination Form for Appointment to a Learning Technology Advisory Committee 2012-2013

Institution Name: _____

Nominee Name: _____

Current Position/Title: _____

Nominee's experience in distance education/learning technologies: _____

_____

Nominee Mailing Address: _____

_____

Nominee: Phone:_____ Fax: _____

E-mail: _____

Please check attached: _____Biography _____Resume _____Short CV

Why are you recommending this person for LTAC?

_____

_____

_____

_____

In the event that this nominee is selected for the committee, my institution agrees to allow appropriate time and funds for travel and related duties. By signing, I agree to allow the nominee to attend committee meetings and related activities.

_____ _____

Signature of Institution CEO or Designee Date

Please submit nomination and supporting documentation to:

Dr. Van L. Davis, van.davis@thecb.state.tx.us

LEARNING TECHNOLOGY ADVISORY COMMITTEE 2011-2012

Texas Higher Education Coordinating Board

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