

Changes to Public University Reporting Manual (As of Summer 2011)

SUMMER 2011 (July 8, 2011)

CBM001 Student Report

- Item 5 Doctoral and Special-Professional classification levels were revised to read Doctor's Level-Research/Scholarship and Doctor's Level-Professional Practice, respectively, to conform to IPEDS definitions
- Item 32 Doctoral and Special-Professional restricted program admission codes were revised to read Doctor's Level-Research/Scholarship and Doctor's Level-Professional Practice, respectively, to conform to IPEDS definitions

CBM002 Texas Success Initiative (TSI) Report

The following items have been deleted:

- Item 10A Academic Semester Credit Hours Completed
- Item 10B Academic Grade Points Earned
- Item 11A Technical Semester Credit Hours Completed
- Item 11B Technical Grade Points Earned
- Item 31/51/71 Enrolled in First CB-approved College-level Math/Reading/Writing Course
- Item 32A/52A/72A Subject Prefix for Math/Reading/Writing Course as in ACGM
- Item 32B/52B/72B Math/Reading/Writing Course Number as in ACGM
- Item 33/53/73 CB-approved First College-level Math/Reading/Writing Course Grade
- Item 80A/81A/82A/83A Number of SCH in First/Second/Third/Fourth Math Developmental Education Course Taken This Semester
- Item 80B/81B/82B/83B Grade in First/Second/Third/Fourth Math Developmental Education Course Attempted
- Item 80C/81C/82C/83C Level of First/Second/Third/Fourth Math Developmental Education Course Attempted
- Item 84A/85A/86A/87A Number of SCH in First/Second/Third/Fourth Reading Developmental Education Course Taken This Semester
- Item 84B/85B/86B/87B Grade in First/Second/Third/Fourth Reading Developmental Education Course Attempted
- Item 84C/85C/86C/87C Level of First/Second/Third/Fourth Reading Developmental Education Course Attempted
- Item 88A/89A/90A/91A Number of SCH in First/Second/Third/Fourth Writing Developmental Education Course Taken This Semester
- Item 88B/89B/90B/91B Grade in First/Second/Third/Fourth Writing Developmental Education Course Attempted
- Item 88C/89C/90C/91C Level of First/Second/Third/Fourth Writing Developmental Education Course Attempted

Changes to Public University Reporting Manual

CBM003 Course Inventory

- Item 6 Doctoral and Special-professional course levels were revised to read Doctor's Level-Research/Scholarship and Doctor's Level-Professional Practice, respectively, to conform to IPEDS definitions
- Item 16 A new item was added for TCCNS Subject Prefix for Texas Common Course Numbering System equivalents
- Item 17 A new item was added for TCCNS Course Number for Texas Common Course Numbering System equivalents

CBM004 Class Report

- Item 5 The section number was increased to 7 positions to be consistent with the CBM00S
- Item 6 A new type of instruction code for Clinical (C) was added
- Item 8 A new location code for High School for Dual Credit (H) was added
- Item 13D Doctoral enrollment level was revised to read Doctor's Level-Research/Scholarship to conform to IPEDS definitions
- Item 13E Special-professional enrollment level was revised to read Doctor's Level-Professional Practice to conform to IPEDS definitions

CBM006 End-of-Semester Class Report (replaced by CBM00S in fall 2011)

- Item 6 A new type of instruction code for Clinical (C) was added
- Item 8 A new location code for High School for Dual Credit (H) was added
- Item 13D Doctoral enrollment level was revised to read Doctor's Level-Research/Scholarship to conform to IPEDS definitions
- Item 13E Special-professional enrollment level was revised to read Doctor's Level-Professional Practice to conform to IPEDS definitions

CBM008 Faculty Report (became an end-of-semester report)

The following items were added:

- Item 24 Subject Prefix
- Item 25 Course Number
- Item 26 Section Number
- Item 27 Teaching Load Credit
- Item 28 Composite Classes
- Item 29 Responsibility Factor (Percent)

CBM00S Student Schedule Report – A new report for reporting courses and grades by student as of the final day of the semester (replaces the CBM006 as of fall 2011)

CBM0E1 Student End of Semester Report – A new report for reporting students enrolled as of the final day of the semester

Changes to Public University Reporting Manual

FALL 2011 (September 1, 2011)

CBM005 Building and Room Report

- Item 5 The section number was increased to 7 positions to be consistent with the CBM005
- Item 15D Doctoral enrollment level was revised to read Doctor's Level-Research/Scholarship to conform to IPEDS definitions
- Item 15E Special-professional enrollment level was revised to read Doctor's Level-Professional Practice to conform to IPEDS definitions

CBM006 End-of-Semester Class Report – Discontinued

CBM009 Graduation Report

- Item 8 Doctoral and Special-Professional degree levels were revised to read Doctor's Degree-Research/Scholarship and Doctor's Degree-Professional Practice, respectively, to conform to IPEDS definitions

CBM00B Admissions Report

- Item 12 Doctorate application level was changed to Doctor's Degree-Research/Scholarship to conform to IPEDS definitions

CBM00X Students in Self-Supporting Courses and Programs

- Item 5 Doctorate classification level was revised to read Doctor's Degree-Research/Scholarship to conform to IPEDS definitions

SUMMER 2012 (April 4, 2012)

Reporting Periods (page 0.2) have been adjusted for the summer semester. The due date for the CBM00S and CBM0E1 has been changed to October 1.

CBM001 Student Report

- Item #5 Master's level definition in Classification has been modified to include students with a baccalaureate degree accepted to a doctoral program who do not have 30 semester credit hours towards a doctoral degree

CBM003 Course Inventory

The eighth bullet on page 3.3 under Some helpful hints for coding courses has been modified to read:

Use only the default formula funding code that is listed in the Texas CIP codes taxonomy for the particular CIP **code** you are using. Using a **code** other than the default will result in an error. Changes to the default **code** must be requested specifically from the Coordinating Board staff. ("rate" has been replaced with "code")

Changes to Public University Reporting Manual

CBM006 End of Semester Class Report has been removed from the manual

CBM008 Faculty Report

Page 8.15, under 'Mismatches,' the terms **course** and **courses** have been changed to **class** and **classes**

CBM00S Student Schedule Report

Item #21 Course Grade has been modified to include a note that defines code 9 (E for Effort or In Progress) as applicable to developmental education courses only

FALL 2012 (August 2012)

CBM001 Student Report

Reporting Non-semester-length Developmental Education Interventions

As semester credit hours must be reported in whole numbers on the CBM0E1, the following crosswalk is provided for reporting SCHs in non-semester length developmental education interventions. Institutions should add up all of a student's hours in approved developmental education interventions and then use the crosswalk. For example, although a student who participates in one eight-hour intervention in a semester would be reported with 0 SCH, a student who participates in two eight-hour interventions would be reported with 1 SCH.

Or

Use the crosswalk to determine the appropriate SCHs for the intervention and continue to use that number for all reporting and calculations on the CBM001, CBM004, and CBM0E1. For example, a student who participates in one 8 contact hour intervention in a semester would be reported with 0 SCH; a student who participates in two 8 contact hour interventions would be reported with 0 + 0 or 0 SCH. A student who participates in two 10 hour interventions will be reported with 1 + 1 or 2 SCH (even though the 20 contact hour total = 1 SCH on the crosswalk). In other words, the SCH value of the intervention reported will not change, even if additional interventions occurred in the semester.

4 - 8 contact hours = 0 SCH

9 - 24 contact hours = 1 SCH

25 - 40 contact hours = 2 SCH

41 - 56 contact hours = 3 SCH

CBM002 Texas Success Initiative Report

Item #43 Correction has been made to replace math with reading.

Item #63 Correction has been made to replace math with writing.

Changes to Public University Reporting Manual

CBM0E1 Student End of Semester Report

Reporting Non-semester-length Developmental Education Interventions

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Appendix A

A new FICE code was created for The University of Texas Medical School/Academics at San Antonio on page A.7.

Appendix O

Correction made to read "Includes all codes in CIP series (52) Business," on page O.5.

Spring 2013

Spring 2013 (February 2013)

CBM004 Class Report

Item #20 changed to: Enter the primary mode of instruction where more than 50 percent of the instruction is delivered via a single mode.

Definition of Hybrid/Blended course in the NOTE section under Item #20 changed to: A course in which more than 50 percent, but less than 85 percent, of the planned instruction occurs when the students and instructor(s) are not in the same place.