Hospital-Based Nursing Education Partnership Program

A Report to the Legislature

October 2010

Texas Higher Education Coordinating Board
Texas Higher Education Coordinating Board

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Mission of the Coordinating Board

The Texas Higher Education Coordinating Board’s mission is to work with the Legislature, Governor, governing boards, higher education institutions and other entities to help Texas meet the goals of the state’s higher education plan, Closing the Gaps by 2015, and thereby provide the people of Texas the widest access to higher education of the highest quality in the most efficient manner.

Philosophy of the Coordinating Board

The Texas Higher Education Coordinating Board will promote access to quality higher education across the state with the conviction that access without quality is mediocrity and that quality without access is unacceptable. The Board will be open, ethical, responsive, and committed to public service. The Board will approach its work with a sense of purpose and responsibility to the people of Texas and is committed to the best use of public monies. The Coordinating Board will engage in actions that add value to Texas and to higher education. The agency will avoid efforts that do not add value or that are duplicated by other entities.

The Texas Higher Education Coordinating Board does not discriminate on the basis of race, color, national origin, gender, religion, age or disability in employment or the provision of services.
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Executive Summary

This report, mandated by Texas Education Code, Section 61.9758, describes the implementation of the Hospital-Based Nursing Education Partnership Grant Program (HNEP), including the request for application, evaluation, and award selection processes.

In addition, a list of the grant recipients and a summary of each of the eight selected projects is presented.

Highlights of the program are as follows:

- Twenty-three applications were submitted to the Coordinating Board.
- Eight applications were selected for two-year grants ranging from $100,000 to $1 million.
- The program will provide a total of $4.4 million to the eight partnerships.
- Grant awards will enable partnerships to increase nursing student enrollment by 526 over the grant period.
Purpose and Overview

In compliance with Texas Education Code, Section 61.9758, this report provides a description of the eight partnerships created and the resulting increase in nursing student enrollments which will occur under the Texas Hospital-Based Nursing Education Partnership Grant Program (HNEP).

HNEP is a peer-reviewed grant competition that supports and enhances educational initiatives that use innovative instruction and existing nursing expertise and facilities to educate students seeking to become registered nurses (RNs). Many of the partnerships are housed in local community hospitals.

The purpose of the program is to address the state’s need for RNs by fostering collaboration between hospital and academic partners, with the resulting partnerships leading to an increase in the number of students enrolled in and graduating from professional nursing education degree programs. The establishment of these partnerships may provide additional benefits as well. For example, by enhancing the hospitals’ abilities to provide nursing education for their own personnel, HNEP may lead to increased educational attainment of populations not generally thought of as student groups. In addition, the program may provide an economic driver for local communities.

The 80th Texas Legislature established the program in 2007. However, funding was not provided until the 81st Texas Legislature appropriated $5 million for the 2010-2011 biennium.

Application Submission and Evaluation

The Request for Applications (RFA) was published in January 2010, and 23 applications were received from eligible partnerships. A complete list of applications submitted is presented in Appendix D.

Following the submission of applications, Texas Higher Education Coordinating Board (Coordinating Board) staff screened each for compliance with RFA requirements. Two applications did not comply with requirements and were removed from further consideration; one application was withdrawn. The remaining 20 applications were sent to a team of six national experts for their review and evaluation. The national expert review panel included representatives from nursing education and hospital nursing practice.

The review panel members scored applications based on criteria established by Coordinating Board staff, adhering to the statutory requirements and RFA specifications. The national reviewers evaluated multiple aspects of each application, including partnership design and budget, program evaluation plan, student success plan, level of partner collaboration, and potential for partnership sustainability and replication. Each application was reviewed and evaluated independently by two reviewers.
A team of six Coordinating Board staff also evaluated the applications, giving particular attention to metrics such as allocation of funds, historical graduation and licensure pass rates of the education partner, level of nursing shortage in the applicant service area, and overall value to the state. Each application was reviewed and evaluated independently by two staff members.

Based on the review panel scores and the Coordinating Board staff evaluations, eight of the 20 applications were recommended to the Commissioner for funding.

**Program Awards**

In May 2010, the Coordinating Board authorized eight grant awards ranging from $100,000 to $1 million. Funded partnerships collectively project an increased enrollment of 526 nursing students during the two-year grant period, which ends August 31, 2012.

HNEP will provide a total of $4.4 million to the eight partnerships, which estimate an additional contribution of more than $4 million in cost sharing and matching funds.

The partnership programs will open new paths for students who are interested in becoming a RN and will strengthen the relationships between local community hospitals and community college, general academic, and health-related institutions. Many of the selected projects will provide new outreach efforts and help educate RNs in underserved regions of the state.

The award recipients and a summary of the proposed projects are listed below.

**East Texas Medical Center Athens**

**Education Partner: Trinity Valley Community College Health Science Program**

The partnership program will offer traditional Associate of Applied Science in Nursing (ADN) and Licensed Vocational Nurse (LVN) transition tracks via a distance education video-conferencing classroom in rural east Texas. Grant funds will be used to purchase the video-conferencing equipment for installation in an existing facility at the medical center. Employees of the medical center will receive priority entrance to either the traditional or transition program track. The community college will provide a retention specialist to implement best practices in the partnership program. The classroom facility and clinical faculty supplied by East Texas Medical Center will provide Trinity Valley Community College the additional resources necessary to increase capacity for its initial licensure professional nursing program. Over the two-year grant period, an additional 50 students will enroll in the nursing program at the medical center.

**Projected Enrollment:** 50

**Grant Amount:** $137,360
Good Shepherd Health System (Longview)

Education Partner: University of Texas at Arlington

The partnership will offer a 15-month, online, modular Bachelor of Science in Nursing (BSN) program that will deliver course content through media-enriched formats. Student success will be supported through the use of online Masters-prepared Academic Coaches and Student Success Coordinators. The initial licensure program will draw students from clinical and non-clinical hospital employees, as well as from the community. The majority of the grant funds will contribute to salaries for program faculty and staff. However, approximately one-third of the award will support the expansion of healthcare training infrastructure in the region through the creation of a high fidelity simulation center. The balance of funding for the simulation center, which will also be available to serve other nursing and health-related programs in the area, will be provided through cost sharing by the partnership. The partnership projects an enrollment of 30 students in the first year of the program and 50 students in the second year, for a total of 80 students enrolling over the grant period.

Projected Enrollment: 80

Grant Amount: $771,035

Hendrick Medical Center

Education Partner: Texas Tech University Health Sciences Center (Abilene)

The partnership will enroll 23 traditional BSN students in an accelerated 16-month (4-semester) program. The curriculum will be based on Carnegie Foundation recommendations, Institute of Medicine Report recommendations, and Texas Board of Nursing’s revised competency statements, which represent the most current framework for nursing education. Students will maintain full-time employment status and benefits, but their work hours will be limited to 20 hours per week. Students participating in the partnership will commit to three years of employment at the hospital after graduation. A second cohort of 25 students will enroll in the 2-semester, online RN-to-BSN program. A third cohort of 10 students will enroll in the ADN to Master of Science in Nursing (MSN) program, which will prepare future nursing educators for teaching positions in the hospital, as well as in area community colleges and universities. The grant award will provide funding for faculty and program coordinator salaries, as well as for the purchase of a high fidelity simulation manikin.

Projected Enrollment: 58

Grant Amount: $631,512
Memorial Health System of East Texas
Education Partner: Angelina College (Lufkin)

The partnership will offer an ADN program to two cohorts of students: adult students enrolling in the program at a new satellite campus of Angelina College in Livingston and LVN students, who are employed at Memorial Health System and will be offered reduced work hours and paid class time. Expanding the learning locations will address capacity constraints on the Angelina College main campus. In addition to funding salaries for the program coordinator, faculty and student success counselor, the award will fund LVN student tuition and books and the purchase of lab equipment, computers, and video conferencing equipment.

Projected Enrollment: 48
Grant Amount: $441,504

Methodist Health System
Education Partner: El Centro College (Dallas)

The partnership will further develop the existing hospital-based nursing program, which began in January 2005 as a pilot program. Through an expansion to Methodist Charlton Medical Center in southwest Dallas, the partnership will double the existing ADN program from 40 to 80 students, who will be drawn from the pool of qualified employees of Methodist Health System. The distance education model includes live, interactive faculty lectures, as well as pre-recorded lectures delivered online. The hospital partner will provide clinical faculty. Students in the program will sign an agreement to remain employed for 30 months following graduation. Funding will support faculty salaries, student tuition/fees/books, and the purchase of computer and skills lab equipment.

Projected Enrollment: 40
Grant Amount: $385,520
Scott and White Memorial Hospital
Education Partners: Temple College and University of Mary Hardin-Baylor

The overall goal of this partnership, which brings together a health care system, a public community college, and a private university, is to move the practicing nurse forward in the educational pipeline. The program will provide students a seamless progression from the role of LVN to ADN (20 students); then from ADN to BSN (20 students); and from the BSN-prepared nurse to an MSN program, with a track preparing graduates for the Nurse Educator role and subsequent certification as a Certified Nurse Educator (10 students). The partnership plans to provide educational experiences through an innovative and technologically-advanced delivery system. Students will have access to alternative methods of instruction, while maintaining interaction between students and faculty. Grant funds are primarily designated for faculty and staff salaries and student support.

Projected Enrollment:  50
Grant Amount: $563,850

Texas Health Resources
Education Partner: University of Texas at Arlington

The partnership will expand the existing hospital-based nursing program, which began in 2008. Program enrollment will increase from the current level of 20 students per year to 80 students per year in an online accelerated (15-month) BSN program. Students will include hospital employees in clinical and non-clinical roles as well as individuals from the community. Post-graduation student commitment includes a 2-year employment contract as an RN. To provide clinical faculty for the increased enrollment, the partnership plans to recruit faculty from hospital staff, who will participate in faculty immersion courses specific to delivering clinical education to initial licensure students. Grant funds will primarily support program faculty and staff salaries.

Projected Enrollment:  120
Grant Amount: $550,753
University Medical Center of El Paso

Education Partner: Texas Tech University Health Sciences Center El Paso Campus

The partnership will enroll 30 traditional BSN students in a 16-month BSN program using web-based didactic courses and medical grand rounds. Clinical experiences will combine 30 percent clinical simulation with a “scaffolding theory,” a clinical teaching model that partners students with an assigned hospital partner faculty. A second cohort of 30 students will enroll in an Accelerated Second Degree 12-month BSN program. Didactic courses will be web-based, and all clinical courses will use the scaffolding model. A third cohort of 20 students, who hold an ADN, will enroll in the 2-semester, online RN-to-BSN program. Grant funds are designated for faculty and staff salaries, student support, and library costs.

Projected Enrollment: 80
Grant Amount: $902,165
Program Evaluation

HNEP grant recipients are required to participate in the Coordinating Board’s cross-site evaluation process. Grantees must have authority to gather, review, and report appropriate data from all partners. In addition to aggregate enrollment and graduation statistics, data collection will include tracking of post-graduation employment of partnership program participants.

Grantees are required to submit to the Coordinating Board a Progress Report by March 31 of each year that the grant is active. These reports will incorporate a summary of progress to date, including specific data on nursing students enrolled in the partnership education program. Grantees with Progress Reports deemed to be delinquent may not be eligible to receive the second year of HNEP funding and will be ineligible to participate in subsequent HNEP competitions.

Coordinating Board staff will conduct site visits at each partnership location to further assess partnership progress and performance.

By September 30, 2012, grantees must submit a Final Report to the Coordinating Board. This report must include a description of the project and its results, as delineated by the Coordinating Board. HNEP grantees with Final Reports deemed to be delinquent will be ineligible to participate in subsequent HNEP competitions.

By October 31, 2012, the grantee must submit a Final Financial Report to the Coordinating Board that documents how funds were expended by the grantee.

By December 2012, the Coordinating Board will report to the Texas Legislature on the status and outcomes of HNEP to date.
SUBCHAPTER EE. TEXAS HOSPITAL-BASED NURSING EDUCATION
PARTNERSHIP GRANT PROGRAM

Sec. 61.9751. DEFINITIONS. In this subchapter:

(1) "Hospital-based nursing education partnership" means a partnership that:

(A) consists of one or more hospitals in this state that are not owned, maintained, or operated by the federal or state government or an agency of the federal or state government and one or more nursing education programs in this state; and

(B) serves to increase the number of students enrolled in and graduation rates for each nursing education program in the partnership.

(2) "Nursing education program" means an undergraduate professional nursing program or a graduate professional nursing program as those terms are defined by Section 54.221.

Added by Acts 2007, 80th Leg., R.S., Ch. 889, Sec. 73, eff. September 1, 2007.
Added by Acts 2007, 80th Leg., R.S., Ch. 936, Sec. 1, eff. June 15, 2007.

Sec. 61.9752. PROGRAM: ESTABLISHMENT; ADMINISTRATION; PURPOSE. (a) The Texas hospital-based nursing education partnership grant program is established.

(b) The board shall administer the program in accordance with this subchapter and rules adopted under this subchapter.

(c) Under the program, to the extent funds are available under Section 61.9755, the board shall make grants to hospital-based nursing education partnerships to assist those
partnerships to meet the state's needs for registered nurses by increasing the number of nursing education program graduates through innovative instruction, through collaboration between hospitals and nursing education programs, and the use of the existing expertise and facilities of those hospitals and programs.

Added by Acts 2007, 80th Leg., R.S., Ch. 889, Sec. 73, eff. September 1, 2007.
Added by Acts 2007, 80th Leg., R.S., Ch. 936, Sec. 1, eff. June 15, 2007.

Sec. 61.9753. GRANTS: CONDITIONS; LIMITATIONS. (a) The board may make a grant under this subchapter to a hospital-based nursing education partnership only if the board determines that:

(1) the partnership will meet applicable board and Texas Board of Nursing standards for instruction and student competency for the associate, bachelor of science, or master of science nursing degree granted by each nursing education program participating in the partnership;

(2) each nursing education program participating in the partnership will, as a result of the partnership, enroll in the nursing education program a sufficient number of additional students as established by the board;

(3) the marginal cost to the state of producing a graduate of a nursing education program participating in the partnership will be comparable, as determined under criteria established by board rule, to the marginal cost to the state of producing a graduate of a nursing education program not participating in a partnership;

(4) each hospital participating in a partnership with a nursing education program will provide to students enrolled in the program clinical placements that:
Appendix A

Texas Education Code

(A) allow the students to take part in providing or to observe, as appropriate, medical services offered by the hospital; and

(B) meet the clinical education needs of the students; and

(5) the partnership will satisfy any other requirement established by board rule.

(b) In establishing the cost-comparison criteria under Subsection (a)(3), the board shall exclude reasonable development and initial implementation costs for the infrastructure necessary to support a hospital-based nursing education partnership.

(c) A grant under this subchapter may be spent only on costs related to the development or operation of a hospital-based nursing education partnership that:

(1) prepares a student to earn an associate or bachelor of science degree in nursing and to achieve initial licensure as a registered nurse, including by providing an accelerated program to prepare a student to earn a bachelor of science degree in nursing;

(2) prepares a student to earn a master of science degree in nursing with a concentration in education; or

(3) provides an articulation program providing for advancement from an associate degree to a bachelor of science degree in nursing or to a master of science degree in nursing with a concentration in education.

(d) A hospital-based nursing education partnership shall return to the board money granted to the partnership under this subchapter that the partnership does not spend on eligible costs under Subsection (c). As the board determines appropriate to best achieve the purposes of these programs, the board may:

(1) use the money to make grants to other hospital-based nursing education partnerships;
(2) use the money to make grants under the professional nursing shortage reduction program established under Subchapter Z; or

(3) transfer the money to the permanent fund for higher education nursing, allied health, and other health-related programs established under Subchapter C, Chapter 63, for use in making grants under that subchapter.

Added by Acts 2007, 80th Leg., R.S., Ch. 889, Sec. 73, eff. September 1, 2007.
Added by Acts 2007, 80th Leg., R.S., Ch. 936, Sec. 1, eff. June 15, 2007.

Sec. 61.9754. PRIORITY FOR FUNDING. In awarding a grant under this subchapter, the board shall give priority to a hospital-based nursing education partnership that submits a proposal that:

(1) provides for collaborative educational models between one or more participating hospitals and one or more participating nursing education programs that have signed a memorandum of understanding or other written agreement under which the participants agree to comply with standards established by the board, including any standards the board may establish that:

(A) provide for program management that offers a centralized decision-making process allowing for inclusion of each entity participating in the partnership;

(B) provide for access to clinical training positions for students in nursing education programs that are not participating in the partnership; and

(C) specify the details of any requirement relating to a student in a nursing education program participating in the partnership being employed after graduation
in a hospital participating in the partnership, including any
details relating to the employment of students who do not
complete the program, are not offered a nursing position at the
hospital, or choose to pursue other employment;

(2) includes a demonstrable education model to:
   (A) increase the number of students enrolled in,
   the number of students graduating from, and the number of
   nursing faculty employed by each nursing education program
   participating in the partnership; and
   (B) improve student retention in each nursing
   education program;

(3) indicates the availability of money to match all
or a portion of the grant money, including matching money from a
hospital, private or nonprofit entity, or institution of higher
education;

(4) provides for completion of a class admitted under
this project to be funded by all members of the partnership if
the funded project ends before the class graduation date;

(5) can be replicated by other hospital-based nursing
education partnerships or nursing education programs; and

(6) includes plans for sustainability of the
partnership beyond the grant period.

Added by Acts 2007, 80th Leg., R.S., Ch. 889, Sec. 73, eff.
September 1, 2007.

Added by Acts 2007, 80th Leg., R.S., Ch. 936, Sec. 1, eff. June

Sec. 61.9755. GRANTS, GIFTS, AND DONATIONS. In addition
to money appropriated by the legislature, the board may solicit,
receive, and spend grants, gifts, and donations from any public
or private source for the purposes of this subchapter.
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Added by Acts 2007, 80th Leg., R.S., Ch. 889, Sec. 73, eff. September 1, 2007.

Added by Acts 2007, 80th Leg., R.S., Ch. 936, Sec. 1, eff. June 15, 2007.

Sec. 61.9756. RULES. The board shall adopt rules for the administration of the Texas hospital-based nursing education partnership grant program. The rules must include:

(1) provisions relating to applying for a grant under this subchapter; and

(2) standards of accountability to be met by any hospital-based nursing education partnership awarded a grant under this subchapter.

Added by Acts 2007, 80th Leg., R.S., Ch. 889, Sec. 73, eff. September 1, 2007.

Added by Acts 2007, 80th Leg., R.S., Ch. 936, Sec. 1, eff. June 15, 2007.

Sec. 61.9757. APPROVAL AS NURSING EDUCATION PILOT PROGRAM. The board and the Texas Board of Nursing shall establish a single application process under which a hospital-based nursing education partnership may apply both for approval as a pilot program under Section 301.1605, Occupations Code, and for a grant under this subchapter.

Added by Acts 2007, 80th Leg., R.S., Ch. 889, Sec. 73, eff. September 1, 2007.

Added by Acts 2007, 80th Leg., R.S., Ch. 936, Sec. 1, eff. June 15, 2007.
Sec. 61.9758. REPORTING REQUIREMENTS. (a) Each hospital-based nursing education partnership that receives a grant under this subchapter shall submit to the board narrative and financial reports that include information concerning the extent to which during the reporting period the partnership has complied with accountability standards established by the board.

(b) Not later than December 31 of each even-numbered year, the board shall submit a report to the governor, lieutenant governor, and speaker of the house of representatives. The report shall include a list and description of partnerships created under this subchapter, and the number of new nursing student enrollees.

Added by Acts 2007, 80th Leg., R.S., Ch. 889, Sec. 73, eff. September 1, 2007.
Added by Acts 2007, 80th Leg., R.S., Ch. 936, Sec. 1, eff. June 15, 2007.
Amended by:
Acts 2009, 81st Leg., R.S., Ch. 87, Sec. 7.011, eff. September 1, 2009.

Sec. 61.9759. ADMINISTRATIVE COSTS. A reasonable amount, not to exceed three percent, of any money appropriated for purposes of this subchapter may be used to pay the costs of administering this subchapter.

Added by Acts 2007, 80th Leg., R.S., Ch. 889, Sec. 73, eff. September 1, 2007.
Added by Acts 2007, 80th Leg., R.S., Ch. 936, Sec. 1, eff. June 15, 2007.
(a) This subchapter describes the Board's criteria and process for awarding grants under the Texas Hospital-Based Nursing Education Partnership Grant Program. This program is designed to establish and/or expand innovative nursing degree programs to increase the number of students enrolled in and graduating from such programs.

(b) These sections relate to Texas Education Code, Chapter 61, Subchapter EE, §§61.9751 - 61.9759, which authorize the Board to establish rules for providing funding to eligible hospitals in partnership with one or more nursing schools under the Texas Hospital-Based Nursing Education Partnership Grant Program.

Source Note: The provisions of this §6.81 adopted to be effective November 28, 2007, 32 TexReg 8492; amended to be effective December 3, 2009, 34 TexReg 8513
Appendix B

Texas Administrative Code

RULE §6.82 Definitions

The following words and terms, when used in this subchapter, shall have the following meanings, unless the context clearly indicates otherwise:

(1) Board--The Texas Higher Education Coordinating Board.

(2) Commissioner--The Commissioner of Higher Education.

(3) Hospital--A health care facility that provides in-patient services in the state, that is in good standing with all regulators and accreditation bodies, and that is not owned, maintained, or operated by the federal or state government or an agency of the federal or state government.

(4) Hospital-based nursing education partnership--A partnership that:

   (A) consists of one or more hospitals in this state that are not owned, maintained, or operated by the federal or state government or an agency of the federal or state government and one or more nursing education programs in this state; and

   (B) serves to increase the number of students enrolled in and graduating from one or more degree programs as a result of the partnership.

(5) Nursing Education Program--Refers to an undergraduate or graduate professional nursing education program as defined in subparagraphs (A) and (B) of this paragraph:

   (A) Undergraduate professional nursing program--A public or private educational program for preparing students for initial licensure as registered nurses.

   (B) Graduate professional nursing program--An educational program of a public or private institution of higher education that prepares students for a master's or doctoral degree in nursing.

Source Note: The provisions of this §6.82 adopted to be effective November 28, 2007, 32 TexReg 8492; amended to be effective December 3, 2009, 34 TexReg 8513.
RULE §6.83  General Information

(a) To be considered for a grant under the Texas Hospital-Based Nursing Education Partnership Grant Program, a program must be determined to be eligible to apply.

(1) An eligible degree program is one that offers degree programs through hospital-based nursing education partnerships which:

(A) provide courses and learning experiences leading to:

(i) an associate degree in nursing;

(ii) a baccalaureate degree in nursing, leading to initial licensure as a registered nurse;

(iii) a master's degree in nursing with a concentration in nursing education; and/or

(iv) an academic program designed to advance a registered nurse from an associate degree to a bachelor of science degree in nursing or to a master of science degree in nursing with a concentration in nursing education.

(B) use existing expertise and facilities of the partners. This restriction does not prohibit a hospital or nursing school from requesting grant funds to support reasonable development and initial implementation costs necessary to support a new degree program. Hospitals and nursing schools proposing an expansion of an existing degree program may request grant funds to support reasonable development and implementation costs for expanding the degree program with the specific intent to increase the number of students enrolled. Hospitals and nursing schools in existing partnerships may not request grant funds for initial or on-going costs incurred in operating an existing degree program. The Commissioner shall make the final determination of a partnership's eligibility for funding to support development and initial implementation costs.

(C) meet applicable Board and Texas Board of Nursing standards for instruction and student competency, or if Texas Board of Nursing standards are not met receive approval from the Texas Board of Nursing to waive those standards as a pilot project.

(D) require each nursing school participating in the partnership, as a result of the partnership, to enroll in the degree program a sufficient number of additional students.

(E) propose a marginal cost to the state for the partnership producing a nursing graduate that is equal to or less than the marginal cost to the state for producing a nursing graduate. The state marginal cost is defined as all formula funding appropriations to nursing education programs on a full-time student equivalent basis. The range of acceptable marginal costs will be calculated by the Board and contained in the Request for Application.
(F) provide students with appropriate clinical placements to fulfill licensing and academic requirements of the degree.

(2) Application requirements. Applications for funding shall be submitted to the Board in the format and at the time specified by the Board.

(3) General Selection Criteria shall be designed to award grants that provide the best overall value to the state. Selection criteria shall be based on:

(A) program quality as determined by peer reviewers;

(B) impact the grant award will have on academic instruction and training in nursing education in the state;

(C) cost of the proposed program; and

(D) other factors to be considered by the Board, including financial ability to implement the program, state and regional needs and priorities, ability to continue the program after the grant period, and past performance.

(4) Maximum award length. A program is eligible to receive funding for up to three years, contingent upon available funds, submission of required documents, a positive evaluation of progress, and a positive evaluation of the effectiveness of the program after the first and second years of funding.

(b) Peer Review.

(1) The Board shall use peer reviewers to evaluate the quality of applications.

(2) The Commissioner shall select qualified individuals to serve as reviewers. Peer reviewers shall demonstrate appropriate credentials to evaluate grant applications in nursing education. Reviewers shall not evaluate any applications for which they have a conflict of interest.

(3) Board staff shall provide written instructions and training for peer reviewers.

(4) The peer reviewers shall score each application according to these award criteria which incorporate the specific priority criteria stated in Texas Education Code, §61.9754:

(A) Partnership design, including:

(i) structure of partner participation;

(ii) provision of access to clinical training positions for nursing education students in
programs not participating in the partnership;

(iii) provision for tracking post-graduation employment of students in a nursing education program participating in the partnership.

(B) Evaluation and expected outcomes, including:

(i) increase in student enrollment and graduation and in the number of nursing faculty employed by each nursing education program participating in the partnership;

(ii) improvement in student retention in each nursing education program.

(C) Availability of funds to match all or a portion of the grant funds;

(D) Provision for completion of a class admitted under this project to be funded by all members of the partnership if the funded project ends before the class graduation date;

(E) Potential replication; and

(F) Sustainability of partnership beyond the grant period.

(c) Application Review Process.

(1) The Board staff shall review applications to determine if they adhere to the grant program requirements and the funding priorities contained in the Request for Application. Qualified applications shall be forwarded to the peer reviewers for evaluation. Board staff shall notify applicants eliminated through the screening process within 30 days of the submission deadline.

(2) Peer reviewers shall evaluate applications and assign scores based on award criteria. All evaluations and scores of the reviewers are final.

(3) Board staff shall rank each application based on points assigned by peer reviewers, and may request that individuals representing the most highly-ranked applications make oral presentations on their applications to the peer reviewers and Board staff. The Board staff may consider reviewer comments from the oral presentations in recommending a priority-ranked list of applications to the Commissioner for approval.
Appendix B

Texas Administrative Code

(d) Funding Decisions.

(1) Applications for grant funding shall be evaluated only upon the information provided in the written application.

(2) The Board will approve grants based upon the recommendation of peer reviewers and Board staff.

(3) Funding recommendations to the Board shall consist of the most highly ranked and recommended applications up to the limit of available funds. If available funds are insufficient to fund a proposal after the higher-ranking and recommended applications have been funded, staff shall negotiate with the applicant to determine if a lesser amount would be acceptable. If the applicant does not agree to the lesser amount, the staff shall negotiate with the next applicant on the list of highly ranked applications.

(4) If the Board does not use all of the available funds for the program, unspent funds may be used to make grants under the Professional Nursing Shortage Reduction Program and the Nursing, Allied Health, and Other-Health-related Education Grant Program.

(e) Contract. Following approval of grant awards by the Board, the successful applicants must sign a contract issued by Board staff and based on the information contained in the application.

(f) Cancellation or Suspension of Grants. The Board has the right to reject all applications and cancel a grant solicitation at any point.

(g) Request for Proposal. The full text of the administrative regulations, budget guidelines, reporting requirements, and other standards of accountability for this program are contained in the official Request for Application available upon request from the Board.

(h) Grants, Gifts, and Donations. The Board may solicit, receive, and spend grants, gifts, and donations from any public or private source for the purpose of this subchapter.

(i) Administrative Costs. Three percent of any money appropriated for purposes of this subchapter may be used to pay the costs of administering the program.

Source Note: The provisions of this §6.83 adopted to be effective November 28, 2007, 32 TexReg 8492; amended to be effective December 3, 2009, 34 TexReg 8513
Appendix C

Request for Application

Hospital-Based Nursing Education Partnership Grant Program

January 2010

Academic Affairs and Research

Program Schedule

January 29, 2010  Notice of Intent to Apply Deadline
February 26, 2010  Application Deadline
April 23, 2010  Announcement of Grant Awards
May/June 2010 – August 31, 2012  Grant Period
Texas Higher Education Coordinating Board

A. W. “Whit” Riter, III, Chair
Fred W. Heldenfels, IV, Vice Chair
Elaine Mendoza, Secretary
Durga D. Agrawal
Dennis D. Golden
Wallace Hall, Jr.
Joe B. Hinton
Heather Morris
Brenda Pejovich
Lyn Bracewell Phillips

Tyler
San Marcos
San Antonio
Houston
Carthage
Dallas
Crawford
Student Representative, Lubbock
Dallas
Bastrop

Mission of the Coordinating Board

The Texas Higher Education Coordinating Board’s mission is to work with the Legislature, Governor, governing boards, higher education institutions, and other entities to help Texas meet the goals of the state’s higher education plan, *Closing the Gaps by 2015*, and thereby provide the people of Texas the widest access to higher education of the highest quality in the most efficient manner.

Philosophy of the Coordinating Board

The Texas Higher Education Coordinating Board will promote access to quality higher education across the state with the conviction that access without quality is mediocrity and that quality without access is unacceptable. The Coordinating Board will be open, ethical, responsive, and committed to public service. The Coordinating Board will approach its work with a sense of purpose and responsibility to the people of Texas and is committed to the best use of public monies. The Coordinating Board will engage in actions that add value to Texas and to higher education. The agency will avoid efforts that do not add value or that are duplicated by other entities.

The Texas Higher Education Coordinating Board does not discriminate on the basis of race, color, national origin, gender, religion, age, or disability in employment or the provision of services.
# Hospital-Based Nursing Education Partnership Grant Program

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Appendix C

Summary of Grant Program

The Request for Application (RFA) presents instructions for submitting an application to the Texas Higher Education Coordinating Board (Coordinating Board) for a two-year grant through the Hospital-Based Nursing Education Partnership Grant Program (HNEP). To be eligible for a grant, qualifying partnerships must submit a completed application to the Coordinating Board as specified in the RFA and complete any other documents required by the Coordinating Board. The RFA and related documents/instructions may be accessed electronically through the Coordinating Board website at [www.thecb.state.tx.us/HNEP](http://www.thecb.state.tx.us/HNEP).

General Information

<table>
<thead>
<tr>
<th>Grant Program Title</th>
<th>Hospital-Based Nursing Education Partnership Grant Program (HNEP)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Program Summary</td>
<td>Established by the 80th Texas Legislature in 2007, the Coordinating Board’s HNEP will award grants to new or expanding hospital-based nursing education partnerships to assist those partnerships to meet the state’s need for registered nurses. Collaboration between hospital and academic partners will encourage the development of innovative instruction utilizing existing expertise and facilities of those partners. Such partnerships are critical to reaching the state’s goal of increasing nursing education program enrollment and graduates.</td>
</tr>
<tr>
<td>Point of Contact</td>
<td>Coordinating Board Program Administrator:</td>
</tr>
<tr>
<td></td>
<td>Suzanne Pickens</td>
</tr>
<tr>
<td></td>
<td>Program Director for Academic Research &amp; Grant Programs</td>
</tr>
<tr>
<td></td>
<td>Academic Affairs and Research Division</td>
</tr>
<tr>
<td></td>
<td>Texas Higher Education Coordinating Board</td>
</tr>
<tr>
<td></td>
<td>Email: <a href="mailto:suzanne.pickens@thecb.state.tx.us">suzanne.pickens@thecb.state.tx.us</a></td>
</tr>
<tr>
<td></td>
<td>Phone: 512-427-6240  Fax: 512-427-6168</td>
</tr>
</tbody>
</table>
## Funding and Disbursement

<table>
<thead>
<tr>
<th>Source of Funds</th>
<th>State of Texas, General Revenue, Article III-49, Strategy D.1.14 Hospital-Based Nursing Education</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Funds Available</td>
<td>$4,943,400 for the 2010-11 biennium</td>
</tr>
</tbody>
</table>
| Grant Amounts | Maximum 2 year grant award: $1,000,000  
Minimum 2 year grant award: $100,000 |
| Grant Period | On or about June 1, 2010 through August 31, 2012 |
| Grant Disbursement | Annual disbursement in each year of the 2010-2011 biennium |
### Purpose and Authority

| Program Purpose | To provide support for educational initiatives designed to establish and/or expand partnerships between eligible hospitals and eligible nursing education degree programs. Partnerships will provide innovative instruction through the use of existing expertise and facilities. The partnerships will lead to an increase in the number of students enrolled in and graduating from professional nursing education degree programs. |
| Authority | Texas Education Code, Sections 61.9751 – 61.9759  
Coordinating Board rules Chapter 6, Subchapter D, Sections 6.81 – 6.83 |
## Eligibility Information

<table>
<thead>
<tr>
<th>Hospital</th>
<th>A hospital or health care system that:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>1. Provides in-patient services in the state of Texas;</td>
</tr>
<tr>
<td></td>
<td>2. Is not owned, maintained, or operated by the federal or state government or an agency of the federal or state government;</td>
</tr>
<tr>
<td></td>
<td>3. Has a current Texas state hospital license as of the HNEP RFA submission deadline and is in good standing with its hospital accreditation entity; and</td>
</tr>
<tr>
<td></td>
<td>4. Has entered into a hospital-based nursing education partnership.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Hospital Applicant</th>
<th>The hospital partner that will enter into a written agreement with the Coordinating Board and will serve as fiscal agent for the HNEP grant funds.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>The partnership may include more than one eligible hospital partner. However, only one of the hospital partners may serve as applicant and fiscal agent for the HNEP grant funds.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Nursing Education Degree Program Partner</th>
<th>A professional nursing education program that:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>1. Provides courses and learning experiences leading to one or more of the following:</td>
</tr>
<tr>
<td></td>
<td>a. An Associate of Applied Science Degree in Nursing (ADN);</td>
</tr>
<tr>
<td></td>
<td>b. A Bachelor of Science Degree in Nursing (BSN), leading to an initial licensure as a registered nurse;</td>
</tr>
<tr>
<td></td>
<td>c. A BSN awarded to a student who is already a registered nurse holding an ADN;</td>
</tr>
<tr>
<td></td>
<td>d. A Master of Science in Nursing (MSN) with a concentration in nursing education; and</td>
</tr>
<tr>
<td></td>
<td>2. Has Full or Initial Approval from the Texas Board of Nursing (BON); and</td>
</tr>
<tr>
<td></td>
<td>3. Meets applicable Coordinating Board and BON standards for instruction and student competency.</td>
</tr>
</tbody>
</table>
### Eligibility Information, cont’d

| Hospital-Based Nursing Education Partnership | A partnership that:  
|                                          | 1. Consists of one or more eligible Texas hospitals partnered with an eligible nursing education degree program; and  
|                                          | 2. Serves to increase the number of students enrolled in and graduating from the nursing degree program as a result of the partnership. |
| Maximum Number of Submissions | The Coordinating Board will accept only one application from each eligible Hospital-Based Nursing Education Partnership. However, an individual hospital may enter into more than one partnership, provided that each partnership is with a different nursing education degree program. |
| Cost Sharing / Matching Funds | The HNEP does not require cost sharing or matching funds. However, for ranking purposes, reviewers will give additional weight to eligible Hospital-Based Nursing Education Partnerships that include cost sharing by the partners and/or matching funds from other sources. |
HNEP is designed to award grants to eligible applicants that provide the best overall value to the state.

Selection criteria shall be based on:

1. Project quality, as determined by peer reviewers;

2. Impact the grant award will have on the enrollment and graduation of nurses in the state;

3. Cost effectiveness of the proposed partnership; and

4. Other factors to be considered by the Coordinating Board, including financial ability to implement the program, state and regional needs and priorities, ability to continue the program after the grant period, and past performance of the nursing education partner on Coordinating Board grants.
The partnership design must include:

1. Use of existing expertise and facilities of the partners
   a. This restriction does not prohibit an eligible applicant from requesting grant funds to support reasonable development and initial implementation costs necessary to support a new hospital-based partnership with the specific intent to increase in the number of students enrolled.
   b. An eligible applicant proposing an expansion of an existing hospital-based partnership may request grant funds to support reasonable development and implementation costs for expanding the partnership with the specific intent to increase the number of students enrolled.
   c. Hospitals in existing partnerships may not request grant funds to supplant existing support for initial or on-going costs incurred in operating an existing partnership.

2. An increase in enrollment of a minimum number of students per year
   a. For hospitals with 100 or more beds: at least 20 additional students per year.
   b. For hospitals with fewer than 100 beds: at least 10 additional students per year.

More than one hospital with fewer than 100 beds may partner together to reach the required 10 students per year.
3. A cost structure such that the marginal cost to the state for the partnership producing a nursing graduate is less than or equal to the marginal cost to the state for producing a nursing graduate. The state marginal cost is defined as all formula funding appropriations to nursing education programs on a full-time student equivalent (FTSE) basis.

Marginal cost to the state by type of institution:

<table>
<thead>
<tr>
<th>Type of Institution</th>
<th>Appropriation Per FTSE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Institution</td>
<td>$4,934</td>
</tr>
<tr>
<td>Health-Related Institution</td>
<td>$16,626</td>
</tr>
<tr>
<td>Community College</td>
<td>$3,434</td>
</tr>
<tr>
<td>Lamar State Colleges</td>
<td>$4,351</td>
</tr>
<tr>
<td>Texas State Technical Colleges</td>
<td>$4,194</td>
</tr>
</tbody>
</table>

4. Clinical placements appropriate for students to fulfill licensing and academic requirements of the degree;

5. Identifiable outcomes or results during the grant period that measure increases in the number of nursing students participating and succeeding in the program; and

6. A mechanism for tracking post-graduation employment of students.
# Appendix C

## Notice of Intent to Apply Instructions

| Notice of Intent to Apply Contact Information | Eligible applicants must notify the Coordinating Board of their intent to apply for grant funding to:  
Suzanne Pickens, Program Director, at suzanne.pickens@thecb.state.tx.us |
|---|---|
| Notice of Intent to Apply Email Subject Line | The subject line of each email shall state:  
- "Notice of Intent to Apply – HNEP: [Hospital Applicant and Partnership Name].” |
| Notice of Intent to Apply Email Content | The body of the email must include:  
- Identity of Applicant (Name of Hospital Applicant)  
- Name of Partnership  
- Name, address, telephone number, and email address of individual(s) authorized to submit an application |
| Notice of Intent to Apply Deadline | NOTICE OF INTENT TO APPLY EMAIL DEADLINE:  
5:00 PM C.S.T., January 29, 2010 |
# Submission of Application

<table>
<thead>
<tr>
<th>Access to Application Forms</th>
</tr>
</thead>
</table>
| HNEP Application Forms and Instructions are posted on the Coordinating Board web site: [www.thecb.state.tx.us/HNEP](http://www.thecb.state.tx.us/HNEP).  

<table>
<thead>
<tr>
<th>Electronic Submission</th>
</tr>
</thead>
</table>
| A completed application for HNEP must be submitted to:  
| Suzanne Pickens, Program Director, at suzanne.pickens@thecb.state.tx.us  
| The subject line of the email shall state:  
| "HNEP Application for: [Hospital Applicant and Partnership Name]"  

<table>
<thead>
<tr>
<th>Application File Format</th>
</tr>
</thead>
</table>
| The application, including its attachments, must be in Microsoft WORD or Adobe PDF file format.  

<table>
<thead>
<tr>
<th>Confirmation of Receipt</th>
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</thead>
</table>
| Coordinating Board staff will reply to the submission via email confirming receipt of the application. If applicant has not received a confirmation of receipt from Coordinating Board staff within three business days of submission, contact Suzanne Pickens at 512-427-6240 or B. J. Byrom at 512-427-6224 / bj.byrom@thecb.state.tx.us.  

<table>
<thead>
<tr>
<th>Application Deadline</th>
</tr>
</thead>
</table>
| **COMPLETED APPLICATIONS DEADLINE:**  
| 5:00 PM C.S.T., February 26, 2010  

**Late Applications will not be accepted.**  
**No mailed, hand-delivered, or faxed applications will be accepted.**
Evaluation of Applications

The Coordinating Board will award grant funding based on a competitive process. Selection criteria shall be based on General Selection Criteria and Partnership Design as described under Program Description on pages 6-8. Additional selection criteria are described below.

Partnership Characteristics Qualifying for Priority in the Selection Process

- A collaborative education model among hospital and education partners as evidenced by a signed memorandum of understanding or other written agreement, where such agreement provides for a centralized decision-making process involving all members of the partnership as appropriate;

- A process to improve retention of the nursing education students, which may include reduced work hours, stipends, pro-active intervention, counseling and/or other strategies deemed effective by the partners

- Provision of clinical space for nursing education programs not participating in the partnership program;

- Provision for completion of a class admitted under this project to be funded by all members of the partnership if the funded project ends before the class graduation date;

- A catchment area for hospital partner(s) that includes counties with a documented shortage of registered nurses;

- Sustainability of the partnership beyond the grant period;

- Matching funds for the partnership;

- Potential for replication of the education delivery model; and

- Provision of a high level of overall value to the state.
Appendix C

Six-Step Grant Award Process

1. Preliminary Screening of Applications. Coordinating Board staff will screen applications to determine if all requested information is complete and adheres to application requirements. An application must be submitted as described in Submission of Application to qualify for further consideration. Qualified applications will be forwarded to the reviewers for evaluation. Within 30 days of the submission deadline, Coordinating Board staff will notify each applicant via email whether the submitted application has been eliminated through the screening process or will proceed to peer review.

2. Peer Review. On behalf of the Commissioner, Coordinating Board staff will select qualified individuals to evaluate the quality of applications according to the selection criteria described. Reviewers shall not evaluate any applications for which they have a conflict of interest. All evaluations of the peer review panel are final and will be based solely on the information provided in the written application.

3. Staff Recommendations. Based on reviewer scoring and evaluation of state-wide priorities, Coordinating Board staff shall recommend partnerships for funding to the Commissioner.

4. Funding Decisions. Commissioner shall make funding recommendations to the Coordinating Board based on staff recommendations and reviewer scoring. Coordinating Board staff may negotiate final funding amounts with the partnerships as appropriate. The Coordinating Board anticipates announcing grant awards on April 23, 2010.

5. Notice of Grant Award (NOGA). The grantee shall sign a NOGA with the Coordinating Board, agreeing to the grant restrictions and conditions and any other requirements of the Coordinating Board and the State of Texas.

6. First-year Review. Coordinating Board staff will use the Progress Report, site visits, and other information from the grantee and the state to determine whether the project will receive funding in the second year.
Reporting Requirements

Grant recipients agree to complete all reporting requirements and a program evaluation. The following reports are required:

<p>| | |</p>
<table>
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<tr>
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</thead>
<tbody>
<tr>
<td><strong>Progress Reports</strong></td>
<td>A Progress Report shall be submitted electronically to Coordinating Board staff by March 31 of each year during which the grant is active. Grantees with Progress Reports deemed to be delinquent may not be eligible to receive the second year of HNEP funding and will be ineligible to participate in subsequent HNEP competitions.</td>
</tr>
<tr>
<td><strong>Final Report</strong></td>
<td>By September 30, 2012, the grantee must submit a Final Report electronically to Coordinating Board staff. This report shall provide a summary of progress to date, including a description of the project and its results as measured by the Partnership Program Evaluation Plan. HNEP grantees with Final Reports deemed to be delinquent will be ineligible to participate in subsequent HNEP competitions.</td>
</tr>
<tr>
<td><strong>Final Financial Report</strong></td>
<td>By October 31, 2012, the grantee must submit a Final Financial Report to Coordinating Board staff that documents how funds were expended by the grantee.</td>
</tr>
</tbody>
</table>

Templates and instructions for reports, standard data entry and program evaluation as required under this RFA will be provided by Coordinating Board staff. The templates shall include, but may not be limited to:

- A standard intake form for collecting student information;
- Progress Reports, Final Report and Final Financial Report; and
- Standard evaluation forms for collecting data during and/or upon completion of the grant period.

Applicants must participate in the Coordinating Board cross-site evaluation. Applicants must have authority to gather, review, and report to the Coordinating Board appropriate data from all partners. Applicants must designate an individual who will be responsible for generating these data and reports and submitting them to the Coordinating Board.
Appendix C

Grant Conditions

Budget Restrictions and Conditions

The application shall include a budget for the partnership’s expenditure of grant funds. Budget information shall be submitted on HNEP Application Forms 5A Program Budget and Form 5B Budget Justification, and shall include expenditures, cost sharing and matching funds for the grant period.

Allowable Expenditures
In developing the budget, applicants may include all reasonable expenditures in the following categories:

- Personnel
- Travel
- Student Support
- Other Direct Costs
- Capital Equipment
  - Capital equipment will be defined by each individual partner.
  - Capital equipment included in program costs must be specifically listed and justified in the Budget Justification.
  - Only capital equipment specifically listed in the approved Budget Justification may be purchased with grant funds.
  - All capital equipment must be purchased at least six months prior to the end of the grant period, unless specifically substantiated in the approved grant application.

Disallowing Expenditures
Grant funds shall not be expended on the following items:

- Salaries and fringe benefits for positions other than those specifically identified in the approved grant application;
- Travel not specifically itemized in the approved grant application;
- Food Service; and
- Capital equipment not specifically itemized in the approved grant application.

Over the life of the grant, no more than a total of $10,000 may be transferred across budget categories (Personnel, Travel, Student Support, Capital Equipment, and Other Direct Costs) without prior Coordinating Board approval.
The following kinds of costs shall not be included in the proposed budget:

- Costs incurred prior to the grant award. Applicants in existing partnerships may not request grant funds to supplant existing support for initial or on-going costs incurred in operating an existing partnership.
- Salaries or other stipends that are calculated at a higher pay rate than that which an individual (or similar position) normally receives. Costs for staffing must reflect salaries of the eligible partner appropriate to the tasks that will be performed, and the length and time spent on the project.
- Travel not consistent with State of Texas guidelines.
- Foreign travel.
- Indirect costs.
Appendix C

Other Grant Conditions

The Coordinating Board and the grantee shall agree to the following conditions.

Terms of Agreement
The HNEP RFA (including instructions for completing application forms) and grantee’s application are incorporated into these grant conditions by reference for all necessary purposes and, together with the Notice of Grant Award, shall constitute the agreement of the parties. The provisions of these grant conditions shall prevail in all cases of conflict arising from the terms of the HNEP RFA and grantee’s application.

Payments
All payments due grantee shall be made by State of Texas warrant(s) upon receipt by Coordinating Board of properly prepared and acceptable documentation for services.

Organizational Accountability System
Grantee shall have a financial management system that provides appropriate review and approval of expenditures of grant funds and monitoring of program performance.

Accounting System
Grantee shall have an accounting system that accounts for cost in accordance with generally accepted accounting principles. Grantee’s accounting system must include an accurate and organized file/records system for accounting and financial purposes for providing backup materials for billings.

Audit and Records
The hospital shall have its financial records and other materials pertinent to the grant available for review and audit by the Coordinating Board, the State Auditor and other auditors for a period of three years following the end of the grant period.

Return of Unexpended Funds
It is the intention of the Coordinating Board that all awarded HNEP funds be expended before the end of the grant period on August 31, 2012. However, if funds are not so expended, grantee shall return all unexpended funds to the Coordinating Board within 90 days of the expiration of the grant period.

Changes in Partnership Education Program Coordinator
Grantee shall notify the Coordinating Board immediately if the Partnership Education Program Coordinator leaves the grantee’s employ or otherwise relinquishes active direction of the project.
Appendix C

Title to Equipment
Title to equipment purchased or fabricated with these grant funds shall vest in the partner that made the purchase or fabrication.

Copyright or patent rights
The partners shall abide by the intellectual property rights of their respective organizations.

Site Visits
The Coordinating Board or its staff may visit the grantee facilities to review project accomplishments.

Suspension or Termination
The Coordinating Board may suspend or terminate the grant if the partnership fails to comply with the terms of the contract or if the Partnership Education Program Coordinator leaves the institution without a suitable replacement approved by the Coordinating Board staff.

Conflict of Interest
Grantee must notify the Coordinating Board of any potential conflicts of interest that arise prior to or during the grant period.

Nondiscrimination
No person shall be excluded from participation in, denied benefits of, or otherwise subjected to discrimination under the grant on the grounds of race, color, national origin, religious affiliation, disability or gender.

Acknowledgement of Support
Grantee shall acknowledge Coordinating Board support in any publication of any material based on this program in terms such as the following:

“This material is based upon work supported by the Hospital-Based Nursing Education Partnership Grant Program, a grant program administered by the Texas Higher Education Coordinating Board.”

Liability
The Coordinating Board shall not be held liable in the event of damages to persons or property which may occur in the course of activities conducted as a result of the grant.

Dispute resolution Process
The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Coordinating Board and the grantee institution to attempt to resolve all disputes arising under these grants.
Appendix C

Compliance with Regulations
The grantee shall ensure that the partnership abides by all State and Federal regulations related to conduct for this grant.

Conformance with State Laws
Nothing in the HNEP RFA, grantee’s application, or these grant conditions shall be construed to violate any provision of the laws and/or regulations of the State of Texas, and all acts done shall be done in such manner as may conform to those laws. If any word, phrase, clause, paragraph, sentence, part, portion, or provision of the grant agreement or the application of those provisions to any person or circumstance is held to be invalid, the remainder shall nevertheless be valid.
# Appendices

## Appendix A

### Definitions

<table>
<thead>
<tr>
<th>Term</th>
<th>Definition</th>
</tr>
</thead>
<tbody>
<tr>
<td>BON</td>
<td>Texas Board of Nursing</td>
</tr>
<tr>
<td>Coordinating Board</td>
<td>The Texas Higher Education Coordinating Board</td>
</tr>
<tr>
<td>Commissioner</td>
<td>The Commissioner of Higher Education</td>
</tr>
<tr>
<td>Cross-Site Evaluation</td>
<td>An evaluation conducted by the Coordinating Board of the outcomes of the grant program based on compiling comparable data from all partnerships funded under HNEP. This evaluation focuses on program outcomes such as numbers of nursing student enrollees and graduates, graduation rates, and nursing licensing exam pass rates.</td>
</tr>
<tr>
<td>BON Full Approval of a nursing education program</td>
<td>A designation of “FULL” signifying “Full Approval Status” as recorded in <em>Texas Approved RN Education Programs</em> on the <a href="http://www.bon.texas.gov">BON web site</a> as of the HNEP 2010 submission deadline.</td>
</tr>
<tr>
<td>BON Initial Approval of a nursing education program</td>
<td>A designation of “INITIAL” signifying “Initial Approval Status” as recorded in <em>Texas Approved RN Education Programs</em> on the <a href="http://www.bon.texas.gov">BON web site</a> as of the HNEP 2010 submission deadline.</td>
</tr>
<tr>
<td>Partnership Education Program Coordinator</td>
<td>The employee of the eligible hospital dedicated to the partnership education program and responsible for the implementation and oversight of the program.</td>
</tr>
</tbody>
</table>
Appendix B

List of Required Information

Submit Required Items in an email as detailed under Submission of Application.

HNEP Application Forms are posted on the Coordinating Board web site: www.thecb.state.tx.us/HNEP.

<table>
<thead>
<tr>
<th>REQUIRED ITEM</th>
<th>HOW TO SUBMIT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cover Page</td>
<td>HNEP Application Cover Page Form</td>
</tr>
<tr>
<td>1. General Partnership Information</td>
<td>HNEP Application Form 1</td>
</tr>
<tr>
<td>2. Program Summary</td>
<td>HNEP Application Form 2</td>
</tr>
<tr>
<td>3. Description of Partnership and Education Model</td>
<td>HNEP Application Form 3</td>
</tr>
<tr>
<td>4. Timeline</td>
<td>HNEP Application Form 4</td>
</tr>
<tr>
<td>5. Program Budget &amp; Budget Justification</td>
<td>HNEP Application Forms 5A, 5B</td>
</tr>
<tr>
<td>6. Program Evaluation Plan</td>
<td>HNEP Application Form 6</td>
</tr>
<tr>
<td>7. Transmittal Letter on letterhead of hospital applicant</td>
<td>Attachment to Email</td>
</tr>
<tr>
<td>8. Memorandum of Understanding and/or any other written agreements between or among partners</td>
<td>Attachment to Email</td>
</tr>
<tr>
<td>9. Most recent statement of accreditation status for each hospital partner</td>
<td>Attachment to Email</td>
</tr>
<tr>
<td>10. Verification of matching funds <em>(This is required only if applicant wishes to receive credit for matching funds in the application evaluation process.)</em></td>
<td>Attachment to Email</td>
</tr>
</tbody>
</table>

*Item listed below is not required but, if included with submission email, will be given consideration during the application evaluation process.*

Letters of Support from leadership at partner organizations
## Appendix D

### Summary of HNEP Applications Submitted

<table>
<thead>
<tr>
<th>Hospital Applicant</th>
<th>Education Partner(s)</th>
<th>Funding Requested</th>
</tr>
</thead>
<tbody>
<tr>
<td>Baylor Health System</td>
<td>Baylor University Louise Herrington School of Nursing</td>
<td>$702,799</td>
</tr>
<tr>
<td>Covenant Health System</td>
<td>Lubbock Christian University</td>
<td>$723,286</td>
</tr>
<tr>
<td>East Texas Medical Center Athens</td>
<td>Trinity Valley Community College</td>
<td>$137,360</td>
</tr>
<tr>
<td>Good Shepherd Health System</td>
<td>University of Texas at Arlington</td>
<td>$1,000,000</td>
</tr>
<tr>
<td>Hospital Corp of America North Texas Division</td>
<td>Collin County Community College District, University of Texas at Arlington</td>
<td>$573,178</td>
</tr>
<tr>
<td>Hendrick Medical Center</td>
<td>Texas Tech University Health Sciences Center Anita Thigpen Perry School of Nursing</td>
<td>$985,841</td>
</tr>
<tr>
<td>Hopkins County Memorial Hospital</td>
<td>Paris Junior College</td>
<td>$852,688</td>
</tr>
<tr>
<td>Houston Northwest Medical Center</td>
<td>Lone Star College - North Harris</td>
<td>$924,986</td>
</tr>
<tr>
<td>IntraCare Hospital</td>
<td>Houston Community College, Prairie View A&amp;M</td>
<td>$474,052</td>
</tr>
<tr>
<td>Lake Pointe Medical Center</td>
<td>Western Governors University</td>
<td>$396,688</td>
</tr>
<tr>
<td>Matagorda Regional Medical Center</td>
<td>University of Houston - Victoria</td>
<td>$976,979</td>
</tr>
<tr>
<td>Memorial Health System of East Texas</td>
<td>Angelina College</td>
<td>$662,274</td>
</tr>
</tbody>
</table>
## Summary of HNEP Applications Submitted, continued

<table>
<thead>
<tr>
<th>Hospital Applicant</th>
<th>Education Partner</th>
<th>Funding Requested</th>
</tr>
</thead>
<tbody>
<tr>
<td>Memorial Hermann Healthcare System</td>
<td>University of Texas Health Sciences Center at Houston School of Nursing</td>
<td>$978,544</td>
</tr>
<tr>
<td>Methodist Health System Dallas</td>
<td>El Centro College</td>
<td>$478,176</td>
</tr>
<tr>
<td>Methodist Hospital Houston</td>
<td>Texas Woman's University</td>
<td>$815,825</td>
</tr>
<tr>
<td>Northwest Texas Healthcare System</td>
<td>West Texas A&amp;M</td>
<td>$998,384</td>
</tr>
<tr>
<td>Peterson Regional Medical Center</td>
<td>San Antonio College</td>
<td>$211,458</td>
</tr>
<tr>
<td>Scott and White Memorial Hospital</td>
<td>Temple College, University of Mary Hardin Baylor</td>
<td>$886,510</td>
</tr>
<tr>
<td>Tarrant County Hospital District</td>
<td>University of Texas at Arlington</td>
<td>$759,501</td>
</tr>
<tr>
<td>Texas Health Resources</td>
<td>University of Texas at Arlington</td>
<td>$563,049</td>
</tr>
<tr>
<td>University Health System Bexar County Hospital District</td>
<td>University of Texas Health Sciences Center at San Antonio School of Nursing</td>
<td>$964,937</td>
</tr>
<tr>
<td>University Medical Center of El Paso</td>
<td>Texas Tech University Health Sciences Center School of Nursing El Paso</td>
<td>$1,000,000</td>
</tr>
<tr>
<td>Valley Regional Medical Center</td>
<td>Western Governors University</td>
<td>$562,900</td>
</tr>
</tbody>
</table>
Appendix E

HNEP Peer Reviewers

Nursing Practice

Shelly DeVore, D.N.P., Vice President
Clinical Improvement – RN
BJC Healthcare, St. Louis, MO
Fellow, National Patient Safety Leadership;
Fellow, American College of Healthcare
Executives

Former positions:
Executive Director, Clinical Workflow
Initiative and Assistant Administrator/ Chief
Nurse Executive, BJC Healthcare

Laurie Ecoff, Ph.D., RN, NEA-BC,
Director, Research, Education,
Professional Practice
Sharp Memorial Hospital, San Diego, CA
Nursing Executive Advanced-Board Certified

Concurrent positions:
Faculty, Evidence-Based Practice Institute,
Center for Nursing Excellence, San Diego;
Clinical Associate Professor, University of
San Diego

Nursing Workforce Center

Linda A. Tieman, Executive Director
Washington Center for Nursing, Seattle, WA
Fellow, Johnson & Johnson/ Wharton Nurse
Executive; Fellow, American College of
Healthcare Executives

Former positions:
Vice President, Patient Care Services, Mt.
Carmel Medical Center, Columbus, OH;
Director of Nursing, Scripps Health, La Jolla,
CA

Nursing Education

Wanda Douglas, MSN, RN-BC,
Instructor
University of Southern Indiana, Evansville,
IN
Former positions:
Director, Education, Texas Nurses
Association; Executive Director, Louisiana
State Nurses Association

Fran Roberts, RN, Ph.D., Vice
President, Strategic Business Alliances
Grand Canyon University, Phoenix, AZ
Fellow, Robert Wood Johnson Foundation
Executive Nurse Fellows Program; Robert
Wood Johnson Foundation grant award
recipient for Phases 1 & 2: Colleagues in
Caring: Regional Collaborative for Nursing
Workforce Development

Concurrent positions:
Dean and Professor, College of Nursing,
Grand Canyon University; Executive on
Loan/Healthcare Workforce Development,
Arizona Board of Regents; Executive
Director, Arizona State Board of Nursing;
Vice President, Professional Services and
Director, Healthcare Institute, Arizona
Hospital & Healthcare Association

Beverly L. Welhan, Ph.D., RN, ANEF,
Dean, Health Sciences
Montgomery County Community College,
Blue Bell, PA
Commissioner, National League for Nursing
Accrediting Commission; Fellow, National
League for Nursing Academy of Nursing
Education

Former positions:
Director and Professor, Nursing Program,
Montgomery County Community College
### Appendix F

**Geographic Distribution of HNEP 2010 Awards**

<table>
<thead>
<tr>
<th>Hospital Partner</th>
<th>Education Partner(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Good Shepherd Health System, Longview</td>
<td>University of Texas at Arlington</td>
</tr>
<tr>
<td>2 Memorial Health System, Lufkin</td>
<td>Angelina College</td>
</tr>
<tr>
<td>3 East Texas Medical Center, Athens</td>
<td>Trinity Valley Community College</td>
</tr>
<tr>
<td>4 Methodist Health System, Dallas</td>
<td>El Centro College</td>
</tr>
<tr>
<td>5 Texas Health Resources, Arlington</td>
<td>University of Texas at Arlington</td>
</tr>
<tr>
<td>6 Scott and White Memorial Hospital, Belton</td>
<td>University of Mary Hardin Baylor, Temple College</td>
</tr>
<tr>
<td>7 Hendrick Medical Center, Abilene</td>
<td>Texas Tech University Health Science Center</td>
</tr>
<tr>
<td>8 University Medical Center of El Paso</td>
<td>Texas Tech University Health Science Center</td>
</tr>
</tbody>
</table>
For more information, contact:

Texas Higher Education Coordinating Board
P.O. Box 12788
Austin, TX 78711
512-427-6223

Suzanne Pickens
Program Director
Academic Affairs and Research

Stacey Silverman
Senior Director of Academic Research and Grant Programs
Academic Affairs and Research