

60x30TX



Texas Higher Education
Coordinating Board

REQUEST FOR APPLICATIONS

TEXAS HIGHER EDUCATION COORDINATING BOARD

**Minority Health Research and Education
Grant Program**

2018-2020

Recruitment and Retention

INQUIRY DEADLINE: 5:00 P.M. CST, February 12, 2018

APPLICATION DEADLINE: 5:00 P.M. CST, February 15, 2018

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MINORITY HEALTH RESEARCH AND EDUCATION GRANT PROGRAM
RECRUITMENT AND RETENTION

1 OVERVIEW OF FUNDING OPPORTUNITY

1.1 PROGRAM TITLE

Minority Health Research and Education Grant Program (MHGP)

1.2 SYNOPSIS OF PROGRAM

MHGP was established to provide funding to eligible institutions of higher education to conduct research and educational projects on public health issues affecting one or more minority groups in Texas.

This specific Request for Applications (RFA) solicits recruitment and/or retention projects from eligible public and private institutions of higher education that propose to enable more underrepresented minority students in Texas, especially African Americans and Hispanics, to enroll in and graduate from degree programs in specific health professions that previously reported a low percentage of African American and Hispanic graduates.

1.3 PROGRAM AUTHORITY

The statutory authority for the Minority Health Research and Education Grant Program is found in Texas Education Code, Sections 63.301-63.302, Permanent Fund for Minority Health Research and Education.

1.4 POINT OF CONTACT

All inquiries and communications concerning this RFA should be directed **in writing** via email to MHGP@thecb.state.tx.us. The point of contact for MHGP is:

Fu-An Lin, Ph.D.
Program Director
Texas Higher Education Coordinating Board
Email: MHGP@thecb.state.tx.us

Applicants shall make no contact with other Texas Higher Education Coordinating Board (THECB) personnel regarding this RFA. Failure to comply with this requirement may result in the disqualification of an Application.

2 AWARD SUMMARY

2.1 MAXIMUM NUMBER OF AWARDS ANTICIPATED AND MAXIMUM AWARD AMOUNT

The THECB anticipates a maximum of eight grant awards (Grant Award). Each award will not exceed \$160,000 for the Grant Period.

2.2 GRANT PERIOD

The Grant Period will begin upon the execution of the Notice of Grant Award (NOGA) or on June 1, 2018, whichever is later, and will conclude on May 31, 2020, for a 24-month Grant Period. Awarded Applicants will have contractual obligations that extend beyond the Grant Period. At the THECB’s sole discretion, the second year of funding (June 2019 - May 2020) will be contingent upon the Awarded Applicant using the grant funds according to the grant contract terms and conditions; meeting project benchmarks and contractual deadlines; and producing expected outcomes, results, and products in the first year (June 2018 - May 2019) of the Grant Period.

2.3 APPLICATION TIMELINE

The application process for this RFA is anticipated to proceed according to the published application timeline. The THECB reserves the right to revise this timeline or any portion of this RFA by publishing an addendum. A Calendar of Events for the entire Grant Period is in Appendix A.

Date	Events
February 12, 2018	Inquiry Deadline
February 15, 2018	Application Deadline
February 20, 2018	Confirmation of Application Receipt by THECB
May 10, 2018	THECB Announces Grant Awards
Upon execution of the NOGA or June 1, 2018, whichever is later	Grant Period Begins

3 ELIGIBILITY INFORMATION

3.1 ELIGIBLE APPLICANT

An Eligible Applicant (Eligible Applicant or Applicant) is a public or private general academic or health-related institution accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) or is a Center for Teacher Education located in Texas that independently conducts research or educational programs that address minority health issues or that forms a partnership with a minority organization, college, or university to conduct research or educational programs that address minority health issues. Two-year institutions, including community colleges, state colleges, and technical colleges, are not eligible to submit a grant application. However, an Eligible Applicant is encouraged to partner with one or more two-year institutions in applying for this RFA.

3.2 MAXIMUM NUMBER OF SUBMISSIONS BY APPLICANT

An Eligible Applicant may submit a maximum of one (1) Application.

4 APPLICATION SUBMISSION

Applications must be submitted according to the guidelines in Section 10. Applications must be submitted by an authorized agent of the Applicant institution via email to MHGP@theccb.state.tx.us to the Point of Contact listed in Section 1.4, Fu-An Lin.

APPLICATION DEADLINE: 5:00 P.M. CST, February 15, 2018

Late or incomplete Applications and Applications submitted to an address different from the specified MHGP email will not be accepted. No mailed, hand-delivered, or faxed Applications will be accepted.

The THECB will confirm receipt of the submitted Application, including Attachments listed in Section 10.7, via email by February 20, 2018. If an Applicant does not receive such confirmation from the THECB, contact the Point of Contact listed in Section 1.4 immediately. Applicant will be required to provide proof of timely submission of the Application. The THECB shall not be responsible for Applications that are captured, blocked, filtered, quarantined, or otherwise prevented from reaching the proper destination server by THECB or Applicant anti-virus or other security software.

5 INQUIRIES

All inquiries shall be directed to the Point of Contact listed in Section 1.4 at MHGP@theeb.state.tx.us. Applicant must not discuss an Application with any other THECB employee unless authorized by the THECB Point of Contact.

Questions must be submitted by email and received no later than 5:00 P.M. CST, February 12, 2018. All responses by the THECB must be in writing in order to be binding. Any information deemed by the THECB to be important and of general interest or which modifies requirements of the RFA shall be posted in the form of an addendum to the RFA to the THECB website and may be sent to all Applicants that have submitted an Application. All Applicants must acknowledge receipt of all addenda, if any, to this RFA by returning a signed copy of each addendum with the submitted Application.

6 PROGRAM BACKGROUND

Prior studies have discussed the public health implications of having a health workforce that does not reflect the general population. The MHGP is one effort to address those concerns.

This MHGP RFA is intended to fund recruitment and/or retention projects that propose to enable more underrepresented minority students in Texas, especially African Americans and Hispanics, to enroll in and graduate from degree programs in specific health professions that previously reported a low percentage of African American and Hispanic graduates.

To determine which of the state's health professions degree programs were producing a low percentage of African American and Hispanic graduates, the THECB first identified degree programs in health occupations that involve interacting with patients and/or the community. Next, 2016 graduation data from the certified CBM009 report were compiled by ethnicity for each of these degree programs offered by an Eligible Applicant. A combined percentage of African American and Hispanic graduates was then calculated based on the total number of graduates for each degree program.

Each program's combined percentage was compared against the percentage of African Americans and Hispanics in the 18- to 35-year-old general population for 2016 (see Table 1), and the difference between the program percentage and the population percentage established the priority lists of degree programs for this RFA (Appendix B). For all undergraduate and master's degree programs, the program percentage was compared to the percentage for the African American and Hispanic

population ages 18-35 in the *educational region* in which the Eligible Applicant has its main campus. For doctoral and professional programs, the program percentage was compared to the African American and Hispanic population ages 18-35 *for the entire state*. Table 1 shows the 2016 projected statewide and regional ethnic distribution for the population ages 18-35.

Additional notes about the methodology used for compiling the priority lists are included at the end of Appendix B.

Table 1. 2016 Texas Population Projections for Persons Ages 18-35 by Ethnicity

Geographic Area	1. White	2. Black	3. Hispanic	4. Other	2. + 3. Combined
High Plains	49.1%	6.2%	40.6%	4.1%	46.8%
Northwest	62.0%	8.3%	25.9%	3.8%	34.1%
Metroplex	41.9%	15.0%	35.0%	8.1%	50.0%
Upper East	58.5%	17.8%	20.7%	3.0%	38.6%
Southeast	54.2%	22.6%	19.2%	3.9%	41.9%
Gulf Coast	30.4%	17.4%	43.6%	8.6%	61.0%
Central Texas	50.2%	10.1%	32.6%	7.2%	42.7%
South Texas	20.3%	3.9%	72.8%	3.0%	76.7%
West Texas	40.9%	4.8%	51.7%	2.6%	56.6%
Upper Rio Grande	11.0%	2.6%	84.0%	2.3%	86.7%
Statewide	36.7%	12.1%	45.0%	6.3%	57.1%

Source: Texas State Data Center, 2017.

Notes: 2016 population projections, 0.5 migration scenario, are based on the 2010 U.S. Census.

"2. + 3. Combined" is the total percentage from column "2. Black" and column "3. Hispanic."

7 ELIGIBLE PROJECTS

Eligible projects will increase the number of African Americans and Hispanics who are U.S. citizens or permanent residents and who would enroll in and graduate from one or more degree programs in specific health professions. An Applicant will design a project that proposes one or more sustainable recruitment and/or retention activities that, within the 24-month Grant Period, will show measurable progress toward increasing the number of African American and Hispanic students enrolling in and/or graduating from a health professions degree program that reported a low percentage of African American and Hispanic graduates in 2016. Proposed projects shall not conflict with the orders and decrees of any court or administrative bodies or tribunals in the administration of minority programs in higher education.

The Applicant is encouraged to propose new and innovative approaches for recruiting and retaining the targeted students. To that end, each project will only be funded by MHGP for a maximum of two grant cycles.

7.1 ELIGIBLE DEGREE PROGRAMS

The CIP codes and corresponding occupations/degree programs listed in Table 2 have been targeted specifically as the focus of this RFA. Eligible Applicants may propose other occupations/degree programs that are not included on this list; a proposed degree program must have students who graduated in the 2016 academic year (fall 2015-spring 2016). The THECB shall make the final determination about whether a proposed degree program falls

within the intent of this RFA and whether the proposed degree program would receive points in the scoring of an Application.

Table 2. Targeted Degree Programs and CIP Codes

Allied Health		Medicine	
51.0201.00	Communication Sciences and Disorders	51.1201.00	Medicine
51.0202.00	Audiology	51.1901.00	Osteopathic Medicine
51.0203.00	Speech-Language Pathology		
51.0204.00	Audiology & Speech-Language Pathology	Mental & Social Health	
51.0701.00	Health Care Administration/Management	51.1504.00	Community Health Services/Counseling
51.0702.00	Hospital/Health Care Facilities Administration	51.1505.00	Marriage and Family Counseling
51.0718.00	Long Term Care Administration/Management	51.1508.00	Mental Health Counseling
51.0814.00	Radiologist Assistant	51.1509.00	Genetic Counseling
51.0904.00	Emergency Medical Technology	51.2207.00	Public Health Education
51.0905.00	Nuclear Medical Technology	51.2305.00	Music Therapy
51.0907.00	Medical Radiologic Technology		
51.0908.00	Respiratory Care Therapy	Nursing	
51.0911.00	Radiologic Technology/Science	51.3801.00	Registered Nursing
51.0912.00	Physician Assistant	51.3804.00	Nurse Anesthetist
51.0913.00	Athletic Training (graduate-level only)	51.3805.00	Family Practice Nursing
51.1005.00	Clinical Laboratory Science	51.3807.00	Nurse Midwifery
51.2306.00	Occupational Therapy	51.3808.00	Nursing Science
51.2307.00	Orthotist/Prosthetist	51.3813.00	Clinical Nurse Specialist
51.2308.00	Physical Therapy	51.3818.00	Nursing Practice
51.2310.00	Vocational Rehabilitation Counseling	51.3820.00	Clinical Nurse Leader
51.2314.00	Rehabilitation Science		
51.3101.00	Dietetics	Optometry	
51.3102.00	Clinical Nutrition	51.1701.00	Optometry
Dentistry		Pharmacy	
51.0401.00	Dentistry	51.2001.00	Pharmacy
51.0602.00	Dental Hygiene		

7.2 PRIORITY DEGREE PROGRAMS

Eligible degree programs are listed in Appendix B in a priority order that reflects the extent of the difference between the percentage of African American and Hispanic graduates for a specific degree program in 2016 and the percentage of the African American and Hispanic general population ages 18-35 in 2016. Degree programs with the largest differences have the highest priority. As the subject of any proposed project in the Application, a degree program within the *highest priority* group will receive 10 points in the scoring of an Application. A degree program with a large difference (but not the largest) will have the second highest priority, the *high priority* group, and a degree program within this group will receive 5 points in the scoring of an Application. A degree program with a smaller difference, the *moderate priority* group, will have the third highest priority, and a degree program within this group will

receive 2 points in the scoring of an Application. A degree program with the smallest difference or no difference in the graduation population and in the general population will be in the *low priority* group and will receive 0 points in the scoring of an Application.

An Applicant may incorporate any number of health professions degree programs at multiple degree levels in its recruitment and/or retention project but will receive a maximum of 30 points for any three degree programs in the scoring of its Application. To receive the maximum points from the THECB staff, the Eligible Applicant needs to identify three programs from the group of highest priority programs in Appendix B as the focus of the recruitment and/or retention project.

8 PROJECT REQUIREMENTS

8.1 ELIGIBLE PROJECT DIRECTOR

The project director is the educator, program director, or student services administrator, who is responsible for the implementation and oversight of the proposed project. The person shall be a full-time employee at the Applicant. One additional co-project director may be named from the Applicant, if the person also meets these eligibility requirements and shares responsibility for the project. If a proposed project director has limited experience with program evaluation, the THECB strongly recommends that two project directors be named: one to design and implement the project and the second to evaluate it. Per Section 11.25, changes to the project directors require THECB approval.

8.2 PROJECT LENGTH

The planning, implementation, and evaluation of the project must be completed within the 24-month Grant Period ending May 31, 2020. Awarded Applicants will have contractual obligations that extend beyond the Grant Period.

8.3 FUNDING RESTRICTION

MHGP funds shall not be substituted for any other funds available to the Applicant or its partners.

8.4 ALLOWABLE COSTS AND RESTRICTIONS

8.4.1 Allowable Cost Categories. The Applicant should refer to Section 10.5.2 for instructions for specific budget categories. The THECB shall negotiate a final budget with each Awarded Applicant. The following are common costs that will be allowed in the project budget:

- Recruitment activities, including publications, brochures, and transportation for targeted student participants
- Compensation for staff, including staff at project partners, which include two-year institutions
- External evaluators
- Stipends for graduate assistantships

8.4.2 Prohibited Costs. The following kinds of costs shall not be included in the proposed budget or be paid with MHGP funds:

- Capital equipment
- Construction or remodeling of facilities

- Costs incurred prior to the Grant Period
- Scholarship and loan assistance for students (stipends for graduate assistantships are allowed)
- Salaries or other stipends that are calculated at a higher pay rate than that which an individual normally receives in a position (or in a similar position). Costs for staffing must reflect institutional salaries of the Eligible Applicant or partner appropriate to the tasks that will be performed and to the length and time spent on the project
- Indirect costs
- Foreign travel
- Travel not consistent with state of Texas guidelines
- Application fees and costs related to institutional or programmatic accreditation
- Student orientation costs included in the institutional budget (supplanting)
- Food and beverages not considered as per diem for travel

8.4.3 Cost Restrictions. The Awarded Applicant may not charge any of the following costs to the grant without prior written approval from the THECB:

- Equipment, including software, not specifically itemized in the awarded Application
- Domestic travel not specifically itemized in the awarded Application
- Salaries and fringe benefits for positions other than those specifically identified in the awarded Application
- Budget transfers across Budget Categories A, B, C, and D that cumulatively exceed 15 percent of the total Grant Award during the Grant Period

8.5 MATCHING FUNDS

Applicants that report matching funds to support the project may receive up to 10 points from THECB staff in the scoring of applications. For an Applicant to receive the maximum number of points, the matching funds must be at least 10 percent of the total budget request. Those funds must represent a cash contribution specifically dedicated to the project *from an external entity*. The funds may not represent in-kind contributions, including from the Applicant institution, and must be verified in a letter from the external entity. The letter(s) shall be submitted with the Application as an Attachment.

8.6 PARTNERSHIPS

Partnerships with other Texas higher education institutions, industries, and health care providers are desired elements of the project. The role of the partners shall be described in the Project Narrative and must be verified in letters from the partners. The letters shall be submitted with the Application as an Attachment. Applicants that demonstrate a strong commitment and participation of partners in the project may receive up to 15 points in the scoring of applications.

9 SELECTION CRITERIA AND SCORING OF APPLICATIONS

This RFA is competitive. It is designed to issue Grant Awards that provide the best overall value to the state. General selection criteria shall be based on the priority assigned to degree programs, as listed in Appendix B; project quality, as determined by reviewer criteria; cost of the project; and other factors, including the number of African American and Hispanic students advancing as a result of the project, financial ability to conduct the project, state and regional needs and priorities, ability to continue the project after the Grant Period, and past performance on THECB grants.

Reviewers will use selection criteria totaling 200 points to score applications. The criteria are listed on the Evaluation Form in Appendix C.

10 APPLICATION FORMAT AND CONTENT

10.1 APPLICATION FORMAT

The Application shall be submitted, with signatures, by an authorized agent at the Applicant institution as two files in PDF format. The first file shall contain Application Forms 1-5. The file name shall read as the Initials of the Applicant.Application.pdf (e.g., *UNT.Application.pdf*).

The second file shall contain Attachments to the Application (see Section 10.7). The file name shall read as the Initials of the Applicant.Attachment.pdf (e.g., *UNT.Attachment.pdf*). The Attachments must be typed in a font no smaller than 11 point and must be formatted and easily reproduced on 8.5 x 11 paper.

See Appendix D for the required Application Forms. For the "Applicant" field on each form, please provide the name of the institution. The Application Forms are available as Word documents on the THECB website, www.thecb.state.tx.us/MHGPapp. Please do not alter the Application Forms; such alterations may result in the disqualification of the Applicant.

10.2 COVER PAGE (Application Form 1)

The Cover Page provides summary information about the project and includes authorized signatures. The authorized institutional representative shall be an individual who is legally authorized to bind the Applicant institution in a contract.

The Abstract, limited to 400 words, states the problem to be addressed and summarizes the goals, methods for carrying out the project, data collection efforts, and the anticipated outcomes. If the project has received or anticipates receiving additional funds from the THECB or another Texas state agency, such information shall be indicated on the Cover Page under the "Additional State Funds for Project" section.

10.3 PROJECT NARRATIVE (Application Form 2)

The Project Narrative, limited to six pages, may include any information needed to properly describe the project; however, the narrative should be organized under the following headings:

10.3.1 Scope of Project

- Describe the institution's specific challenges in recruiting and retaining African American and Hispanic students in the targeted degree program(s).
- Explain what is original and/or important about the project in resolving these challenges.
- Provide a *table* showing the estimated number of eligible students for each targeted degree program who are likely to benefit from or participate directly in the project. The table also should include the current enrollment number for each targeted degree program.
- Describe how the project will have statewide or regional applicability, if it proves successful.

10.3.2 Project Goals

- Describe the goals of the project. Goals should be specific and identify what the Applicant will assess and how activities will be measured. Progress on reaching these goals should be built into the project's evaluation design and reporting.

10.3.3 Methods of Implementation

- Outline the project implementation process. Use the Timeline (Application Form 3) to provide greater detail.
- Include enough information about previous research, methods, and techniques to adequately support the choice of activities in the project design.
- Describe data sources and methods for data collection.

10.3.4 Resources

- Briefly describe the Applicant's commitment and the resources available to the project.
- Identify key personnel who will conduct and evaluate the project, and briefly list their qualifications and any relevant experience with similar projects.

10.3.5 Partners

- Identify any partners and describe their role in the project.

10.3.6 Matching Funds

- Briefly describe how any matching funds from external entities will be used to leverage Grant Award funds.

10.3.7 Evaluation and Performance Measurement

- Describe how the project will be evaluated. It should:
 - be aligned with the project goals and the implementation process;
 - have a formative and summative component;
 - include input and feedback from relevant stakeholders and a mechanism by which feedback is used to improve the project and performance of project participants;
 - specify how the Applicant will demonstrate the efficacy of the project;
 - have performance measures that identify major outcomes during the Grant Period. Key performance measures that are quantifiable should be entered on the Performance Measures and Outcomes Form (Application Form 5);
 - address the required performance measures listed in Section 10.6.2;
 - have sufficient staffing to ensure that data for the program evaluation are properly collected, analyzed, and reported;
 - have funds earmarked for evaluation in the project budget;
 - follow Family Educational Rights and Privacy Act (FERPA) laws; and
 - describe how project outcomes will be made public or disseminated, and how outcomes will be FERPA-compliant and reported pursuant to Section 11.8 of this RFA.

10.3.8 Sustainability

- Describe how the project or similar activity would continue after the Grant Period ends.

10.4 **TIMELINE** (Application Form 3)

The Timeline, limited to three pages, provides an outline of the key activities and benchmarks for the project in a chronological order. Each entry in the Timeline should have the following:

- Dates for accomplishing each activity
- A brief description of the activity and identification of the responsible person or position (shown in parentheses following the description)
- The expected results

While the Applicant has some discretion as to which activities to highlight, the Timeline shall have entries for the following activities:

- Data collection
- Significant hires, if applicable
- Project approval by the Institutional Review Board and any regulatory body, if applicable
- A signed contract with any compensated partner, if applicable

10.5 BUDGET (Application Form 4)

This form, limited to three pages, describes budget items of the project in sufficient detail so that a reviewer can determine the appropriateness and rationale for the proposed costs.

10.5.1 General Instructions

- The Applicant should review Sections 8.3-8.5 of this RFA before completing Application Form 4.
- Totals should represent costs for the 24-month period from June 1, 2018 to May 31, 2020, and should match the information entered on the Cover Page. Please round up to the nearest dollar. The total amount of requested MHGP funding must not exceed \$160,000.
- The THECB shall negotiate a final budget with each Awarded Applicant.

10.5.2 Instructions for Specific Budget Categories

Under a budget category, each row should represent a major cost. The text under each row should describe the cost and its function, and explain how the cost is calculated. For the total in each budget category, please round up to the nearest dollar.

Definitions and reporting formats:

- *A. Personnel* – wages, salaries, and fringe benefits of employees at the Applicant institution only. Salaries of employees at any partners or consultants should be reported under Other Direct Costs. Entries should be itemized for specific employees (e.g., project director's salary) or categories of employees (e.g., support staff salaries). The total Personnel costs, excluding graduate assistantships, must not exceed 20 percent of the total MHGP budget. Time spent on research activities not considered as a part of the approved project evaluation and on written publications must not be charged to MHGP.
- *B. Personnel Travel* – domestic travel costs for employees of the Applicant institution only, including costs associated with the project director(s) attending a minimum of three meetings in Austin during the 24-month grant period (The meeting dates are listed in Appendix A). Entries should be itemized by specific trip (e.g., November 2019 professional conference in Boston) or category of travel (e.g., MHGP meetings in Austin). The THECB will not fund travel to professional conferences in the first year of the Grant Period. All travel to professional conferences in the second year (June 2019-May 2020) must be primarily for the purpose of disseminating results of the MHGP-funded project to other higher education institutions in the state of Texas.
- *C. Participant Costs* – costs relating to students, health practitioners, or members of the general public who are beneficiaries of the project. Entries should be itemized by type of participant or category of cost.
- *D. Other Direct Costs* – all other costs, including those for partners who act as subcontractors. Subcontracted costs shall be itemized by subcontractor.
- *E. Matching Funds* – cash contributions dedicated to the project from an external entity. Entries shall be itemized by source of funding and supported by letters in an Attachment verifying the amount.

10.6 PERFORMANCE MEASURES AND OUTCOMES (Application Form 5)

10.6.1 General Instructions and Definitions

This form, limited to two pages, projects outcomes of the required performance measures and the key performance measures that are quantifiable and aligned with the project's goals. Note the following definitions:

- *Goals* – the most significant achievements anticipated from the project. They should be identical to the goals described in the **Project Narrative**.
- *Baseline* – the measure of the population or situation at the beginning of the project.
- *Outcomes* – the baseline measure plus the increase or decrease relevant to the population or situation based on the performance measure and goal.

Applicants will submit a maximum of four performance measures for each goal, along with a baseline and *proposed* outcomes for each performance measure. Awarded Applicants will report *actual* outcomes in the interim and final reports, which are further discussed in Section 11.21 of this RFA.

Applicants should include performance measures that align with the corresponding goal and represent the most relevant data that can be collected and reported to the THECB near the end of the first year of the Grant Period and at the end of the 24-month Grant Period. Except for the two required performance measures listed in 10.6.2, Applicants are allowed to include measures that only report outcomes for the second year of the Grant Period; however, at least 75 percent of the performance measures included in Application Form 5 should have outcomes for both years of the Grant Period.

10.6.2 Required Performance Measures

The following two performance measures are required for each MHGP-funded project and shall be included in Application Form 5. The Applicant shall categorize the two required measures under an appropriate project goal and shall include, for each measure, a baseline and proposed outcomes for both Year 1 and Year 2.

- Number and percentage of African American students enrolled in each of the degree programs targeted by the proposed project
- Number and percentage of Hispanic students enrolled in each of the degree programs targeted by the proposed project

10.6.3 Examples of Performance Measures

The following list presents examples of possible performance measures and is for informational purposes. In deciding whether to include a listed example, the Applicant should consider the specific project goals and the instructions in 10.6.1.

- Number of targeted community college transfer students persisting to the second semester/year of the degree program
- Percentage of students receiving tuition reimbursement from employers
- Number of advisors from the Applicant institution involved in advising sessions at community college partners' teaching locations

10.7 REQUIRED AND ALLOWABLE ATTACHMENTS

The following Attachments should be submitted, as applicable, as a single PDF file, along with the completed Application Forms, via email to MHGP@theeb.state.tx.us no later than 5:00 p.m.

CST, February 15, 2018. The file name shall read as the Initials of the Applicant. Attachment.pdf (e.g., *UNT.Attachment.pdf*). The Attachments must be typed in a font no smaller than 11 point and must be formatted and easily reproduced on 8.5 x 11 paper.

Applicant shall not include documents as attachments or appendices that are not specified in this section; such documents will be discarded and will not be reviewed during application evaluation.

- Letters from project partners on official letterhead addressed to the project director and signed by authorized representatives, describing their roles in the project (required to receive credit in the application evaluation process);
- Letters from external entities addressed to the project director, verifying matching funds (required to receive credit in the application evaluation process); and
- A letter from Applicant requesting the THECB's consideration of exceptions, if applicable, to specific terms and conditions described in the RFA. Any exceptions must be clearly identified by section, and the Applicant's proposed alternative must be provided. Applicants cannot take a "blanket exception" to this entire RFA. If any Applicant takes a "blanket exception" to this entire RFA or does not provide alternative language, the Applicant's Application may be disqualified from further consideration. Any terms and conditions attached to an Application will not be considered unless specifically referred to in this RFA, and the Applicant's attachment of such terms and conditions to an Application may disqualify the Application. The letter must be signed by an individual legally authorized to bind the Applicant institution.

11 PROVISIONS AND ASSURANCES

11.1 COST OF APPLICATION PREPARATION

All costs associated with the preparation and submission of an Application for this RFA are the responsibility of Applicant. These costs shall not be chargeable to the THECB by any successful or unsuccessful Applicant.

11.2 APPLICATION DELIVERY AND LATE APPLICATIONS

11.2.1 Applications must be submitted by an authorized agent of the Applicant.

11.2.2 Applications shall be considered to be "on time" if they are received on or before the date and time of established deadlines. Applicant shall be solely responsible for ensuring that Application is received by the THECB prior to the deadlines outlined in Section 4. The THECB shall not be responsible for failure of electrical or mechanical equipment, operator error, or inability of an electronic delivery agent to deliver an Application prior to the deadline. Failure to respond in a timely manner to this RFA shall result in Applicant losing the opportunity to receive a Grant under this program. A late Application, regardless of circumstances, shall not be evaluated or considered for award.

11.3 CONFLICT OF INTEREST

11.3.1 Applicants must disclose any existing or potential conflicts of interest relative to the performance of the requirements of this RFA. Failure to disclose a conflict of interest may be cause for disqualification of an Application or termination of a Contract resulting from this RFA.

If, following a review of this information, it is determined by the THECB that a conflict of interest exists, Applicants may be disqualified from further consideration.

11.3.2 *Texas Government Code, Section 2252.908 – Disclosure of Interested Parties*, added by H.B. 1295, 84th Leg. Session, R.S. (2015). The THECB may not execute a contract/grant requiring approval of the Board Chair, Vice Chair, and Committee Chair until the Business Entity has presented a certificate disclosing interested parties. "Business Entity" is defined as an entity (other than a governmental entity or state agency) through which business is conducted, regardless of whether the entity is for-profit or nonprofit. The Texas Ethics Commission (TEC) has built an online portal for vendors/grantees. Vendors/Grantees will need to create a username and password to complete the "Certificate of Interested Parties" form. After the form has been completed, please print, sign, and notarize before sending a final copy to the THECB. The TEC portal link can be found at https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm.

11.4 CONTRACT

11.4.1 Submission of an Application confers no rights of Applicant to an award or to a subsequent Contract, if there is one. The issuance of this RFA does not guarantee that a Contract will ever be awarded. The THECB reserves the right to amend the terms and provisions of the RFA, negotiate with Applicant, add, delete, or modify the Contract and/or the terms of Application submitted, extend the deadline for submission of Application, or withdraw the RFA entirely for any reason solely at the THECB's discretion. An individual Application may be rejected if it fails to meet any requirement of this RFA. The THECB may seek clarification and additional documentation from Applicant at any time, and failure to respond within a reasonable timeframe is cause for rejection of an Application.

11.4.2 Upon execution of a Contract resulting from this RFA, the term 'Applicant' shall have the same meaning as 'Awarded Applicant' or 'Grantee.' Likewise, the terms 'Request for Applications' and 'Application' shall have the same meaning as the term 'Contract' or 'Agreement.'

11.5 PAYMENT TERMS

Payments shall be provided on a cost reimbursement basis. Awarded Applicant will submit expenditure reports on December 6, 2018, June 20, 2019, and December 6, 2019. Payment shall be based upon actual expenditures of the project, up to the amount provided by the Grant Award. All grant-related expenses must be incurred on or prior to May 31, 2020.

At the THECB's sole discretion, the second year of grant funding will be contingent upon the Awarded Applicant using grant funds appropriately, meeting project benchmarks and contractual deadlines, and producing expected outcomes, results, and products in the first year of the Grant Period.

The final reimbursement payment will be made upon the THECB's approval of the final project report, which is due on July 14, 2020, and of the final expenditure report. The final expenditure report is due on September 2, 2020.

11.6 GRANT EXTENSION

An Awarded Applicant that shows success in project outcomes may be eligible to apply for a maximum one-year grant extension on the project, which may be granted at the THECB's sole

discretion. Extensions are subject to the availability of appropriated funds and to the eligibility requirements.

11.7 PROPRIETARY INFORMATION

During the performance of a project implemented under a Contract resulting from this RFA, Awarded Applicant may have access to data, information, files, and/or materials (collectively referred to as "data"), which are the property of the THECB. These data shall be handled in a method that concurs with the Family Educational Rights and Privacy Act (FERPA) regulations and guidelines.

Applicant agrees to comply with FERPA, 20 U.S.C. Section 1232g, and the implementing federal regulations, 34 CFR Part 99. Applicant agrees (1) to protect any confidential student information it receives or accesses that could make a student's identity traceable, and (2) any confidential data analysis or report shall not be disclosed to any third party without the THECB's prior written consent.

Awarded Applicant shall have a system in effect to protect all data received or maintained in connection with the activities of this RFA. Awarded Applicant agrees to use its best efforts to preserve the safety, security, and integrity of the data, and to ensure the privacy and confidentiality of all data. Any disclosure or transfer of proprietary information by Awarded Applicant shall be in accordance with applicable federal or Texas law.

11.8 RELEASE OF INFORMATION BY AWARDED APPLICANT

11.8.1 FERPA. Awarded Applicant shall NOT release any data that is not FERPA compliant. Failure to follow the guidelines established may result in immediate termination of the Contract.

11.8.2 Prior Notification. Publication, including presentations, is encouraged; however, Awarded Applicant agrees to notify the THECB prior to the publication of any information, including results, findings or reports, regarding the activities being conducted under any Contract/Grant resulting from this RFA. Awarded Applicant shall ensure the following statements are included in any published work:

This work was supported in whole or in part by a grant from the Texas Higher Education Coordinating Board (THECB). The opinions and conclusions expressed in this document are those of the author(s) and do not necessarily represent the opinions or policy of the THECB.

11.8.2.1 Potential Publication in News Media of any type. Should Awarded Applicant be contacted by any news media about any information, including results, findings, or reports regarding activities being conducted under any Contract/Grant resulting from this RFA, Awarded Applicant shall notify its THECB Point of Contact, when possible, before communicating with news media. When not possible, Awarded Applicant shall notify its THECB Point of Contact immediately after concluding the communication with the news media.

11.8.2.2 Should Awarded Applicant desire to contact any news media about any information, including results, findings, or reports regarding activities being conducted under any Contract/Grant resulting from this RFA, Awarded Applicant shall notify its THECB Point of Contact before communicating with news media.

11.8.3 Any written publication shall be sent electronically to the THECB Point of Contact.

11.9 RELEASE OF APPLICATION INFORMATION BY THECB

11.9.1 *Public Information Act.* Awarded Applicant understands and acknowledges that as a Texas state agency, the THECB is subject to the provisions of the Texas Public Information Act, Government Code, Chapter 552, as interpreted by judicial opinions and the opinion of the Attorney General of the state of Texas. Awarded Applicant will cooperate with the THECB in the production of documents responsive to any such requests under the Public Information Act. **Awarded Applicant is required to make any information created or exchanged with the state pursuant to this Agreement, and not otherwise excepted from disclosure under the Texas Public Information Act, available in a format that is accessible by the public at no additional charge to the state.** The THECB will make a determination whether to submit a Public Information Act request to the Attorney General. This RFA, Awarded Applicant's Application, any Grant awarded to the Applicant, and all data and other information generated or otherwise obtained in its performance may be subject to the Texas Public Information Act. To the extent Grantee is subject to the Public Information Act, Grantee will notify the THECB's General Counsel within 24 hours of receipt of any third party requests for information it receives relating to this Agreement.

11.9.2 All submitted Applications become the property of the THECB after the RFA submittal deadline date. Upon acceptance of the Contract, all information submitted with Applicant's Application becomes public record and all information submitted with Awarded Applicant's Application becomes part of the Contract. Therefore, such information is subject to disclosure under the Texas Public Information Act, unless an exception under the Texas Public Information Act is applicable.

11.9.3 Any proprietary information included in Applicant's Application shall be subject to disclosure unless such proprietary information was clearly identified by Applicant, and such identification was submitted concurrently with the original submission of the proprietary information. Such identification of proprietary information shall be clearly marked in the Application at each page it appears. Such markings shall be in **boldface** type at least **14 point font**. Additionally, Applicant shall state the specific reason(s) an exception from the Texas Public Information Act is being claimed concurrently with the original submission of the proprietary information.

11.9.4 If Awarded Applicant fails to clearly identify proprietary information with the original submission of the proprietary information, then those Sections will be deemed non-proprietary and made available upon public request after the Contract is awarded. The production of any material under the Contract shall not have the effect of violating or causing the THECB to violate any law, including the Texas Public Information Act.

11.10 AMENDMENT AND TERMINATION

11.10.1 *Amendment.* Any amendment or change to the Grant which becomes necessary shall be accomplished by a formal Contract amendment signed and approved by duly authorized representatives of Awarded Applicant and the THECB. None of the parties to the Contract will be bound by any oral statements, agreements, or representations contrary to the written Contract requirements and terms and conditions.

11.10.2 *THECB Right to Terminate for Cause.* As consistent with applicable law, the THECB may terminate the Contract, in whole or in part, immediately upon notice to Awarded Applicant, or at such later date as the THECB may establish in such notice, upon the occurrence of any material breach, including, but not necessarily limited to, non-compliance with requirements and assurances outlined in the RFA or its Section 11 "Provisions and Assurances," failure to provide accurate, timely, and complete information as required by the THECB to evaluate the effectiveness of the program, or a failure to perform any of the work under the Contract to the THECB's satisfaction within the time specified herein or any extension thereof. Any instance of non-compliance shall constitute a material breach. The THECB may, in its sole discretion, provide Awarded Applicant with an opportunity for consultation with the THECB prior to termination. If Awarded Applicant fails or refuses to perform its obligations under the Contract, the THECB may exercise any and all rights as may be available to it by law or in equity.

11.10.3 *Interpretation.* As consistent with applicable law, the Contract may be terminated in the event that federal or state laws or other requirements or a judicial interpretation renders continued fulfillment of the Contract on the part of either party unreasonable or impossible. If the parties hereto should be unable to agree upon amendment which would thereafter be needed to enable the substantial continuation of the services contemplated herein, then, upon written notification by the THECB to Awarded Applicant, the parties shall be discharged from any further obligations created under the terms of the Contract, except for the equitable settlement of the respective accrued interests or obligations incurred up to the date of termination. The THECB reserves the right, at its sole discretion, to unilaterally amend the Contract throughout the Grant Period to incorporate any modifications necessary for the THECB's compliance, as an agency of the state of Texas, with all applicable state and federal laws, rules, regulations, requirements, and guidelines.

11.10.4 *Effect of Termination.* As consistent with applicable law, upon receipt of written notice to terminate, Awarded Applicant shall promptly discontinue all Services affected (unless the notice directs otherwise), refund partially or fully all Grant proceeds in accordance with written notice, and shall deliver or otherwise make available to the THECB, a summary of work products developed by Awarded Applicant under the Contract, whether completed or in process. Upon any termination, all indemnities, including without limitation those set forth in the Contract, as well as Contract provisions regarding confidentiality, records retention, right to audit, and dispute resolution, shall survive the termination of the Contract for any reason whatsoever and shall remain in full force and effect. The THECB shall be liable to Awarded Applicant for that portion of the Services authorized by the THECB and which have been completed prior to the effective date of termination, provided that the THECB shall not be liable for any work performed that is not acceptable to the THECB and/or does not meet Contract requirements.

11.10.5 In the event of termination, the THECB reserves the right to negotiate a Contract based on another Applicant's submission if it is in the state's best interest.

11.11 NOTICE

11.11.1 *Form of Notice.* All notices and other communications in connection with this Agreement shall be in writing.

11.11.2 *Method of Notice.* All notices must be given (i) by personal delivery, (ii) by an express courier (with confirmation), (iii) mailed by registered or certified mail (return receipt requested), (iv) facsimile, or (v) electronic mail to the parties at the address specified in this

Agreement, or to the address that a party has notified to be that party's address for the purposes of this section.

11.11.3 *Receipt of Notice.* A notice in accordance with this Agreement will be effective upon receipt by the party to which it is given or, if mailed, upon the earlier of receipt and the fifth business day following mailing.

11.11.4 The THECB shall not be responsible for notices that are captured, blocked, filtered, quarantined, or otherwise prevented from reaching the proper destination server by THECB or Grantee's anti-virus or other security software.

11.12 ASSIGNMENT OR SUBCONTRACTING

No rights, interest, or obligations in a Contract resulting from this RFA shall be assigned, delegated, or subcontracted by Awarded Applicant without prior written permission of the THECB Point of Contact. Any attempted assignment, delegation, or subcontract by Awarded Applicant shall be wholly void and totally ineffective for all purposes unless made in conformity with this Paragraph. No delegation, assignment, or subcontract shall relieve Awarded Applicant of any responsibility under this RFA.

11.13 LIABILITY AND INDEMNIFICATION

11.13.1 LIABILITY

11.13.1.1 Neither the THECB's review, approval, or acceptance of, nor payment for any of the services provided hereunder shall be construed to operate as a waiver of any rights under the Contract, or of any cause of action arising out of the performance of the work required by the Contract.

11.13.1.2 The THECB shall have no liability except as specifically provided by law.

11.13.1.3 *Sovereign Immunity.* The THECB and Awarded Applicant stipulate and agree that no provision of, or any part of the Contract between the THECB and Awarded Applicant, or any subsequent change order, amendment, or other Contract modification shall be construed: (1) as a waiver of the doctrine of sovereign immunity or immunity from suit as provided for in the Texas Constitution and the Laws of the State of Texas; (2) to extend liability to the THECB or Awarded Applicant beyond such liability provided for in the Texas Constitution and the Laws of the State of Texas; or (3) as a waiver of any immunity provided by the 11th Amendment or any other provision of the United States Constitution or any immunity recognized by the Courts and the laws of the United States.

11.13.2 INDEMNIFICATION

(THIS SECTION DOES NOT APPLY TO STATE AGENCIES)

11.13.2.1 *Acts or Omissions.* Grantee shall indemnify and hold harmless the State of Texas and THECB AND/OR THEIR OFFICERS, AGENTS, EMPLOYEES, REPRESENTATIVES, CONTRACTORS, ASSIGNEES, AND/OR DESIGNEES FROM ANY AND ALL LIABILITY, ACTIONS, CLAIMS, DEMANDS, OR SUITS, AND ALL RELATED COSTS, ATTORNEY FEES, AND EXPENSES arising out of, or resulting from, any acts or omissions of the Grantee or its agents, employees, subcontractors, Order Fulfillers, or suppliers of subcontractors in execution or performance of the Agreement. THE DEFENSE SHALL BE COORDINATED BY

GRANTEE WITH THE OFFICE OF THE ATTORNEY GENERAL WHEN TEXAS STATE AGENCIES ARE NAMED DEFENDANTS IN ANY LAWSUIT AND THE GRANTEE MAY NOT AGREE TO ANY SETTLEMENT WITHOUT FIRST OBTAINING THE CONCURRENCE FROM THE OFFICE OF THE ATTORNEY GENERAL. GRANTEE AND THECB AGREE TO FURNISH TIMELY WRITTEN NOTICE TO EACH OTHER OF ANY SUCH CLAIM.

11.13.2.2 *Infringements.*

(a) Grantee shall indemnify and hold harmless the State of Texas, THECB AND/OR THEIR EMPLOYEES, AGENTS, REPRESENTATIVES, CONTRACTORS, ASSIGNEES, AND/OR DESIGNEES from any and all third party claims involving infringement of United States patents, copyrights, trade and service marks, and other intellectual or intangible property rights in connection with the PERFORMANCES OR ACTIONS OF GRANTEE PURSUANT TO THIS AGREEMENT. GRANTEE AND THECB AGREE TO FURNISH TIMELY WRITTEN NOTICE TO EACH OTHER OF ANY SUCH CLAIM. GRANTEE SHALL BE LIABLE TO PAY ALL COSTS OF DEFENSE INCLUDING ATTORNEYS' FEES. THE DEFENSE SHALL BE COORDINATED BY GRANTEE WITH THE OFFICE OF THE ATTORNEY GENERAL WHEN TEXAS STATE AGENCIES ARE NAMED DEFENDANTS IN ANY LAWSUIT AND GRANTEE MAY NOT AGREE TO ANY SETTLEMENT WITHOUT FIRST OBTAINING THE CONCURRENCE FROM THE OFFICE OF THE ATTORNEY GENERAL.

(b) Grantee shall have no liability under this section if the alleged infringement is caused in whole or in part by: (i) use of the product or service for a purpose or in a manner for which the product or service was not designed, (ii) any modification made to the product without Grantee's written approval, (iii) any modifications made to the product by the Grantee pursuant to THECB's specific instructions, (iv) any intellectual property right owned by or licensed to THECB, or (v) any use of the product or service by THECB that is not in conformity with the terms of any applicable license agreement.

(c) If Grantee becomes aware of an actual or potential claim, or THECB provides Grantee with notice of an actual or potential claim, Grantee may (or in the case of an injunction against THECB, shall), at Grantee's sole option and expense: (i) procure for THECB the right to continue to use the affected portion of the product or service, or (ii) modify or replace the affected portion of the product or service with functionally equivalent or superior product or service so that THECB's use is non-infringing.

11.13.2.3 Taxes/ Workers' Compensation/Unemployment Insurance – Including Indemnity.

(a) GRANTEE AGREES TO COMPLY WITH ALL STATE AND FEDERAL LAWS APPLICABLE TO ANY SUCH PERSONS, INCLUDING LAWS REGARDING WAGES, TAXES, INSURANCE, AND WORKERS' COMPENSATION. THECB AND/OR THE STATE SHALL NOT BE LIABLE TO THE GRANTEE, ITS EMPLOYEES, AGENTS, OR OTHERS FOR THE PAYMENT OF TAXES OR THE PROVISION OF UNEMPLOYMENT INSURANCE AND/OR WORKERS' COMPENSATION OR ANY BENEFIT AVAILABLE TO A STATE EMPLOYEE OR EMPLOYEE OF ANOTHER GOVERNMENTAL ENTITY.

(b) GRANTEE AGREES TO INDEMNIFY AND HOLD HARMLESS THECB, THE STATE OF TEXAS AND/OR THEIR EMPLOYEES, AGENTS, REPRESENTATIVES, CONTRACTORS, AND/OR ASSIGNEES FROM ANY AND ALL LIABILITY, ACTIONS, CLAIMS, DEMANDS, OR SUITS, AND ALL RELATED COSTS, ATTORNEYS' FEES, AND EXPENSES, RELATING TO TAX LIABILITY, UNEMPLOYMENT INSURANCE AND/OR WORKERS' COMPENSATION IN ITS

PERFORMANCE UNDER THIS AGREEMENT. GRANTEE SHALL BE LIABLE TO PAY ALL COSTS OF DEFENSE INCLUDING ATTORNEYS' FEES. THE DEFENSE SHALL BE COORDINATED BY GRANTEE WITH THE OFFICE OF THE ATTORNEY GENERAL WHEN TEXAS STATE AGENCIES ARE NAMED DEFENDANTS IN ANY LAWSUIT AND GRANTEE MAY NOT AGREE TO ANY SETTLEMENT WITHOUT FIRST OBTAINING THE CONCURRENCE FROM THE OFFICE OF THE ATTORNEY GENERAL. GRANTEE AND THECB AGREE TO FURNISH TIMELY WRITTEN NOTICE TO EACH OTHER OF ANY SUCH CLAIM.

11.14 INSURANCE

(THIS SECTION DOES NOT APPLY TO STATE AGENCIES)

Grantee agrees to maintain at its expense insurance as required for the work being performed under this Agreement. Such insurance will protect the THECB from all claims for bodily injury, death, or property damage which may arise out of or result from the performance of the Grantee's obligations under the Agreement. Grantee represents and warrants that it will, within five (5) business days of receiving the THECB's request, provide the THECB with current certificates of insurance or other proof acceptable to the THECB of the following insurance coverage:

Standard Workers Compensation Insurance in accordance with the following statutory limits covering all personnel who will provide work under this Agreement: Employers Liability: Each Accident \$1,000,000, Disease- Each Employee \$1,000,000, Disease-Policy Limit \$1,000,000.

Commercial General Liability:

Occurrence based: Bodily Injury and Property Damage, Each occurrence limit: \$1,000,000; Aggregate limit: \$2,000,000; Medical Expense each person: \$5,000; Personal Injury and Advertising Liability: \$1,000,000; Products /Completed Operations Aggregate Limit: \$2,000,000; Damage to Premises Rented to You: \$50,000.

Grantee represents and warrants that all of the above coverage is with companies licensed in the state of Texas with at least an "A" rating from A.M. Best Company, and authorized to provide the requisite coverage. Grantee also represents and warrants that all policies contain endorsements prohibiting cancellation except upon at least thirty (30) days prior written notice to the THECB. Grantee represents and warrants that it shall maintain the above insurance during the term of this Agreement. Grantee is not relieved of any liability or any other obligations assumed under this Agreement by reason of its failure to obtain or maintain insurance in sufficient amounts, duration, or types.

11.15 OWNERSHIP OF WORK

11.15.1 *Definition of work.* For the purposes of this Contract, the term "work" is defined as all reports, statistical analyses, work papers, work products, materials, approaches, designs, specifications, systems, documentation, methodologies, concepts, research, materials, intellectual property or other property developed, produced, or generated in connection with this Contract.

11.15.2 *Copyright.* When copyrightable material is developed in the course of or under this Grant, Awarded Applicant is free to copyright the materials or permit others to do so. The THECB shall have a royalty-free, non-exclusive, fully-paid up, no cost, transferable, worldwide, and irrevocable right and license to reproduce, publish, or otherwise use and to authorize others to use for governmental and educational purposes: (1) the copyright in any work

developed under the Grant and (2) any rights of copyright to which a Awarded Applicant (or any sub-grantee or subcontractor of the Grantee) purchases ownership with Grant funds. In no event shall the Awarded Applicant (or any sub-grantee or subcontractor to the Awarded Applicant) charge other Texas state agencies, institutions of higher education, or independent institutions of higher education (as the terms "institutions of higher education" and "independent institutions of higher education" are defined in the Texas Education Code) for any license to use any or all copyrights purchased with Grant funds or in any work developed under the Grant.

11.15.3 Data. The THECB has the right to: (1) obtain, reproduce, publish or otherwise use the data first produced under this Grant and (2) authorize others to receive, reproduce, publish, or otherwise use such data for governmental and educational purposes. In no event shall the Awarded Applicant (or any sub-grantee or subcontractor to the Awarded Applicant) charge other Texas state agencies, institutions of higher education, or independent institutions of higher education (as the terms "institutions of higher education" and "independent institutions of higher education" are defined in the Texas Education Code) for any license to use any or all data first produced under this Grant.

11.16 CONFLICTING RFA LANGUAGE

In the event that language contained in a particular Section of the RFA is found to be in conflict with language in another Section, the most stringent requirement(s) shall prevail.

11.17 INSPECTIONS/SITE VISITS

Throughout the Grant Period, the THECB and/or its representatives shall have the right to make site visits to review the MHGP program operations and accomplishments.

11.18 AUDIT AND ACCESS TO RECORDS

11.18.1 Awarded Applicant acknowledges that acceptance of funds under the Contract acts as acceptance of the authority of (1) the Texas State Auditor's Office, or any successor agency, (2) the Texas State Auditor's Office or any successor agency, under the direction of the Texas Legislative Audit Committee, (3) THECB's Internal Auditor, and (4) any external auditors selected by THECB, the State Auditor's Office, or by the United States (collectively referred to as "Audit Entities"), to conduct an audit or investigation in connection with those funds. Awarded Applicant further agrees to cooperate fully with Audit Entities in the conduct of the audit or investigation, including providing all records requested. Awarded Applicant shall ensure that this clause concerning the authority to audit funds received indirectly by subcontractors through Awarded Applicant and the requirement to cooperate is included in any subcontract the Awarded Applicant awards.

11.18.2 Awarded Applicant shall maintain its records and accounts in a manner which shall assure a full accounting for all funds received and expended by Awarded Applicant in connection with the Contract. These records and accounts (which includes all receipts of expenses incurred by Awarded Applicant) shall be retained by Awarded Applicant and made available for inspecting, monitoring, programmatic or financial auditing, or evaluation by the THECB and by others authorized by law or regulation to do so for a period of not less than seven (7) years from the date of completion of the Contract, the date of the receipt by the THECB of Awarded Applicant's final claim for payment or final expenditure report, the date all related billing questions are resolved, or the date any related litigation issues are resolved, whichever is later. If an audit has been announced, the records shall be retained until such

audit has been completed. Awarded Applicant shall make available at reasonable times and upon reasonable notice, and for reasonable periods, all documents and other information related to the Contract. Awarded Applicant and any subcontractors shall provide any Audit Entities with any information the entity deems relevant to any monitoring, investigation, evaluation, or audit.

11.18.3 Each Grantee institution shall have a system established in writing to ensure that appropriate officials provide all necessary organizational reviews and approvals for the expenditure of funds and for monitoring project performance and adherence to Grant terms and conditions under the Contract.

11.18.4 The THECB reserves the right to require the reimbursement of any over-payments determined as a result of any audit or inspection of records kept by Awarded Applicant on work performed under the Contract. Awarded Applicant shall reimburse the THECB within 30 calendar days of receipt of notice from the THECB of overpayment. Awarded Applicant's failure to comply with this "Audit and Access to Records" subsection shall constitute a material breach of the Contract.

11.19 ACCOUNTING SYSTEM

Awarded Applicant shall have an accounting system that accounts for cost in accordance with generally accepted accounting principles. Awarded Applicant's accounting system must include an accurate and organized file/records system for accounting and financial purposes for providing backup materials for billings.

11.20 NON-APPROPRIATION OF FUNDS

The Contract may be terminated if funds allocated to the THECB should become reduced, depleted, or unavailable during the Contract period, and to the extent that the THECB is unable to obtain additional funds for such purposes. The THECB shall negotiate efforts as first consideration and if such efforts fail, then the THECB shall immediately provide written notification to the Awarded Applicant of such fact and the Contract shall be deemed terminated upon receipt of the notification, and neither party shall have any further rights or obligations hereunder. Awarded Applicant shall not incur new obligations after the effective date of termination and shall cancel as many outstanding obligations as reasonably practicable. The THECB shall be liable for costs incurred up to the time of such termination. Under no circumstances shall this RFA or any provisions herein be construed to extend the duties, responsibilities, obligations, or liabilities of the State of Texas or THECB beyond the then existing biennium.

11.21 REPORTING REQUIREMENTS

11.21.1 Awarded Applicant shall be required to complete project evaluations for a project funded as a result of this RFA.

11.21.2 Awarded Applicant shall submit two written project reports as specified by the THECB: an 11-month interim report due on May 20, 2019, and a final narrative report due on July 14, 2020. The THECB shall provide templates for reporting.

11.21.3 Awarded Applicant shall submit four financial expenditure reports as specified by the THECB: interim reports due on December 6, 2018, June 20, 2019, and December 6, 2019; and a final expenditure report due on September 2, 2020. The THECB shall provide templates for

reporting.

11.22 STATE FISCAL COMPLIANCE GUIDELINES

The standard financial management conditions and uniform assurances set out in the RFA are applicable to all grants, cooperative agreements, contracts and other financial assistance arrangements executed between state agencies, local governments, and any other sub-recipient not specifically excluded by state or federal law. All applicable conditions and uniform assurances can be found at <https://comptroller.texas.gov/purchasing/grant-management/>.

11.23 APPLICABLE LAW AND VENUE

The Contract and any incorporated documents shall be governed by and construed in accordance with the laws of the State of Texas. Unless otherwise required by statute, the exclusive venue of any suit brought concerning the Contract and any incorporated documents is fixed in any Court of competent jurisdiction in Travis County, Texas, and all payments under the Contract shall be due and payable in Travis County, Texas.

11.24 APPLICANT RESPONSIBILITIES

Applicant shall comply with all federal, state and local laws, statutes, ordinances, rules and regulations (including the THECB rules relating to the MHGP program as codified in Title 19, Part 1 of the Texas Administrative Code) and the orders and decrees of any court or administrative bodies or tribunals in any matter affecting the performance of the Contract, including, if applicable, workers compensation laws, compensation statutes and regulations, and licensing laws and regulations. When requested to do so by the THECB, Applicant shall furnish the THECB with satisfactory proof of its compliance.

11.25 KEY PERSONNEL

Awarded Applicant, in its reasonable discretion, reserves the right to substitute appropriate key personnel to accomplish its duties so long as the substituted personnel are equally qualified and skilled in the tasks necessary to meet project requirements and outcomes. Awarded Applicant shall provide to the THECB prior written notice of any proposed change in key personnel involved in accomplishing the Grant Award. No substitutions of key personnel will be made without the prior written consent of the THECB. All requested substitutes must be submitted to the THECB, together with the information about the substitutes' qualifications. The key personnel that will be assigned to work on the Grant Award are considered to be essential to accomplishing the project.

11.26 ELIGIBILITY/AUTHORIZATION TO WORK IN THE UNITED STATES

Awarded Applicant shall ensure that all personnel provided to perform work under the Contract possess proof of eligibility/authorization to work in the United States in compliance with the Immigration Reform and Control Act of 1986, the Immigration Act of 1990, and the Illegal Immigration Reform and Immigrant Responsibility Act of 1996. Awarded Applicant shall maintain written records on all personnel provided under the Contract and shall provide such records to the THECB upon request. Failure to maintain and provide records upon request shall represent a material breach of this Contract and the THECB shall have the right to terminate the Contract for cause. Awarded Applicant shall ensure this section is included in all subcontracts it is authorized by the THECB to enter.

11.27 SUPPLANTING PROHIBITION

A Grant Award may not be used to replace federal, state, or local funds.

11.28 CARRYOVER FUNDS

At the THECB's discretion, unencumbered funds may carry over from each year of the Grant Period.

11.29 TIME AND EFFORT RECORDKEEPING

For those personnel whose salaries are prorated between or among different funding sources, time and effort records will be maintained by Awarded Applicant that confirm the project work provided within each funding source. Awarded Applicant must adjust payroll records and expenditures based on this documentation. This requirement applies to all projects, regardless of funding sources, unless otherwise specified.

11.30 FORMS, ASSURANCES, AND REPORTS

Awarded Applicant shall timely file with the proper authorities all forms, assurances and reports required by state laws and regulations. The THECB shall be responsible for reporting to the proper authorities any failure by Awarded Applicant to comply with the foregoing laws and regulations coming to the THECB's attention, and may deny reimbursements or recover payments made by the THECB to Awarded Applicant in the event of Awarded Applicant's failure to so comply.

11.31 AFFIRMATION CLAUSES

Applicant has not given, offered to give, nor intends to give at any time hereafter, any economic opportunity, future employment, gift, loan, gratuity, special discount, travel, favor, or service to a THECB public servant, including employees, in connection with the submitted response.

Neither Applicant nor the firm, corporation, partnership, entity, or institution represented by Applicant or anyone acting for such firm, corporation, partnership, entity, or institution has (1) violated the antitrust laws of the State of Texas under Texas Business & Commerce Code, Chapter 15, or the federal antitrust laws, or (2) communicated the contents of this Application either directly or indirectly to any competitor or any other person engaged in the same line of business during the procurement process for this RFA.

The THECB is federally mandated to adhere to the directions provided in the President's Executive Order (EO) 13224, Executive Order on Terrorist Financing – Blocking Property and Prohibiting Transactions With Persons Who Commit, Threaten to Commit, or Support Terrorism, effective 9/24/2001 and any subsequent changes made to it via cross-referencing Applicants with the Federal General Services Administration's System for Award Management (SAM, <http://www.sam.gov>), which is inclusive of the United States Treasury's Office of Foreign Assets Control (OFAC) Specially Designated National (SDN) list. Applicant is not so prohibited from entering into this contract. Moreover, Applicant further certifies that the responding entity and its principals are eligible to participate in this transaction and have not been subjected to suspension, debarment, or similar ineligibility determined by any federal, state or local governmental entity and that Applicant is in compliance with the State of Texas statutes and rules relating to procurement and that Applicant is not listed on the federal

government's terrorism watch list as described in Executive Order 13224. (Entities ineligible for federal procurement are listed at <http://www.sam.gov>.)

11.32 FORCE MAJEURE

The THECB may grant relief from performance of this Contract if Awarded Applicant is prevented from performance by an act of war, order of legal authority, act of God, or other unavoidable cause not attributable to the fault or negligence of the Awarded Applicant. The burden of proof for the need of such relief shall rest upon the Awarded Applicant. Awarded Applicant shall notify THECB in writing if it believes that a force majeure may have occurred and THECB shall, in its sole discretion, determine if Force Majeure has occurred.

11.33 DISPUTE RESOLUTION

If the THECB determines that any work product is not acceptable, the THECB shall notify Awarded Applicant of the specific deficiencies in writing. Awarded Applicant shall then undertake all steps necessary to correct any deficiencies at no additional cost to the THECB. In the event any issues cannot be resolved, the dispute resolution process provided for in Texas Government Code, Chapter 2260, shall be used by the THECB and Awarded Applicant to attempt to resolve any claim for breach of Awarded Applicant.

11.34 SEVERABILITY AND STRICT PERFORMANCE

The invalidity, illegality, or unenforceability of any provisions of the Contract shall in no way affect the validity, legality, or enforceability of any other provisions.

Each and every right granted to the THECB and Awarded Applicant hereunder or under any other document delivered hereunder or in connection herewith, or allowed them by law or equity, shall be cumulative and may be exercised from time to time. Failure by the THECB or Awarded Applicant at any time to require strict performance of any contractual provision or obligation contained herein shall not constitute a waiver or diminish the rights of either party thereafter to demand strict compliance. The THECB's review, approval, acceptance of, or payment for any of the services provided in the Contract shall not be construed to operate as a waiver of any of its rights under the Contract, or of any cause of action arising out of the performance of the services required by the Contract.

APPENDIX A: PROJECT CALENDAR OF EVENTS

February 12, 2018	Inquiry Deadline
February 15, 2018	Application Deadline
May 10, 2018	THECB Announces Grant Awards
June 1, 2018	Grant Period Begins*
June 13, 2018	Awarded Applicants Have First Meeting in Austin
December 6, 2018	First Expenditure Report Is Due to THECB
April 3, 2019	Awarded Applicants Have Second Meeting in Austin
May 20, 2019	Interim Project Report Is Due to THECB
June 20, 2019	Second Expenditure Report Is Due to THECB
December 6, 2019	Third Expenditure Report Is Due to THECB
May 20, 2020	Awarded Applicants Have Third Meeting in Austin
May 31, 2020	Grant Period Ends—All Grant Expenses Must Be Incurred
July 14, 2020	Final Project Report Is Due to THECB
September 2, 2020	Final Expenditure Report Is Due to THECB

*The Grant Period will begin upon NOGA execution or on June 1, 2018, whichever is later.

APPENDIX B: LISTS OF PRIORITY DEGREE PROGRAMS

Certificate (C), Baccalaureate (B), and Master's (M) Degree Programs

Program CIP	Degree Level	Institution	Percentage of 2016 Graduates by Race/Ethnicity					Difference from 18-35 Population	
			1. White	2. Black	3. Hispanic	4. Other	2. + 3. Combined		
51.0602	M	UT HEALTH SCI CENTER-SA	100.0%	0.0%	0.0%	0.0%	0.0%	-76.7%	Highest Priority (10 Points)
51.3820	M	UT HEALTH SCI CENTER-SA	100.0%	0.0%	0.0%	0.0%	0.0%	-76.7%	
51.1509	M	UT HEALTH SCI CENTER-HOUSTON	75.0%	0.0%	0.0%	25.0%	0.0%	-61.0%	
51.2307	M	BAYLOR COLLEGE OF MEDICINE	94.4%	0.0%	0.0%	5.6%	0.0%	-61.0%	
51.3101	M	SAM HOUSTON STATE UNIVERSITY	80.0%	0.0%	0.0%	20.0%	0.0%	-61.0%	
51.0702	M	TRINITY UNIVERSITY	64.7%	2.9%	14.7%	17.6%	17.6%	-59.1%	
51.2207	M	U. OF TEXAS AT AUSTIN	100.0%	0.0%	0.0%	0.0%	0.0%	-57.1%	
51.3801	B	TEXAS LUTHERAN UNIVERSITY	69.2%	0.0%	23.1%	7.7%	23.1%	-53.6%	
51.3805	M	ANGELO STATE UNIVERSITY	83.3%	4.2%	0.0%	12.5%	4.2%	-52.4%	
51.1005	M	UT MEDICAL BRANCH GALVESTON	30.0%	10.0%	0.0%	60.0%	10.0%	-51.0%	
51.0912	M	UT MEDICAL BRANCH GALVESTON	70.2%	1.2%	8.9%	19.6%	10.1%	-50.9%	
51.0912	M	BAYLOR COLLEGE OF MEDICINE	79.5%	0.0%	10.3%	10.3%	10.3%	-50.7%	
51.1005	B	TEXAS WOMAN'S UNIVERSITY	0.0%	0.0%	0.0%	100.0%	0.0%	-50.0%	
51.2305	B	SOUTHERN METHODIST UNIVERSITY	75.0%	0.0%	0.0%	25.0%	0.0%	-50.0%	
51.2305	B	TEXAS WOMAN'S UNIVERSITY	81.8%	0.0%	0.0%	18.2%	0.0%	-50.0%	
51.2307	M	UT SOUTHWESTRN MED CTR	80.0%	0.0%	0.0%	20.0%	0.0%	-50.0%	
51.3101	B	TEXAS CHRISTIAN UNIVERSITY	50.0%	0.0%	0.0%	50.0%	0.0%	-50.0%	
51.2306	M	UT MEDICAL BRANCH GALVESTON	76.4%	1.8%	10.9%	10.9%	12.7%	-48.3%	
51.3805	M	UNIVERSITY OF HOUSTON	28.6%	14.3%	0.0%	57.1%	14.3%	-46.7%	
51.0701	M	U. OF HOUSTON-CLEAR LAKE	25.0%	6.7%	8.3%	60.0%	15.0%	-46.0%	
51.3820	M	TEXAS CHRISTIAN UNIVERSITY	76.2%	4.8%	0.0%	19.0%	4.8%	-45.2%	
51.3820	M	UT MEDICAL BRANCH GALVESTON	33.3%	16.7%	0.0%	50.0%	16.7%	-44.3%	
51.0203	M	TEXAS WOMAN'S UNIVERSITY	84.4%	0.0%	6.3%	9.4%	6.3%	-43.7%	
51.3801	B	TEXAS A&M UNIVERSITY-COMMERCE	86.2%	0.0%	6.9%	6.9%	6.9%	-43.1%	
51.3801	B	SAM HOUSTON STATE UNIVERSITY	68.2%	12.1%	7.6%	12.1%	19.7%	-41.3%	
51.1505	M	U. OF HOUSTON-CLEAR LAKE	60.0%	10.0%	10.0%	20.0%	20.0%	-41.0%	
51.0201	M	U. OF TEXAS AT DALLAS	72.5%	0.8%	8.4%	18.3%	9.2%	-40.8%	
51.0904	C	UT HEALTH SCI CENTER-SA	57.1%	4.8%	31.2%	6.9%	36.0%	-40.7%	
51.3805	M	U. OF TEXAS AT AUSTIN	63.6%	7.8%	9.1%	19.5%	16.9%	-40.2%	
51.3801	B	SCHREINER UNIVERSITY	57.7%	4.2%	32.4%	5.6%	36.6%	-40.1%	
51.1005	B	UT M.D. ANDERSON CANCER CENTER	35.7%	7.1%	14.3%	42.9%	21.4%	-39.6%	
51.3102	M	UT SOUTHWESTRN MED CTR	73.7%	0.0%	10.5%	15.8%	10.5%	-39.5%	
51.0701	M	U. OF TEXAS AT DALLAS	29.1%	3.6%	7.3%	60.0%	10.9%	-39.1%	
51.2305	B	SAM HOUSTON STATE UNIVERSITY	66.7%	0.0%	22.2%	11.1%	22.2%	-38.8%	
51.0201	M	UNIVERSITY OF HOUSTON	53.8%	7.7%	15.4%	23.1%	23.1%	-37.9%	
51.3801	B	TEXAS CHRISTIAN UNIVERSITY	71.6%	3.0%	9.6%	15.7%	12.6%	-37.4%	
51.3801	B	UNIVERSITY OF HOUSTON	50.6%	7.1%	16.5%	25.9%	23.6%	-37.4%	
51.0201	B	WEST TEXAS A&M UNIVERSITY	90.5%	4.8%	4.8%	0.0%	9.6%	-37.2%	
51.1005	B	TEXAS A&M UNIV-CORPUS CHRISTI	50.0%	0.0%	40.0%	10.0%	40.0%	-36.7%	
51.0203	B	TEXAS CHRISTIAN UNIVERSITY	78.4%	2.0%	11.8%	7.8%	13.8%	-36.2%	
51.0912	M	UT HEALTH SCI CENTER-SA	51.4%	0.0%	40.5%	8.1%	40.5%	-36.2%	
51.2306	M	UT HEALTH SCI CENTER-SA	51.4%	8.1%	32.4%	8.1%	40.5%	-36.2%	
51.0202	B	STEPHEN F. AUSTIN STATE UNIV	94.1%	0.0%	5.9%	0.0%	5.9%	-36.0%	
51.1505	M	TEXAS TECH UNIVERSITY	77.8%	0.0%	11.1%	11.1%	11.1%	-35.7%	
51.3805	M	UT HEALTH SCI CENTER-HOUSTON	44.5%	15.5%	10.0%	30.0%	25.5%	-35.5%	
51.3805	M	UT HEALTH SCI CENTER-SA	36.3%	12.5%	28.8%	22.5%	41.3%	-35.4%	
51.0913	M	TEXAS TECH UNIV HLTH SCI CTR	60.0%	0.0%	12.0%	28.0%	12.0%	-34.8%	
51.0814	M	MIDWESTERN STATE UNIVERSITY	50.0%	0.0%	0.0%	50.0%	0.0%	-34.1%	
51.3805	M	HARDIN-SIMMONS UNIVERSITY	80.0%	0.0%	0.0%	20.0%	0.0%	-34.1%	
51.3805	M	MCMURRY UNIVERSITY	100.0%	0.0%	0.0%	0.0%	0.0%	-34.1%	
51.3805	M	TAMU SYSTEM HLTH SCI CTR	81.8%	9.1%	0.0%	9.1%	9.1%	-33.6%	
51.0908	B	UT HEALTH SCI CENTER-SA	17.4%	4.3%	39.1%	39.1%	43.4%	-33.3%	
51.3805	M	TEXAS A&M UNIV-CORPUS CHRISTI	43.7%	4.2%	39.4%	12.7%	43.6%	-33.1%	
51.3801	B	UT HEALTH SCI CENTER-SA	41.8%	6.4%	37.3%	14.5%	43.7%	-33.0%	
51.3801	B	UT MEDICAL BRANCH GALVESTON	49.3%	7.0%	21.4%	22.4%	28.4%	-32.6%	
51.3801	M	WEST TEXAS A&M UNIVERSITY	85.7%	14.3%	0.0%	0.0%	14.3%	-32.5%	
51.0701	M	UNIV OF THE INCARNATE WORD	27.8%	11.1%	33.3%	27.8%	44.4%	-32.3%	
51.3801	B	TARLETON STATE UNIVERSITY	75.5%	4.9%	12.9%	6.7%	17.8%	-32.2%	
51.0701	M	WEST TEXAS A&M UNIVERSITY	60.0%	15.0%	0.0%	25.0%	15.0%	-31.8%	
51.0203	M	UNIVERSITY OF NORTH TEXAS	72.7%	0.0%	18.2%	9.1%	18.2%	-31.8%	
51.2207	M	UT HEALTH SCI CENTER-HOUSTON	46.8%	17.0%	12.8%	23.4%	29.8%	-31.2%	

Certificate (C), Baccalaureate (B), and Master's (M) Degree Programs

Program CIP	Degree Level	Institution	Percentage of 2016 Graduates by Race/Ethnicity					Difference from 18-35 Population
			1. White	2. Black	3. Hispanic	4. Other	2. + 3. Combined	
51.0201	B	BAYLOR UNIVERSITY	81.4%	3.4%	8.5%	6.8%	11.9%	-30.8%
51.2310	M	UNIVERSITY OF NORTH TEXAS	74.2%	6.5%	12.9%	6.5%	19.4%	-30.6%
51.3805	M	TEXAS STATE UNIVERSITY	62.5%	3.1%	9.4%	25.0%	12.5%	-30.2%
51.0701	M	UNT HEALTH SCIENCE CENTER	46.7%	20.0%	0.0%	33.3%	20.0%	-30.0%
51.0718	M	UNIVERSITY OF NORTH TEXAS	40.0%	20.0%	0.0%	40.0%	20.0%	-30.0%
51.1505	M	ST. MARY'S UNIVERSITY	46.7%	0.0%	46.7%	6.7%	46.7%	-30.0%
51.2306	M	TEXAS WOMAN'S UNIVERSITY	66.9%	6.2%	13.8%	13.1%	20.0%	-30.0%
51.0908	B	UT MEDICAL BRANCH GALVESTON	21.1%	10.5%	21.1%	47.4%	31.6%	-29.4%
51.1508	M	ST. MARY'S UNIVERSITY	26.3%	5.3%	42.1%	26.3%	47.4%	-29.3%
51.0602	B	UT HEALTH SCI CENTER-SA	35.7%	4.8%	42.9%	16.7%	47.7%	-29.0%
51.1005	B	TARLETON STATE UNIVERSITY	21.1%	0.0%	21.1%	57.9%	21.1%	-28.9%
51.0602	B	UT HEALTH SCI CENTER-HOUSTON	41.2%	2.9%	29.4%	26.5%	32.3%	-28.7%
51.0913	M	TEXAS A&M UNIVERSITY	78.6%	7.1%	7.1%	7.1%	14.2%	-28.5%
51.0201	M	BAYLOR UNIVERSITY	80.0%	5.7%	8.6%	5.7%	14.3%	-28.4%
51.3805	M	UT MEDICAL BRANCH GALVESTON	40.6%	18.8%	13.8%	26.8%	32.6%	-28.4%
51.0912	M	UNT HEALTH SCIENCE CENTER	69.6%	2.9%	18.8%	8.7%	21.7%	-28.3%
51.0201	B	TEXAS TECH UNIV HLTH SCI CTR	77.8%	0.0%	19.0%	3.2%	19.0%	-27.8%
51.0701	M	UT MEDICAL BRANCH GALVESTON	66.7%	0.0%	33.3%	0.0%	33.3%	-27.7%
51.3801	B	TAMU SYSTEM HLTH SCI CTR	75.0%	0.0%	15.2%	9.8%	15.2%	-27.5%
51.0913	M	TEXAS STATE UNIVERSITY	61.5%	0.0%	15.4%	23.1%	15.4%	-27.3%
51.0701	M	BAYLOR UNIVERSITY	39.2%	2.0%	13.7%	45.1%	15.7%	-27.0%
51.0201	M	TEXAS TECH UNIV HLTH SCI CTR	72.5%	0.0%	20.0%	7.5%	20.0%	-26.8%
51.0904	B	UT HEALTH SCI CENTER-SA	50.0%	4.5%	45.5%	0.0%	50.0%	-26.7%
51.2305	B	UNIV OF THE INCARNATE WORD	50.0%	0.0%	50.0%	0.0%	50.0%	-26.7%
51.2306	M	U. OF TEXAS-RIO GRANDE VALLEY	40.9%	0.0%	50.0%	9.1%	50.0%	-26.7%
51.3101	M	U. OF TEXAS AT SAN ANTONIO	37.5%	0.0%	50.0%	12.5%	50.0%	-26.7%
51.3813	M	UNIV OF THE INCARNATE WORD	25.0%	0.0%	50.0%	25.0%	50.0%	-26.7%
51.3820	M	UNIV OF THE INCARNATE WORD	0.0%	0.0%	50.0%	50.0%	50.0%	-26.7%
51.0701	M	UT HEALTH SCI CENTER-HOUSTON	31.3%	18.8%	15.6%	34.4%	34.4%	-26.6%
51.0701	M	TEXAS WOMAN'S UNIVERSITY	41.2%	15.7%	7.8%	35.3%	23.5%	-26.5%
51.1005	B	TEXAS TECH UNIV HLTH SCI CTR	44.1%	11.8%	8.8%	35.3%	20.6%	-26.2%
51.0204	B	HARDIN-SIMMONS UNIVERSITY	83.3%	0.0%	8.3%	8.3%	8.3%	-25.8%
51.0912	M	TEXAS TECH UNIV HLTH SCI CTR	53.8%	5.8%	15.4%	25.0%	21.2%	-25.6%
51.3801	B	TEXAS A&M UNIV-CORPUS CHRISTI	44.9%	5.5%	45.7%	3.9%	51.2%	-25.5%
51.0203	M	ABILENE CHRISTIAN UNIVERSITY	82.6%	0.0%	8.7%	8.7%	8.7%	-25.4%
51.0203	M	LAMAR UNIVERSITY	70.0%	6.7%	10.0%	13.3%	16.7%	-25.2%
51.0203	M	STEPHEN F. AUSTIN STATE UNIV	83.3%	5.6%	11.1%	0.0%	16.7%	-25.2%
51.2306	M	U. OF TEXAS AT EL PASO	19.2%	3.8%	57.7%	19.2%	61.5%	-25.2%
51.1508	M	SOUTHERN METHODIST UNIVERSITY	70.3%	14.1%	10.9%	4.7%	25.0%	-25.0%
51.2310	M	UT SOUTHWESTRN MED CTR	41.7%	0.0%	25.0%	33.3%	25.0%	-25.0%
51.2306	M	TEXAS TECH UNIV HLTH SCI CTR	75.0%	2.8%	19.4%	2.8%	22.2%	-24.6%
51.3801	B	U. OF TEXAS AT AUSTIN	51.5%	5.3%	27.3%	15.9%	32.6%	-24.5%
51.0701	M	LETOURNEAU UNIVERSITY	64.3%	7.1%	7.1%	21.4%	14.2%	-24.4%
51.3801	B	UT HEALTH SCI CENTER-HOUSTON	40.2%	11.7%	25.4%	22.8%	37.1%	-23.9%
51.1005	B	U. OF TEXAS AT AUSTIN	16.7%	0.0%	33.3%	50.0%	33.3%	-23.8%
51.3801	B	WEST TEXAS A&M UNIVERSITY	68.0%	3.2%	20.0%	8.8%	23.2%	-23.6%
51.0701	M	U. OF TEXAS AT ARLINGTON	29.3%	14.6%	12.2%	43.9%	26.8%	-23.2%
51.3801	B	BAYLOR UNIVERSITY	62.6%	7.2%	12.3%	17.9%	19.5%	-23.2%
51.1505	M	HARDIN-SIMMONS UNIVERSITY	88.9%	0.0%	11.1%	0.0%	11.1%	-23.0%
51.0602	B	TAMU SYSTEM HLTH SCI CTR	56.0%	0.0%	20.0%	24.0%	20.0%	-22.7%
51.1505	M	UNIV OF MARY HARDIN-BAYLOR	80.0%	0.0%	20.0%	0.0%	20.0%	-22.7%
51.0602	B	MIDWESTERN STATE UNIVERSITY	82.4%	0.0%	11.8%	5.9%	11.8%	-22.3%
51.3805	M	U. OF TEXAS AT ARLINGTON	52.6%	20.5%	7.4%	19.5%	27.9%	-22.1%
51.0701	B	LETOURNEAU UNIVERSITY	58.3%	8.3%	8.3%	25.0%	16.6%	-22.0%
51.3801	B	TEXAS STATE UNIVERSITY	67.1%	2.4%	18.3%	12.2%	20.7%	-22.0%
51.0701	B	U. OF TEXAS AT DALLAS	28.0%	8.0%	20.0%	44.0%	28.0%	-22.0%
51.1508	M	STEPHEN F. AUSTIN STATE UNIV	80.0%	0.0%	20.0%	0.0%	20.0%	-21.9%
51.3805	M	LUBBOCK CHRISTIAN UNIVERSITY	75.0%	0.0%	25.0%	0.0%	25.0%	-21.8%
51.1508	M	U. OF TEXAS AT SAN ANTONIO	33.3%	11.1%	44.4%	11.1%	55.5%	-21.2%
51.3805	M	TEXAS WOMAN'S UNIVERSITY	35.8%	21.9%	7.0%	35.3%	28.9%	-21.1%
51.3801	B	U. OF HOUSTON-CLEAR LAKE	60.0%	20.0%	20.0%	0.0%	40.0%	-21.0%

High Priority (5 Points) (continued)

Certificate (C), Baccalaureate (B), and Master's (M) Degree Programs

Program CIP	Degree Level	Institution	Percentage of 2016 Graduates by Race/Ethnicity					Difference from 18-35 Population
			1. White	2. Black	3. Hispanic	4. Other	2. + 3. Combined	
51.3805	M	U. OF TEXAS AT EL PASO	26.6%	13.8%	52.1%	7.4%	65.9%	-20.8%
51.0912	M	UT SOUTHWESTRN MED CTR	63.4%	7.3%	22.0%	7.3%	29.3%	-20.7%
51.3801	B	MCMURRY UNIVERSITY	86.7%	6.7%	6.7%	0.0%	13.4%	-20.7%
51.0701	B	TEXAS TECH UNIV HLTH SCI CTR	63.2%	10.5%	15.8%	10.5%	26.3%	-20.5%
51.2207	M	BAYLOR UNIVERSITY	55.6%	11.1%	11.1%	22.2%	22.2%	-20.5%
51.3801	B	UNIVERSITY OF ST THOMAS	33.3%	0.0%	40.7%	25.9%	40.7%	-20.3%
51.1508	M	ST. EDWARD'S UNIVERSITY	72.5%	2.5%	20.0%	5.0%	22.5%	-20.2%
51.3101	B	TEXAS TECH UNIVERSITY	63.3%	0.0%	26.7%	10.0%	26.7%	-20.1%
51.1005	B	UT MEDICAL BRANCH GALVESTON	24.6%	21.3%	19.7%	34.4%	41.0%	-20.0%
51.3101	B	U. OF TEXAS AT SAN ANTONIO	28.6%	0.0%	57.1%	14.3%	57.1%	-19.6%
51.3801	B	TEXAS WOMAN'S UNIVERSITY	47.4%	10.6%	19.8%	22.2%	30.4%	-19.6%
51.3801	B	STEPHEN F. AUSTIN STATE UNIV	73.3%	15.6%	6.7%	4.4%	22.3%	-19.6%
51.0201	B	TEXAS WOMAN'S UNIVERSITY	65.4%	3.8%	26.9%	3.8%	30.7%	-19.3%
51.3801	B	ANGELO STATE UNIVERSITY	61.5%	7.3%	30.2%	1.0%	37.5%	-19.1%
51.3801	B	U. OF TEXAS AT ARLINGTON	55.8%	14.2%	16.9%	13.2%	31.1%	-18.9%
51.3801	B	TEXAS TECH UNIV HLTH SCI CTR	61.7%	8.0%	20.3%	10.1%	28.3%	-18.5%
51.0203	M	TEXAS CHRISTIAN UNIVERSITY	68.4%	5.3%	26.3%	0.0%	31.6%	-18.4%
51.0203	B	ABILENE CHRISTIAN UNIVERSITY	73.7%	2.6%	13.2%	10.5%	15.8%	-18.3%
51.3801	B	U. OF TEXAS AT TYLER	66.6%	8.3%	12.1%	13.1%	20.4%	-18.2%
51.3805	M	WEST TEXAS A&M UNIVERSITY	65.8%	7.9%	21.1%	5.3%	29.0%	-17.8%
51.0201	M	WEST TEXAS A&M UNIVERSITY	59.3%	11.1%	18.5%	11.1%	29.6%	-17.2%
51.0913	M	TEXAS WOMAN'S UNIVERSITY	33.3%	0.0%	33.3%	33.3%	33.3%	-16.7%
51.1005	B	U. OF TEXAS AT ARLINGTON	16.7%	16.7%	16.7%	50.0%	33.4%	-16.6%
51.1508	M	UNIV OF MARY HARDIN-BAYLOR	53.3%	13.3%	13.3%	20.0%	26.6%	-16.1%
51.2314	B	UNIVERSITY OF NORTH TEXAS	54.7%	7.5%	26.4%	11.3%	33.9%	-16.1%
51.3101	B	ABILENE CHRISTIAN UNIVERSITY	63.6%	9.1%	9.1%	18.2%	18.2%	-15.9%
51.0701	M	TEXAS STATE UNIVERSITY	50.0%	7.7%	19.2%	23.1%	26.9%	-15.8%
51.0911	B	MIDWESTERN STATE UNIVERSITY	72.6%	4.5%	14.0%	8.9%	18.5%	-15.6%
51.1504	B	TEXAS A&M UNIVERSITY	68.6%	5.1%	22.0%	4.2%	27.1%	-15.6%
51.3801	B	EAST TEXAS BAPTIST UNIVERSITY	76.9%	7.7%	15.4%	0.0%	23.1%	-15.5%
51.0912	M	U. OF TEXAS-RIO GRANDE VALLEY	19.2%	5.1%	56.4%	19.2%	61.5%	-15.2%
51.0907	B	UT M.D. ANDERSON CANCER CENTER	30.8%	7.7%	38.5%	23.1%	46.2%	-14.8%
51.0201	M	U. OF TEXAS AT AUSTIN	50.0%	3.8%	38.5%	7.7%	42.3%	-14.8%
51.0204	M	U. OF TEXAS AT EL PASO	16.7%	0.0%	72.2%	11.1%	72.2%	-14.5%
51.2207	B	U. OF TEXAS AT AUSTIN	44.0%	11.0%	31.9%	13.2%	42.9%	-14.2%
51.0201	B	STEPHEN F. AUSTIN STATE UNIV	66.7%	14.8%	13.0%	5.6%	27.8%	-14.1%
51.2314	B	STEPHEN F. AUSTIN STATE UNIV	68.0%	24.0%	4.0%	4.0%	28.0%	-13.9%
51.0201	B	U. OF TEXAS AT AUSTIN	46.2%	3.0%	40.2%	10.6%	43.2%	-13.9%
51.3801	B	TEXAS A&M UNIVERSITY-TEXARKANA	75.0%	10.7%	14.3%	0.0%	25.0%	-13.6%
51.3801	B	UNIV OF MARY HARDIN-BAYLOR	64.3%	14.3%	14.9%	6.5%	29.2%	-13.5%
51.2310	M	TEXAS TECH UNIV HLTH SCI CTR	55.6%	16.7%	16.7%	11.1%	33.4%	-13.4%
51.3801	B	UNIV OF THE INCARNATE WORD	25.6%	5.1%	59.0%	10.3%	64.1%	-12.6%
51.1005	B	UNIVERSITY OF NORTH TEXAS	12.5%	0.0%	37.5%	50.0%	37.5%	-12.5%
51.1505	M	TEXAS WOMAN'S UNIVERSITY	50.0%	18.8%	18.8%	12.5%	37.6%	-12.4%
51.3801	B	LUBBOCK CHRISTIAN UNIVERSITY	59.8%	6.9%	27.6%	5.7%	34.5%	-12.3%
51.3801	B	ABILENE CHRISTIAN UNIVERSITY	64.4%	2.2%	20.0%	13.3%	22.2%	-11.9%
51.1505	M	ABILENE CHRISTIAN UNIVERSITY	77.3%	9.1%	13.6%	0.0%	22.7%	-11.4%
51.1005	B	TEXAS STATE UNIVERSITY	42.1%	0.0%	31.6%	26.3%	31.6%	-11.1%
51.0701	B	SAM HOUSTON STATE UNIVERSITY	40.0%	50.0%	0.0%	10.0%	50.0%	-11.0%
51.0913	M	UNIVERSITY OF HOUSTON	41.7%	33.3%	16.7%	8.3%	50.0%	-11.0%
51.3801	B	HOUSTON BAPTIST UNIVERSITY	22.6%	16.7%	33.3%	27.4%	50.0%	-11.0%
51.1504	M	UT HEALTH SCI CENTER-HOUSTON	37.5%	31.3%	18.8%	12.5%	50.1%	-10.9%
51.3801	B	SOUTHWESTERN ADVENTIST UNIV	30.3%	18.2%	21.2%	30.3%	39.4%	-10.6%
51.0201	B	UNIVERSITY OF HOUSTON	27.2%	12.3%	38.3%	22.2%	50.6%	-10.4%
51.0701	M	MIDWESTERN STATE UNIVERSITY	61.9%	23.8%	0.0%	14.3%	23.8%	-10.3%
51.0204	B	U. OF TEXAS AT DALLAS	38.8%	10.7%	29.1%	21.4%	39.8%	-10.2%
51.0905	B	UNIV OF THE INCARNATE WORD	22.2%	11.1%	55.6%	11.1%	66.7%	-10.0%
51.3801	B	HARDIN-SIMMONS UNIVERSITY	50.0%	10.0%	15.0%	25.0%	25.0%	-9.1%
51.3805	M	MIDWESTERN STATE UNIVERSITY	66.7%	12.5%	12.5%	8.3%	25.0%	-9.1%

M o d e r a t e P r i o r i t y (2 P o i n t s)

Certificate (C), Baccalaureate (B), and Master's (M) Degree Programs

Program CIP	Degree Level	Institution	Percentage of 2016 Graduates by Race/Ethnicity					Difference from 18-35 Population
			1. White	2. Black	3. Hispanic	4. Other	2. + 3. Combined	
51.3805	M	U. OF TEXAS AT TYLER	59.6%	21.1%	8.8%	10.5%	29.9%	-8.7%
51.0908	B	MIDWESTERN STATE UNIVERSITY	61.0%	13.6%	11.9%	13.6%	25.5%	-8.6%
51.0701	B	U. OF HOUSTON-CLEAR LAKE	18.0%	18.0%	34.4%	29.5%	52.4%	-8.6%
51.2207	M	LAMAR UNIVERSITY	66.7%	33.3%	0.0%	0.0%	33.3%	-8.6%
51.0602	B	TEXAS WOMAN'S UNIVERSITY	50.0%	8.3%	33.3%	8.3%	41.6%	-8.4%
51.3801	B	CONCORDIA UNIVERSITY TEXAS	53.5%	9.3%	25.6%	11.6%	34.9%	-7.8%
51.2207	B	UNIVERSITY OF NORTH TEXAS	50.0%	28.6%	14.3%	7.1%	42.9%	-7.1%
51.0913	M	STEPHEN F. AUSTIN STATE UNIV	57.1%	14.3%	21.4%	7.1%	35.7%	-6.2%
51.3801	B	LAMAR UNIVERSITY	50.7%	23.4%	12.4%	13.5%	35.8%	-6.1%
51.1505	M	LETOURNEAU UNIVERSITY	66.7%	0.0%	33.3%	0.0%	33.3%	-5.3%
51.0201	M	TEXAS A&M UNIV-KINGSVILLE	25.0%	3.6%	67.9%	3.6%	71.5%	-5.2%
51.3801	B	U. OF TEXAS AT EL PASO	13.1%	5.0%	77.4%	4.5%	82.4%	-4.3%
51.3801	B	TEXAS TECH UNIV HSC-EL PASO	12.2%	3.7%	79.3%	4.9%	83.0%	-3.7%
51.1005	B	UT HEALTH SCI CENTER-SA	6.7%	6.7%	66.7%	20.0%	73.4%	-3.3%
51.1005	B	TEXAS SOUTHERN UNIVERSITY	0.0%	57.9%	0.0%	42.1%	57.9%	-3.1%
51.3801	B	TEXAS A&M UNIV-CENTRAL TEXAS	46.7%	20.0%	20.0%	13.3%	40.0%	-2.7%
51.0911	B	UT M.D. ANDERSON CANCER CENTER	17.6%	23.5%	35.3%	23.5%	58.8%	-2.2%
51.3801	B	SUL ROSS RIO GRANDE COLLEGE	25.0%	0.0%	75.0%	0.0%	75.0%	-1.7%
51.0201	M	TEXAS STATE UNIVERSITY	58.6%	3.4%	37.9%	0.0%	41.3%	-1.4%
51.2310	M	U. OF TEXAS AT EL PASO	14.3%	14.3%	71.4%	0.0%	85.7%	-1.0%
51.2207	B	TEXAS STATE UNIVERSITY	54.3%	11.4%	31.4%	2.9%	42.8%	0.1%
51.3805	M	PRAIRIE VIEW A&M UNIVERSITY	6.5%	58.1%	3.2%	32.3%	61.3%	0.3%
51.0201	B	LAMAR UNIVERSITY	52.4%	28.6%	14.3%	4.8%	42.9%	1.0%
51.0201	B	TEXAS STATE UNIVERSITY	53.3%	2.2%	42.2%	2.2%	44.4%	1.7%
51.0908	B	TEXAS STATE UNIVERSITY	44.4%	13.9%	30.6%	11.1%	44.5%	1.8%
51.0907	B	TEXAS STATE UNIVERSITY	45.5%	9.1%	36.4%	9.1%	45.5%	2.8%
51.3805	M	U. OF TEXAS-RIO GRANDE VALLEY	20.0%	0.0%	80.0%	0.0%	80.0%	3.3%
51.2310	M	U. OF TEXAS-RIO GRANDE VALLEY	10.9%	0.0%	80.4%	8.7%	80.4%	3.7%
51.0701	B	TEXAS STATE UNIVERSITY	28.8%	11.9%	35.6%	23.7%	47.5%	4.8%
51.0201	M	U. OF TEXAS-RIO GRANDE VALLEY	13.6%	0.0%	81.8%	4.5%	81.8%	5.1%
51.0908	B	TEXAS SOUTHERN UNIVERSITY	6.7%	66.7%	0.0%	26.7%	66.7%	5.7%
51.0911	M	MIDWESTERN STATE UNIVERSITY	60.0%	13.3%	26.7%	0.0%	40.0%	5.9%
51.1508	M	LAMAR UNIVERSITY	44.2%	39.5%	9.3%	7.0%	48.8%	6.9%
51.0701	M	TEXAS TECH UNIV HLTH SCI CTR	30.8%	17.9%	35.9%	15.4%	53.8%	7.0%
51.3801	B	U. OF TEXAS-PERMIAN BASIN	25.0%	9.1%	54.5%	11.4%	63.6%	7.0%
51.3801	B	MIDWESTERN STATE UNIVERSITY	41.3%	30.1%	11.2%	17.5%	41.3%	7.2%
51.0701	B	CONCORDIA UNIVERSITY TEXAS	30.0%	30.0%	20.0%	20.0%	50.0%	7.3%
51.3805	M	BAYLOR UNIVERSITY	50.0%	50.0%	0.0%	0.0%	50.0%	7.3%
51.2207	B	U. OF TEXAS AT EL PASO	5.7%	11.4%	82.9%	0.0%	94.3%	7.6%
51.2314	B	UNIV OF THE INCARNATE WORD	7.7%	3.8%	80.8%	7.7%	84.6%	7.9%
51.3801	B	WAYLAND BAPTIST UNIVERSITY	33.3%	15.5%	39.3%	11.9%	54.8%	8.0%
51.0913	M	U. OF TEXAS AT ARLINGTON	41.7%	25.0%	33.3%	0.0%	58.3%	8.3%
51.1005	B	U. OF TEXAS AT EL PASO	0.0%	4.8%	90.5%	4.8%	95.3%	8.6%
51.3805	M	TEXAS A&M INTERNATIONAL UNIV	0.0%	0.0%	87.5%	12.5%	87.5%	10.8%
51.3813	B	LETOURNEAU UNIVERSITY	50.0%	0.0%	50.0%	0.0%	50.0%	11.4%
51.3801	B	U. OF TEXAS-RIO GRANDE VALLEY	3.5%	2.5%	86.5%	7.5%	89.0%	12.3%
51.1504	M	TEXAS WOMAN'S UNIVERSITY	37.5%	50.0%	12.5%	0.0%	62.5%	12.5%
51.3801	B	TEXAS A&M INTERNATIONAL UNIV	3.2%	1.6%	88.7%	6.5%	90.3%	13.6%
51.3101	B	TEXAS A&M UNIV-KINGSVILLE	0.0%	7.7%	84.6%	7.7%	92.3%	15.6%
51.1508	M	TEXAS A&M UNIV-CENTRAL TEXAS	37.5%	33.3%	25.0%	4.2%	58.3%	15.6%
51.3820	M	TEXAS WOMAN'S UNIVERSITY	33.3%	33.3%	33.3%	0.0%	66.6%	16.6%
51.0701	B	DALLAS BAPTIST UNIVERSITY	14.3%	52.4%	14.3%	19.0%	66.7%	16.7%
51.1005	M	TARLETON STATE UNIVERSITY	16.7%	50.0%	16.7%	16.7%	66.7%	16.7%
51.0201	B	TEXAS A&M UNIV-KINGSVILLE	4.7%	0.0%	93.8%	1.6%	93.8%	17.1%
51.1005	B	U. OF TEXAS-RIO GRANDE VALLEY	0.0%	0.0%	95.0%	5.0%	95.0%	18.3%
51.0201	B	TEXAS A&M INTERNATIONAL UNIV	3.2%	0.0%	95.2%	1.6%	95.2%	18.5%
51.0201	B	U. OF TEXAS-RIO GRANDE VALLEY	2.2%	0.0%	95.6%	2.2%	95.6%	18.9%
51.2314	B	U. OF TEXAS-RIO GRANDE VALLEY	2.0%	0.7%	96.3%	1.0%	97.0%	20.3%
51.0201	B	OUR LADY OF THE LAKE UNIV/SA	0.0%	0.0%	100.0%	0.0%	100.0%	23.3%
51.3801	B	PRAIRIE VIEW A&M UNIVERSITY	2.9%	72.3%	12.4%	12.4%	84.7%	23.7%
51.1505	M	TEXAS A&M UNIV-CENTRAL TEXAS	33.3%	33.3%	33.3%	0.0%	66.6%	23.9%
51.1005	B	SOUTHWESTERN ADVENTIST UNIV	25.0%	50.0%	25.0%	0.0%	75.0%	25.0%
51.0701	B	TEXAS SOUTHERN UNIVERSITY	0.0%	86.0%	3.5%	10.5%	89.5%	28.5%
51.0701	M	TEXAS SOUTHERN UNIVERSITY	0.0%	92.9%	0.0%	7.1%	92.9%	31.9%
51.3801	M	CONCORDIA UNIVERSITY TEXAS	0.0%	0.0%	100.0%	0.0%	100.0%	57.3%

Low Priority (0 Point)

Doctoral and Professional Degree Programs

Program CIP	Institution	Percentage of 2016 Graduates by Race/Ethnicity					Difference from 18-35 Population	
		1. White	2. Black	3. Hispanic	4. Other	2. + 3. Combined		
51.0201	U. OF TEXAS AT DALLAS	0.0%	0.0%	0.0%	100.0%	0.0%	-57.1%	H i g h e s t P r i o r i t y (1 0 P o i n t s)
51.0202	TEXAS TECH UNIV HLTH SCI CTR	100.0%	0.0%	0.0%	0.0%	0.0%	-57.1%	
51.0202	UNIVERSITY OF NORTH TEXAS	77.8%	0.0%	0.0%	22.2%	0.0%	-57.1%	
51.0701	TAMU SYSTEM HLTH SCI CTR	57.1%	0.0%	0.0%	42.9%	0.0%	-57.1%	
51.1505	ST. MARY'S UNIVERSITY	0.0%	0.0%	0.0%	100.0%	0.0%	-57.1%	
51.2306	BAYLOR UNIVERSITY	50.0%	0.0%	0.0%	50.0%	0.0%	-57.1%	
51.2308	TEXAS TECH UNIV HLTH SCI CTR (ScD)	66.7%	0.0%	0.0%	33.3%	0.0%	-57.1%	
51.2308	TEXAS WOMAN'S UNIVERSITY (PhD)	0.0%	0.0%	0.0%	100.0%	0.0%	-57.1%	
51.2308	UT SOUTHWESTRN MED CTR	85.7%	0.0%	0.0%	14.3%	0.0%	-57.1%	
51.2308	ANGELO STATE UNIVERSITY	47.8%	0.0%	0.0%	52.2%	0.0%	-57.1%	
51.3804	BAYLOR COLLEGE OF MEDICINE	75.0%	0.0%	0.0%	25.0%	0.0%	-57.1%	
51.3807	BAYLOR UNIVERSITY	75.0%	0.0%	0.0%	25.0%	0.0%	-57.1%	
51.3808	U. OF TEXAS AT TYLER	83.3%	0.0%	0.0%	16.7%	0.0%	-57.1%	
51.3818	UT MEDICAL BRANCH GALVESTON	50.0%	0.0%	0.0%	50.0%	0.0%	-57.1%	
51.3818	BAYLOR UNIVERSITY	0.0%	0.0%	0.0%	100.0%	0.0%	-57.1%	
51.2308	BAYLOR UNIVERSITY	50.0%	0.0%	4.2%	45.8%	4.2%	-52.9%	
51.0912	BAYLOR UNIVERSITY	69.2%	0.0%	7.7%	23.1%	7.7%	-49.4%	
51.2306	TEXAS WOMAN'S UNIVERSITY	69.2%	0.0%	7.7%	23.1%	7.7%	-49.4%	
51.3804	TEXAS WESLEYAN UNIVERSITY	87.5%	4.2%	4.2%	4.2%	8.4%	-48.7%	
51.3808	UT MEDICAL BRANCH GALVESTON	72.7%	9.1%	0.0%	18.2%	9.1%	-48.0%	
51.3804	TEXAS CHRISTIAN UNIVERSITY	76.5%	2.0%	7.8%	13.7%	9.8%	-47.3%	
51.1701	UNIVERSITY OF HOUSTON	45.5%	2.0%	7.9%	44.6%	9.9%	-47.2%	
51.1201	UT SOUTHWESTRN MED CTR	37.9%	3.8%	6.4%	51.9%	10.2%	-46.9%	
51.2001	UNIVERSITY OF HOUSTON	22.0%	7.0%	4.0%	67.0%	11.0%	-46.1%	
51.0202	U. OF TEXAS AT DALLAS	77.8%	0.0%	11.1%	11.1%	11.1%	-46.0%	
51.1201	TEXAS TECH UNIV HLTH SCI CTR	50.0%	1.3%	10.0%	38.7%	11.3%	-45.8%	
51.2001	TEXAS TECH UNIV HLTH SCI CTR	43.5%	8.4%	3.2%	44.8%	11.6%	-45.5%	
51.1201	BAYLOR COLLEGE OF MEDICINE	41.5%	3.8%	8.7%	45.9%	12.5%	-44.6%	
51.3818	TEXAS TECH UNIV HLTH SCI CTR	83.9%	3.2%	9.7%	3.2%	12.9%	-44.2%	
51.1901	UNT HEALTH SCIENCE CENTER	55.9%	0.5%	13.5%	30.2%	14.0%	-43.1%	
51.1701	UNIV OF THE INCARNATE WORD	40.6%	4.7%	9.4%	45.3%	14.1%	-43.0%	
51.2308	HARDIN-SIMMONS UNIVERSITY	85.7%	0.0%	14.3%	0.0%	14.3%	-42.8%	
51.2207	UT HEALTH SCI CENTER-HOUSTON	61.5%	7.7%	7.7%	23.1%	15.4%	-41.7%	
51.1201	TAMU SYSTEM HLTH SCI CTR	50.5%	2.6%	12.9%	34.0%	15.5%	-41.6%	
51.2308	UT MEDICAL BRANCH GALVESTON	72.3%	6.0%	9.6%	12.0%	15.6%	-41.5%	
51.1201	TEXAS TECH UNIV HSC-EL PASO	52.0%	0.0%	16.0%	32.0%	16.0%	-41.1%	
51.1505	TEXAS TECH UNIVERSITY	83.3%	0.0%	16.7%	0.0%	16.7%	-40.4%	
51.3808	U. OF TEXAS AT ARLINGTON	83.3%	16.7%	0.0%	0.0%	16.7%	-40.4%	
51.3808	U. OF TEXAS AT AUSTIN	50.0%	0.0%	16.7%	33.3%	16.7%	-40.4%	
51.0204	U. OF TEXAS AT AUSTIN	72.7%	0.0%	18.2%	9.1%	18.2%	-38.9%	
51.0401	UT HEALTH SCI CENTER-SA	46.5%	2.0%	16.2%	35.4%	18.2%	-38.9%	
51.3818	TEXAS WOMAN'S UNIVERSITY	27.3%	18.2%	0.0%	54.5%	18.2%	-38.9%	
51.2308	TEXAS WOMAN'S UNIVERSITY (DPT)	69.9%	4.9%	13.6%	11.7%	18.5%	-38.6%	
51.2308	TEXAS STATE UNIVERSITY	64.9%	0.0%	18.9%	16.2%	18.9%	-38.2%	

Doctoral and Professional Degree Programs

Program CIP	Institution	Percentage of 2016 Graduates by Race/Ethnicity					Difference from 18-35 Population	
		1. White	2. Black	3. Hispanic	4. Other	2. + 3. Combined		
51.2314	UT MEDICAL BRANCH GALVESTON	40.0%	0.0%	20.0%	40.0%	20.0%	-37.1%	M o d e r a t e (2 P o i n t s) P r i o r i t y
51.3818	TEXAS CHRISTIAN UNIVERSITY	40.0%	0.0%	20.0%	40.0%	20.0%	-37.1%	
51.3818	UT HEALTH SCI CENTER-HOUSTON	46.7%	6.7%	13.3%	33.3%	20.0%	-37.1%	
51.1201	UT HEALTH SCI CENTER-HOUSTON	55.2%	5.4%	15.1%	24.3%	20.5%	-36.6%	
51.1201	UT HEALTH SCI CENTER-SA	55.6%	2.9%	20.8%	20.8%	23.7%	-33.4%	
51.2308	TEXAS TECH UNIV HLTH SCI CTR (DPT)	61.3%	2.5%	21.3%	15.0%	23.8%	-33.3%	
51.1504	UT HEALTH SCI CENTER-HOUSTON	50.0%	12.5%	12.5%	25.0%	25.0%	-32.1%	
51.2308	UNT HEALTH SCIENCE CENTER	72.1%	9.3%	16.3%	2.3%	25.6%	-31.5%	
51.0401	UT HEALTH SCI CENTER-HOUSTON	46.0%	5.0%	21.0%	28.0%	26.0%	-31.1%	
51.2001	U. OF TEXAS AT AUSTIN	39.8%	2.5%	23.7%	33.9%	26.2%	-30.9%	
51.2308	UNIV OF THE INCARNATE WORD	46.2%	7.7%	18.5%	27.7%	26.2%	-30.9%	
51.3808	UT HEALTH SCI CENTER-HOUSTON	45.5%	18.2%	9.1%	27.3%	27.3%	-29.8%	
51.0401	TAMU SYSTEM HLTH SCI CTR	50.0%	14.4%	15.4%	20.2%	29.8%	-27.3%	
51.2308	UT HEALTH SCI CENTER-SA	57.1%	2.9%	28.6%	11.4%	31.5%	-25.6%	
51.1201	UT MEDICAL BRANCH GALVESTON	41.8%	17.4%	15.5%	25.4%	32.9%	-24.2%	
51.3808	UT HEALTH SCI CENTER-SA	33.3%	0.0%	33.3%	33.3%	33.3%	-23.8%	
51.1504	TEXAS WOMAN'S UNIVERSITY	50.0%	16.7%	16.7%	16.7%	33.4%	-23.7%	
51.2001	UNIV OF THE INCARNATE WORD	30.7%	10.2%	26.1%	33.0%	36.3%	-20.8%	
51.3808	TEXAS WOMAN'S UNIVERSITY	60.0%	20.0%	20.0%	0.0%	40.0%	-17.1%	
51.2001	TEXAS SOUTHERN UNIVERSITY	6.3%	40.0%	4.2%	49.5%	44.2%	-12.9%	
51.2001	TAMU SYSTEM HLTH SCI CTR	21.8%	7.7%	39.7%	30.8%	47.4%	-9.7%	
51.0201	TEXAS TECH UNIV HLTH SCI CTR	50.0%	0.0%	50.0%	0.0%	50.0%	-7.1%	
51.0201	U. OF TEXAS AT AUSTIN	0.0%	0.0%	50.0%	50.0%	50.0%	-7.1%	
51.0202	LAMAR UNIVERSITY	50.0%	0.0%	50.0%	0.0%	50.0%	-7.1%	
51.1505	TEXAS WOMAN'S UNIVERSITY	50.0%	50.0%	0.0%	0.0%	50.0%	-7.1%	
51.2207	U. OF TEXAS AT AUSTIN	50.0%	0.0%	50.0%	0.0%	50.0%	-7.1%	
51.3818	U. OF TEXAS AT ARLINGTON	50.0%	50.0%	0.0%	0.0%	50.0%	-7.1%	
51.3818	UT HEALTH SCI CENTER-SA	50.0%	20.0%	30.0%	0.0%	50.0%	-7.1%	
51.2308	U. OF TEXAS AT EL PASO	25.9%	3.7%	55.6%	14.8%	59.3%	2.2%	
51.3818	U. OF TEXAS AT EL PASO	33.3%	0.0%	66.7%	0.0%	66.7%	9.6%	
51.3818	PRAIRIE VIEW A&M UNIVERSITY	0.0%	100.0%	0.0%	0.0%	100.0%	42.9%	
51.3818	UNIV OF THE INCARNATE WORD	0.0%	0.0%	100.0%	0.0%	100.0%	42.9%	

Source: CBM009 Certified 2016
Texas State Data Center, 2017.

- Notes:
1. For the purpose of this RFA, "Black" has the same meaning as "African American."
 2. "Difference from 18-35 Population" was calculated by subtracting "2+3 Combined" from the percentage of African Americans and Hispanics in the 18-35 year-old general population in 2016 for the region (certificate, baccalaureate, and master's degree programs only) and for the entire state (doctoral and professional degree programs). The percentages of the 18-35 year-old population are shown in Table 1 of this RFA. This method of calculation was used for degree programs offered by all Eligible Applicants with the exception of degree programs offered by The University of Texas at Austin. Because UT-Austin has a unique mission in recruiting students from all regions of the state, the combined percentage of African American and Hispanic graduates for each of its undergraduate and master's degree programs was compared against the percentage for the entire state.
 3. If an eligible degree program did not report any graduate in 2016 to the THECB, it is not included in the list of priority degree programs. Degree programs that reported 2016 graduates but are known by the THECB to be in the process of being phased out were excluded from the list of priority degree programs.

APPENDIX C: EVALUATION FORM

MHGP Evaluation Form	Project #	Reviewer #
Recruitment and Retention		

<i>PART A - Proposal Scoring</i>	Max. Points	Actual Points
<p>Significance of educational project</p> <ul style="list-style-type: none"> • The project is relevant and timely in increasing the number of Hispanics and African Americans in health professions degree programs. [10] • The project directly benefits a large number of African American and Hispanic students in Texas (in the context of total enrollment of the degree programs). [10] • The project is important for a geographic area. [5] • The project advances knowledge in student recruitment, retention, and success in health professions degree programs. [5] 	30	
<p>Project design</p> <ul style="list-style-type: none"> • The project is well defined and has a cohesive design. [10] • The project can be completed within the Grant Period. [5] • Goals are realistic and appropriate to the challenges identified by the Applicant. [10] • The activities are appropriate and are supported by research/past experience. [5] • The proposed project includes partners that demonstrate a strong commitment and will actively participate in the project. [15] • Project activities would likely continue after the Grant Period. [15] 	60	
<p>Resources to perform project</p> <ul style="list-style-type: none"> • The professional credentials and experience of the project's key personnel are relevant to the project. [5] • Existing resources at the Applicant are used. [5] • The costs associated with personnel, participant costs, and other resources included in the Application are needed and adequately justified. [5] 	15	
<p>Evaluation and expected outcomes</p> <ul style="list-style-type: none"> • The description and explanation of the data collection effort, program development and evaluation, and the nature of analysis to be carried out are comprehensive and relevant to the project. [5] • The performance measures are aligned to the project's goals, are appropriate to the activities to be conducted, and can be supported by quality data. [10] • The expected outcomes are realistic and would make an impact on increasing the number of African Americans and Hispanics enrolled in and graduating from the targeted degree programs. [5] • The evaluation includes input from relevant stakeholders (e.g., students, faculty, employers, etc.). [5] • There is a feedback mechanism for improving the project during the Grant Period. [5] • There is sufficient staffing and resources to ensure that evaluation data are properly collected and reported. [5] • The evaluation design includes a comparative analysis to a similar population that is not participating in the project. [5] 	40	

<p>Cost effectiveness</p> <ul style="list-style-type: none"> • The chosen personnel, non-capital equipment, and service providers are appropriate given the cost of the project. [5] • The budget is reasonable and realistic. [5] • The project makes effective use of grant funds. [5] 	15	
<i>Subtotal</i>	160	
<p>Priority of degree programs (<i>THECB Staff Scoring</i>)</p> <ul style="list-style-type: none"> • The project targets degree program(s) with a high level of priority as defined in the RFA. 	30	
<p>Matching funds (<i>THECB Staff Scoring</i>)</p> <ul style="list-style-type: none"> • The Applicant provides evidence of cash contributions from external entities to support the project. 	10	
TOTAL POINTS	200	
<p><i>PART B – Budget Revision</i></p> <p>Revise Budget to \$_____</p> <p><i>Please include your notes to explain the revision under "Cost effectiveness."</i></p>		

APPENDIX D: APPLICATION FORMS

Minority Health Research and Education Grant Program

COVER PAGE (APPLICATION FORM 1)

Applicant:		
Project Title:		
Degree Programs Targeted at Applicant:		
Degree Program, CIP Code	Level (C, B, M, D, P)	Focus (Recruitment and /or Retention)
<i>Ex: Health Care Administration, 51.0701</i>	<i>M</i>	<i>Recruitment only</i>
1.		
2.		
3.		
Major Partners:		
Proposed Funding:	Total MHGP funding requested for 24-month period ending 5/31/2020:	
MHGP \$	\$	
Matching Funds \$	Year 1 Funding Request (6/1/2018-5/31/2019):	Year 2 Funding Request (6/1/2019-5/31/2020):
Total \$	\$	\$
Additional State Funds for Project:		
Source (State Agency)	Current, Pending, or Previous Funding	Amount Awarded/Requested
Abstract (maximum 400 words):		

Contact Information and Signatures:	
Project Director's Name (typed): Title: Phone: Email Address: Mailing Address: <hr/> Project Director Signature	Co-Project Director's Name (from same institution): Title: Phone: Email Address: Mailing Address: <hr/> Co-Project Director Signature
Contact Person's Name and Title at Office of Sponsored Projects (typed): Phone/Email: Mailing Address:	
Authorized Institutional Representative's Name and Title (typed): <p>I certify that the statements herein are true, complete, and accurate to the best of my knowledge. I further certify that if MHGP program funds are awarded, this institution accepts the obligation to comply with terms and conditions set by the Texas Higher Education Coordinating Board.</p> <hr/> Authorized Institutional Representative Signature	
<hr/> Date	

Minority Health Research and Education Grant Program

PROJECT NARRATIVE
(APPLICATION FORM 2)

Applicant and Project Title:

Scope of Project

Project Goals

Methods of Implementation

Resources

Partners

Matching Funds

Evaluation and Performance Measurement

Sustainability

Minority Health Research and Education Grant Program

TIMELINE
(APPLICATION FORM 3)

Applicant and Project Title:

Dates	Activity and Method of Delivery (Person Responsible)	Result(s)

Minority Health Research and Education Grant Program

BUDGET (APPLICATION FORM 4)

Applicant and Project Title:		
Budget Detail By Category	Year 1 <small>(6/1/2018-5/31/2019)</small>	Year 2 <small>(6/1/2019-5/31/2020)</small>
A. Personnel		
•		\$
•		\$
•		\$
<i>Personnel Total</i>		\$
B. Personnel Travel		
•		\$
•		\$
<i>Personnel Travel Total</i>		\$
C. Participant Costs		
•		\$
•		\$
<i>Participant Costs Total</i>		\$

Budget Detail By Category	Year 1 (6/1/2018-5/31/2019)	Year 2 (6/1/2019-5/31/2020)
D. Other Direct Costs		
•	\$	\$
•	\$	\$
•	\$	\$
•	\$	\$
<i>Other Direct Costs Total</i>	\$	\$
Total Direct Costs	\$	\$
Total MHGP Funding Requested	\$	
E. Matching Funds		
•	\$	\$
•	\$	\$
•	\$	\$
<i>Matching Funds Total</i>	\$	\$
Total Available Funding for Grant Period	\$	

Minority Health Research and Education Grant Program

PERFORMANCE MEASURES AND OUTCOMES

(APPLICATION FORM 5)

Applicant and Project Title:			
Goals and Performance Measures	Baseline	Year 1 Outcomes <i>Proposed : Actual</i>	Year 2 Outcomes <i>Proposed : Actual</i>
Example			
Goal X: Increase partnerships with institutions and employers that could sustain the support for students.			
• Percentage of students receiving tuition reimbursement from employers	0%	3% :	7% :
Goal 1:			
•		:	:
•		:	:
•		:	:
•		:	:
Goal 2:			
•		:	:
•		:	:
•		:	:
•		:	:
Goal 3:			
•		:	:
•		:	:
•		:	:
•		:	:
Goal 4:			
•		:	:
•		:	:
•		:	:
•		:	:

APPENDIX E: SAMPLE NOTICE OF GRANT AWARD



THECB Award Number: **{bmsReference}**
Appropriation Year: **{encumbrance AY}**

Notice of State Grant Award
to
{contracted_party}

Grantee Name and Address: {contracted_party} {contractedPartyAddress} {contractedPartyCity}, {contractedPartyState} {contractedPartyZip}	Grant Title: MHGP – Recruitment and Retention
	Amount of Award: \$ {total_\$}
	Division: Academic Quality and Workforce
	Term of Grant: June 1, 2018 – May 31, 2020
	Payment Method: Reimbursement

Authority: **Texas Education Code, Sections 63.301 – 63.302**

The Texas Higher Education Coordinating Board’s (“THECB”) and the Grantee’s (collectively, referred to as “the parties”) execution of this Notice of Grant Award creates a legally binding agreement between the parties. The Program requirements (e.g., objectives, scope, budget, methodology) as stated in (1) the original Request for Application (“RFA”) including any addenda issued, (2) addenda to the Grantee’s Application (if any), and (3) Grantee’s Application are incorporated into and made a part of this Notice of Grant Award for all purposes, supersede any prior or contemporaneous understandings between the parties pertaining to the subject matter herein whether oral or written, and collectively constitute the entire agreement between the parties. In the event of a conflict in the language contained in the incorporated documents, conflicts shall be resolved by reference to the language contained in the documents in the order listed above.

Any changes in the approved Grant must follow THECB’s amendment process as defined in the RFA. Any funds received by Grantee and not expended prior to the end of the grant term indicated above shall be returned to THECB within thirty (30) days unless otherwise agreed by THECB and Grantee.

Approving THECB Official:	Approving Grantee Official:
{signContact} {signContacttitle}	{signed_by} {signed_bytitle}
Date:	Date: