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TO: Directors of Financial Aid
Public and Private/Independent Institutions of Higher Education

FROM: DeChà Reid
Director, Financial Aid Services

DATE: October 6, 2017

RE: Financial Aid Database (FAD) Program Reconciliation for FY 2017

To assist with reconciling state financial aid programs during the FY 2017 FAD reporting process, enclosed are the FY 2017 disbursement totals for each state aid program. The enclosed spreadsheet does not include the student count due to certain Federal Education Right to Privacy Act (FERPA) regulations. The following state financial aid programs require reconciliation:

Grants and Special Programs	Loan Programs
Bilingual Education Scholarship	B-On-Time (BOT)
Educational Aide Exemption (EAE)	College Access Loan (CAL)
Top Ten Percent (Top 10%) Scholarship	Texas Armed Services Scholarship (TASSP)
Tuition Equalization Grant (TEG)	Work-Study Programs
Texas Educational Opportunity Grant (TEOG)	Texas College Work-Study (TCWS)
Toward EXcellence, Access, and Success (TEXAS) Grant	Texas Work-Study Mentorship

Awards made from the Bilingual Education Scholarship and Educational Aide Exemption programs must be reported in **Data Elements #6-11** (Tuition Exemptions and Waivers), using code **#68** for Bilingual Education Scholarship and **#61** for Educational Aide Exemption program.

Institutions returning program funds will need to submit an online Return of Funds Form (RFF) that is available on the [Student Financial Aid Programs](#) website under "**Online Forms and Portals**". FAD reports are not officially certified until all funds have been received by the Texas Higher Education Coordinating Board's business office.

Attached are the deadline dates for FAD reporting:

November 15, 2017	Date to submit an error-free FAD file.
December 13, 2017	Final date to reconcile and certify FAD data.

For questions or concerns, please contact Financial Aid Services at 1-844-792-2640
FADB@theccb.state.tx.us.

Enclosed: [FY 2017 State Financial Aid Program Totals](#)

cc: Ken Martin, Assistant Commissioner
Charles W. Puls, Deputy Assistant Commissioner