

Changes to Community, Technical, and State College Reporting Manual (As of Summer 2011)

SUMMER 2011 (July 11, 2011)

CBM002 Texas Success Initiative (TSI) Report

The following items have been deleted:

- Item 10A Academic Semester Credit Hours Completed
- Item 10B Academic Grade Points Earned
- Item 11A Technical Semester Credit Hours Completed
- Item 11B Technical Grade Points Earned
- Item 31/51/71 Enrolled in First CB-approved College-level Math/Reading/Writing Course
- Item 32A/52A/72A Subject Prefix for Math/Reading/Writing Course as in ACGM
- Item 32B/52B/72B Math/Reading/Writing Course Number as in ACGM
- Item 33/53/73 CB-approved First College-level Math/Reading/Writing Course Grade
- Item 80A/81A/82A/83A Number of SCH in First/Second/Third/Fourth Math Developmental Education Course Taken This Semester
- Item 80B/81B/82B/83B Grade in First/Second/Third/Fourth Math Developmental Education Course Attempted
- Item 80C/81C/82C/83C Level of First/Second/Third/Fourth Math Developmental Education Course Attempted
- Item 84A/85A/86A/87A Number of SCH in First/Second/Third/Fourth Reading Developmental Education Course Taken This Semester
- Item 84B/85B/86B/87B Grade in First/Second/Third/Fourth Reading Developmental Education Course Attempted
- Item 84C/85C/86C/87C Level of First/Second/Third/Fourth Reading Developmental Education Course Attempted
- Item 88A/89A/90A/91A Number of SCH in First/Second/Third/Fourth Writing Developmental Education Course Taken This Semester
- Item 88B/89B/90B/91B Grade in First/Second/Third/Fourth Writing Developmental Education Course Attempted
- Item 88C/89C/90C/91C Level of First/Second/Third/Fourth Writing Developmental Education Course Attempted

CBM004 Class Report

- Item 5 The section number was increased to 7 positions to be consistent with the CBM00S
- Item 8 A new location code for High School for Dual Credit (H) was added

CBM006 End-of-Semester Class Report (replaced by CBM00S in fall 2011)

- Item 8 A new location code for High School for Dual Credit (H) was added

CBM00S Student Schedule Report – A new report for reporting courses and grades by student as of the final day of the semester (replaces the CBM006 as of fall 2011)

Changes to Community College Reporting Manual

CBM0E1 Student End of Semester Report – A new report for reporting students enrolled as of the final day of the semester

FALL 2011 (September 1, 2011)

CBM005 Building and Room Report

Item 5 The section number was increased to 7 positions to be consistent with the CBM00S

CBM006 End-of-Semester Class Report – Discontinued

CBM008 Faculty Report (became an end-of-semester report)

The following items were added:

- Item 24 Subject Prefix
- Item 25 Course Number
- Item 26 Section Number
- Item 27 Responsibility Factor (Percent)

CBM009 Graduation Report

Item 13 Changed the name of the item from Type Major to Type Award

SUMMER 2012 (April 4, 2012)

Page 0.1 Additional Reports/Important Dates have been modified under Formula Funding for Appropriations to include a formula run every year rather than every other year

Page 0.2 Reporting Periods have been adjusted for the spring and summer semesters:

- a. Spring Semester due date for the CBM001 and CBM004 has been changed to February 15 to allow us to generate the formula funding program every year
- b. First and Second Summer Semester due date for the CBM002 and CBM0E1 has been changed to October 1

CBM006 (End of Semester Class Report) has been removed from manual

CBM00S Student Schedule Report

Item #24 Course Grade has been modified to include a note that defines code 9 (E for Effort or In Progress) as applicable to developmental education courses only

FALL 2012 (August 2012)

CBM001 Student Report

Reporting Non-semester-length Developmental Education Interventions

As semester credit hours must be reported in whole numbers on the CBM0E1, the following crosswalk is provided for reporting SCHs in non-semester length developmental education interventions. Institutions should add up all of a student's hours in approved developmental education interventions and then use the crosswalk. For example, although a student who participates in one eight-hour intervention in a semester would be reported with 0 SCH, a student who participates in two eight-hour interventions would be reported with 1 SCH.

Or

Use the crosswalk to determine the appropriate SCHs for the intervention and continue to use that number for all reporting and calculations on the CBM001, CBM004, and CBM0E1. For example, a student who participates in one 8 contact hour intervention in a semester would be reported with 0 SCH; a student who participates in two 8 contact hour interventions would be reported with 0 + 0 or 0 SCH. A student who participates in two 10 hour interventions will be reported with 1 + 1 or 2 SCH (even though the 20 contact hour total = 1 SCH on the crosswalk). In other words, the SCH value of the intervention reported will not change, even if additional interventions occurred in the semester.

- 4 - 8 contact hours = 0 SCH
- 9 - 24 contact hours = 1 SCH
- 25 - 40 contact hours = 2 SCH
- 41 - 56 contact hours = 3 SCH

CBM002 Texas Success Initiative Report

Item #43 Correction has been made to replace math with reading

Item #63 Correction has been made to replace math with writing

CBM0E1 Student End of Semester Report

Reporting Non-semester-length Developmental Education Interventions

As semester credit hours must be reported in whole numbers on the CBM0E1, the following crosswalk is provided for reporting SCHs in non-semester length developmental education interventions. Institutions should add up all of a student's hours in approved developmental education interventions and then use the crosswalk. For example, although a student who participates in one eight-hour intervention in a semester would be reported with 0 SCH, a student who participates in two eight-hour interventions would be reported with 1 SCH.

Or

Changes to Community College Reporting Manual

Use the crosswalk to determine the appropriate SCHs for the intervention and continue to use that number for all reporting and calculations on the CBM001, CBM004, and CBM0E1. For example, a student who participates in one 8 contact hour intervention in a semester would be reported with 0 SCH; a student who participates in two 8 contact hour interventions would be reported with 0 + 0 or 0 SCH. A student who participates in two 10 hour interventions will be reported with 1 + 1 or 2 SCH (even though the 20 contact hour total = 1 SCH on the crosswalk). In other words, the SCH value of the intervention reported will not change, even if additional interventions occurred in the semester.

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9 - 24 contact hours = 1 SCH

25 - 40 contact hours = 2 SCH

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Appendix O

Correction made to read "Includes all codes in CIP series (52) Business," on page O.5.