# Tuning Oversight Council for Mathematics, Business, and Information Systems 2013 Timeline

#### February 8, 2013 – Austin Meeting

- Tuning work continued as needed by each committee
- o Lower-division courses for transfer compacts identified by each committee
  - ✓ Prerequisite Courses
  - ✓ Major Courses
  - ✓ Core Courses only if they are prerequisite courses
- Membership of the 2012 TOCMBI Subcommittee on Fine-Tuning established
- Next virtual meeting(s) scheduled by each committee

#### March 8, 2013 → *Deliver* Final Draft Tuning Document

 Final draft program-level Tuning deliverables due, including final list of lowerdivision courses for transfer compacts

## **April 2, 2013** → *Deliver* Final Draft Program of Study

o Final draft Program of Study for Transfer and Prerequisite Flow Chart due

## **April 4, 2013 – Requests Sent to Deans**

 THECB staff e-mails deans and department heads requesting their assistance in encouraging their faculty to be alert to forthcoming faculty surveys

## April 8, 2013 – Surveys Sent to Faculty

 Links to faculty surveys that include the final draft Tuning deliverables of the 2012 TOCMBI sent to Texas public higher education faculty members teaching courses in one of the four discipline areas – Mathematics, Business, Computer and Information Sciences, and Management Information Systems

## May 8, 2013 - Faculty Survey Collection Sites Closed

Completed surveys downloaded for summarization by THECB staff

## May 24, 2013 – Survey Summaries Sent to 2012 TOCMBI Members

 THECB staff e-mails survey summaries to committees for consideration prior to face-to-face meeting

# May 31, 2013 - Austin Meeting

o Final revisions made to the Tuning documents based on survey results

## June 14, 2013 → *Deliver* Final Tuning Deliverables

 Final Tuning deliverables due, including final Program of Study for Transfer and Prerequisite Flow Chart

## **July 2013 – Meeting of Subcommittee on Fine-Tuning**

- Note: This is a subcommittee of the 2012 TOCMBI that includes the involvement of course faculty at the fine-tuning host campus
- Learning outcomes of lower-division courses are defined using course syllabi collected from across the state and analysis templates used to compare and contrast these syllabi
- Subcommittee completes final draft course descriptions and final draft student learning outcomes for courses identified for the transfer compacts

## **August 2013 – Public Comment Period Begins**

30-day comment period statewide on fine-tuned courses begins

## **September 2013 – Public Comment Period Ends**

30-day comment period statewide on fine-tuned courses ends

#### **September 2013 – Public Comments Considered**

 Subcommittee on Fine-Tuning considers comments, revises draft course descriptions and draft student learning outcomes for courses identified for transfer compacts as subcommittee members consider appropriate based on their expertise and their consultation with colleagues

## **October 2013 – THECB Staff Prepares for ACGM Committee Meeting**

 THECB staff provides final draft course descriptions and final draft student learning outcomes for courses identified for the transfer compacts to ACGM Committee

## **October 2013 – ACGM Committee Meeting**

 ACGM Committee considers final draft course descriptions and final draft student learning outcomes for incorporation into the ACGM

## **November 2013 – Tuning and Fine-Tuning Documents Distributed**

 THECB staff provides final Tuning Documents and Voluntary Statewide Transfer Compacts to Texas public institutions of higher education