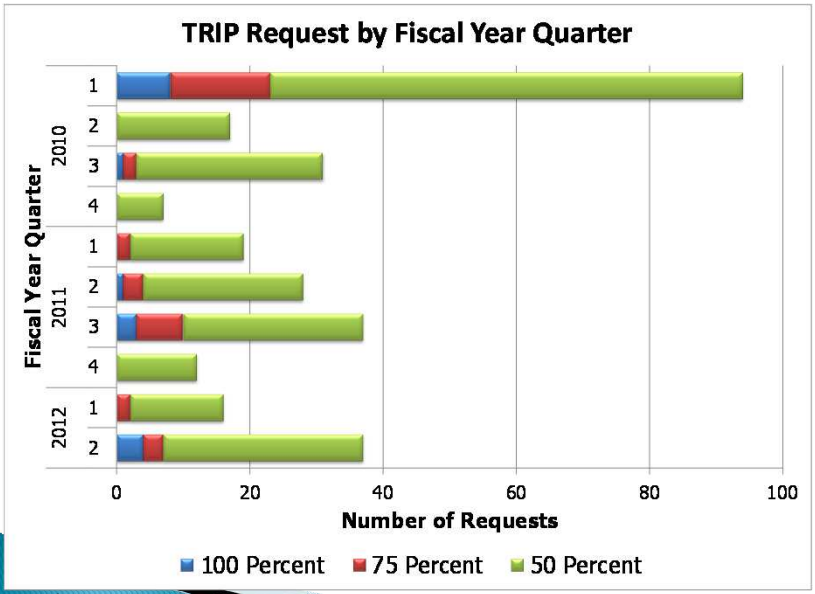
Texas Research Incentive Program Training

March 28, 2012

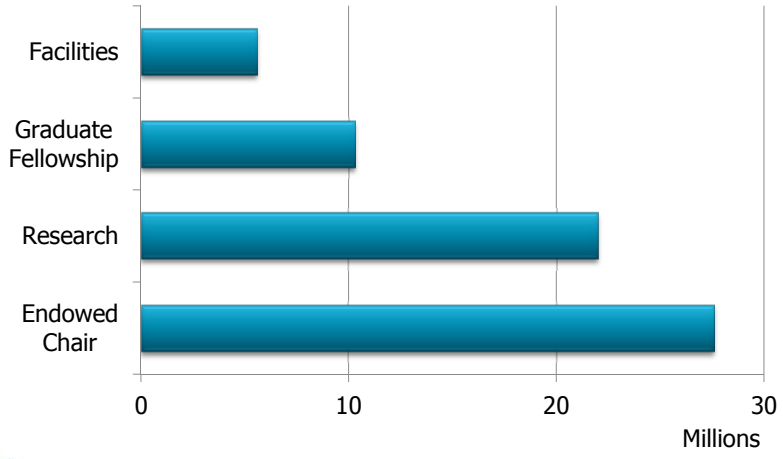
Agenda

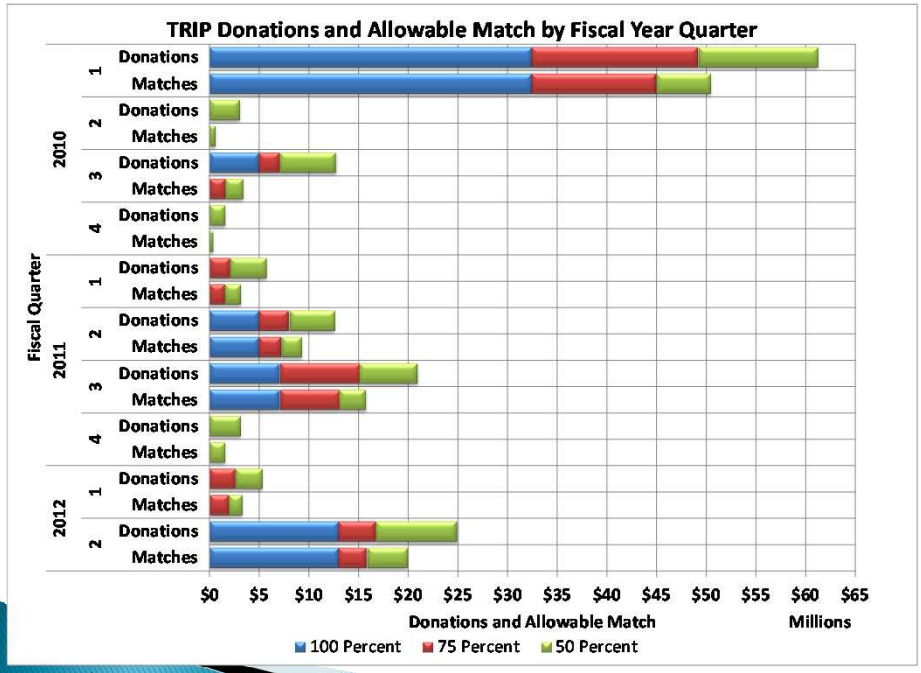
- Program Results
- Process
- Rule Changes
- Question and Answer Session

Program Results – Number of Requests

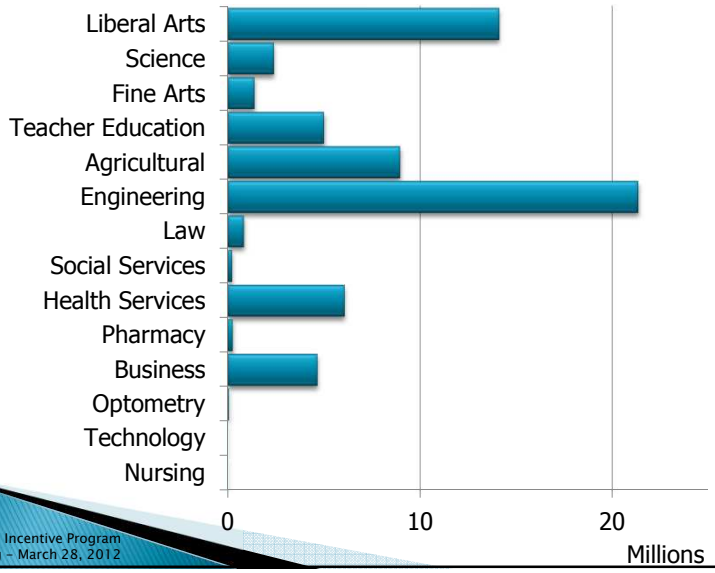


Distribution of Matching Funds by Use

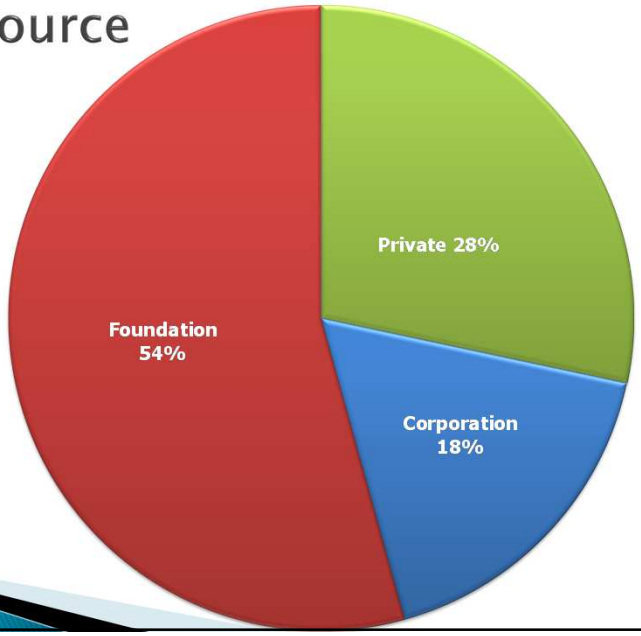




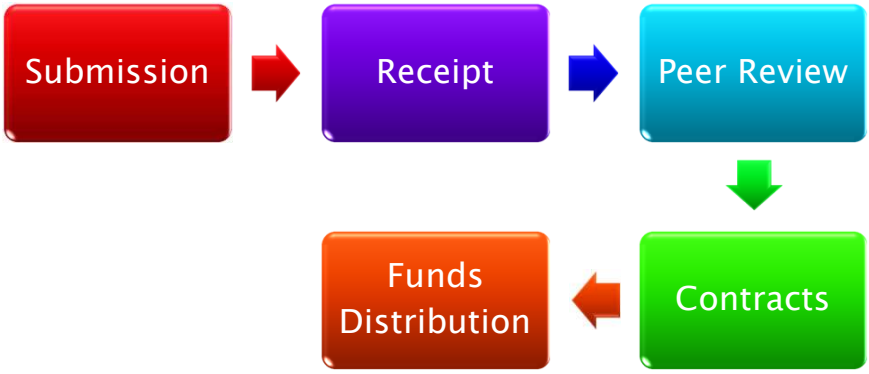
Distribution of Matching Funds by Discipline



Distribution of Matching Funds by Type of Source



TRIP Process



Process

Submission

- Within 30 days of deposit – Email copies of
  - Donation agreement
  - Donor's Check
  - Proof of Deposit

Process

Receipt – Board staff

- Logs donation
- Confirms deposit
- Assigns a control number
- Returns a confirmation email

Process – Receipt

Texas Research Incentive Program

Match Request Confirmation

Institution	Control Number
University of Houston	**2012-29**

Certification Date (Deposit Date)	12/7/2011
Receipt Date	1/5/2012

Donation Amount	$542,500
Allowable Match	$271,250
Disallowed Amount	
Funded in FY 2010	
Funded in FY 2011	
Fundable Amount Remaining	**$271,250**

Percent Matched	50%
Donor Type	Foundation
Purpose	Facilities
Target Discipline	Business

Process

Peer Review

- Redact Documents
- Distribute to Peers
- Challenges Returned

Previously Challenged Items

- Donor agreements missing, incomplete, or not fully executed
- Stipulations to quid pro quo relationship
- Clauses that revoke donation for noncompliance
- Agreement allows money to be used for non-eligible uses
- Donation is for a grant not a gift
- Undergraduate uses allowed

Process

Peer Review

- Staff Review
- Appeals
- Final Decisions

Process

Contracts

- Fund Requests
- Distribute to Peers

Process

Funds Distribution

- Direct Deposit
- Institutional Funds

Process – Cover Sheet

Donor Matching Request Form

Authority
THECB Rules Section 15.10, Texas Research Incentive Program
Texas Education Code, Section 62, Subchapter F Texas Research Incentive Program

Instructions
Complete the fields below and attached a copy of the following:
- Donor Check (or payment instrument)
- Proof of deposit (Circle date and amount)
- Documentation defining the donor agreement (include any documents referenced)

Institution Choose an item.	☐ Deposit verification attached
Donor Name Click here to enter text.	
Donor Type Choose an item.	☐ Fully executed donor agreement attached describing the purpose and the restrictions of the gift.
Discipline Supported Choose an item.	
Deposit Date Click here to enter text.	☐ Quid Pro Quo restrictions in agreement (The donor agreement stipulates that the receiving institution must return something of value to the donor).
Amount Click here to enter text.	
The purpose of the donation is to fund Choose an item.	

Comments

Click here to enter text.

Rule Changes

Definition of a "Gift"

- A contribution received by an institution for use in the furtherance of the institution for which the institution has made no commitment of resources or services other than committing to use the gift as the donor specifies. Gifts include cash, cash equivalents, marketable securities, closely held securities, money market holdings, partnership interests, personal property, real property, minerals, and life insurance proceeds."

Return or Change in Use of Gift

- (h)If for any reason any portion of a donation matched by this program is returned to the donor or for any other reason is no longer eligible for matching, the institution must take the following actions within 30 days of the change:
  - (1)The institution must notify the Board as to the amount and date of the change; and
  - (2)The institution must repay the match to the Board. In the event that only a portion of the donation is no longer eligible for matching, the institution may only retain the portion of the match that corresponds to the portion of the donation that remains eligible for matching.

Questions and Answers

Texas Research Incentive Program
Training Roster - March 28. 2012

Institution	Name	Email
Texas State University San Marcos	Barbara Breier	bbreier@txstate.edu
Texas State University San Marcos	Bill Covington	bc18@txstate.edu
Texas State University San Marcos	Debra Christian	dc12@txstate.edu
Texas State University San Marcos	Evy Gonzales	eg13@txstate.edu
Texas State University San Marcos	Mike Blanda	mb29@txstate.edu
Texas Tech University	Kyle Clark	kyle.clark@ttu.edu
Texas Tech University System	Kelly Overley	kelly.overley@ttu.edu
Texas Tech University System	Scott Cooksey	scott.cooksey@ttu.edu
Texas Tech University System	Chas Semple	chas.semple@ttu.edu
Texas Tech University	Martha Brown	martha.brown@ttu.edu
The University of Texas at Arlington	Joan Caudle	bcaudle@uta.edu
The University of Texas at Arlington	Mirna Gonzalez	gonzalez@uta.edu
The University of Texas at El Paso	Audrey Price	aprice@utep.edu
The University of Texas at San Antonio	Benag Adeeko	BENGA.ADEEKO@UTSA.EDU
The University of Texas at San Antonio	Laura Murray	laura.murray@utsa.edu
The University of Texas System	Charlotte Hambrick	chambrick@utsystem.edu
The University of Texas System	Jan Hopson	jhopson@utsystem.edu
The University of Texas System	Laura Hartmann	lhartmann@utsystem.edu
The University of Texas System	Susan Sherman	ssherman@utsystem.edu
University of Houston	Elia Cipriano	ecipriano@central.uh.edu
University of Houston	Mark Putnam	mputnam@uh.edu
University of Houston	Laura Calfee	lcalfee@uh.edu
University of North Texas	Jennie Kennedy	jennie.kennedy@untsystem.edu
University of North Texas	Floyd McDaniel	mcdaniel@unt.edu
University of North Texas	Heather Rozell	Rozell, Heather <Heather.Rozell@unt.edu>
University of North Texas	Michelle Williams	michelle.williams@untsystem.edu

Texas Higher Education Coordinating Board
Texas Research Incentive Program (TRIP)

Donor Matching Request Form

Authority
THECB Rules Section 15.10, Texas Research Incentive Program
Texas Education Code, Section 62, Subchapter F Texas Research Incentive Program

Instructions
Complete the fields below and attached a copy of the following:

- Donor Check (or payment instrument)
- Proof of deposit (Circle date and amount)
- Documentation defining the donor agreement (include any documents referenced)

Institution Choose an item.	☐ Deposit verification attached
Donor Name **Click here to enter text.**	
Donor Type Choose an item.	☐ Fully executed donor agreement attached describing the purpose and the restrictions of the gift.
Discipline Supported Choose an item.	
Deposit Date **Click here to enter text.**	☐ Quid Pro Quo restrictions in agreement (The donor agreement stipulates that the receiving institution must return something of value to the donor).
Amount **Click here to enter text.**	
The purpose of the donation is to fund Choose an item.	

Comments

Click here to enter text.

Texas Education Coordinating Board

Texas Research Incentive Program

Process

1. Institution submits to paul.turcotte@thecb.state.tx.us scanned copies (originals not required) of the following items within 30 days of donation deposit:
    a. Donation agreement (and copies of all agreements referenced within)
    b. Donation check or wire transfer (with donating organization or donor's name)
    c. Proof of deposit (stamped deposit slip, letter from bank, or web site image)
    The receipt of these items on the 31st day after deposit disqualifies a donation from being matched.
2. Board staff logs the donation, confirms deposit information is acceptable, and replies to the institution with a TRIP control number for the donation.
3. Each fiscal year, Board staff facilitates a peer review of all TRIP match requests.
    a. Redacted copies of documentation are requested (these are shared with all TRIP eligible institutions for review)
    b. The redacted copies are distributed to the institutions.
    c. Institutions reply with challenges.
    d. Board staff review and determine challenge validity.
    e. Institutions appeal decisions.
    f. Board staff makes final determinations.
4. Contracts are distributed to institutions for signature.
5. Funds are distributed to institutions via direct deposit.
    Funds distributed are institutional funds to the institution and are not restricted to, but encouraged to be spent on research. Funds are distributed on a first come first funded basis as determined by the cash deposit date of the donation. Funds are prorated in the event the appropriation cannot cover an entire day's transactions.

Previously Challenged Items

- Donor agreements missing, incomplete (references to other documents not provided or missing pages), or not fully executed (signed by all parties).
- Donor agreement stipulates a quid pro quo relationship. This can be established with, but is not limited to, the request for reports, invoices, or rights to intellectual property.
- Donor agreement includes clauses that revoke the donation in the event of noncompliance.
- Donor agreement does not stipulate the money be used for only TRIP eligible uses.
- Donation is a grant not a gift.
- Donor agreement allows for undergraduate uses.

Authority

	Texas Administrative Code
TITLE 19	EDUCATION
PART 1	TEXAS HIGHER EDUCATION COORDINATING BOARD
CHAPTER 15	NATIONAL RESEARCH UNIVERSITIES
SUBCHAPTER A	GENERAL PROVISIONS
RULE §15.10	**Texas Research Incentive Program (TRIP)**

(a) Purpose. The purpose of this program is to provide matching funds to assist eligible public institutions in leveraging private gifts for the enhancement of research productivity and faculty recruitment.

(b) Authority.

(1) Texas Education Code, §62.122, establishes the Texas Research Incentive Program to provide matching funds to assist eligible public institutions in leveraging private gifts for the enhancement of research productivity and faculty recruitment.

(2) Texas Education Code, §62.123, establishes the rate of matching and authorizes the Board, to establish procedures for the certification of gifts.

(3) Texas Education Code, §62.124, authorizes the Board, to adopt rules for the administration of the program.

(c) Definitions.

(1) Bundled Gifts--Gifts that would otherwise be an eligible gift, but that individually do not have sufficient monetary value to be eligible for Matching Grants, that are combined by the eligible public institution in an attempt to establish eligibility for Matching Grants.

(2) Date of Certification--The date the gift was deposited by the institution in a depository bank or invested by the institution as authorized by law. A non-cash gift shall be certified as the date the gift is converted to cash, and is considered to have been received on that date.

(3) Eligible Funds--Gifts or endowments certified on or after September 1, 2009, to an eligible public institution from private sources in a state fiscal year for the purpose of enhancing research activities at the institution, including a gift or endowment for endowed chairs, professorships, research facilities, research equipment, program costs, or graduate research stipends or fellowships. Including gifts that are bundled from a private source. All gifts, cash and non-cash, must have been originally donated for research purposes.

(4) Eligible Public Institution--An institution of higher education designated as an emerging research university under the Coordinating Board's Accountability System or a university affiliated entity of an emerging research university.

(5) Gift--A contribution received by an institution for which the institution has made no commitment of resources or services that provide a direct benefit to the donor other than committing to use the gift as the donor specifies. Gifts include cash, cash equivalents, marketable securities, closely held securities, money market holdings, partnership interests, personal property, real property, minerals, and life insurance proceeds.

(6) Ineligible Funds--A gift for undergraduate scholarships or grants, bundled gifts, or any

portion in excess of $10 million of gifts or endowments received from a single source in a state fiscal year or gifts that are bundled by an universities-associated entity.

(7) Private Sources--Any individual or entity that cannot levy taxes, and is not directly supported by tax funds.

(8) Program--The Texas Research Incentive Program (TRIP) established under Texas Education Code, Chapter 62, Subchapter G.

(9) University-Affiliated Entity--An entity whose sole purpose is to support the mission or programs of university.

(d) Matching Grants. Eligible funds will be matched at the following rates:

(1) 50 percent of the amount if the amount of a gift or endowment made by a donor on a certain date is at least $100,000, but not more than $999,999;

(2) 75 percent of the amount if the amount of a gift or endowment made by a donor on a certain date is at least $1 million but not more than $1,999,999; or

(3) 100 percent of the amount if the amount of a gift or endowment made by a donor on a certain date is $2 million but not more than $10 million.

(e) Distribution of matching grants.

(1) Matching grants will be distributed in order of the date of certification.

(2) All eligible funds with the same date of certification will be considered in a block.

(3) If there are insufficient funds to match eligible funds with the same date of certification, those eligible funds will be prorated and any remaining unmatched eligible funds shall be eligible for matching grants in the following fiscal years using funds appropriated to the program, to the extent funds are available.

(f) Certification. Any gift must be certified by the Board in order to be considered eligible for Matching Grants. In order for a gift to be certified, the eligible public institution must submit the following information to the Board:

(1) A written statement by the bank verifying the amount, and date of the deposit, and name of the donor; or a credit card certification showing the date the institution submitted a charge to the donor's credit card company for payment;

(2) A copy of the fully executed donor agreement describing the purpose and the restrictions of the gift meeting the definition of eligible funds; and

(3) All information must be provided to the Coordinating Board within 30 days of the date of bank or credit card verification.

(g) Eligible public institutions shall provide a complete list of all university-affiliated entities to the Board upon initial application for matching grants and thereafter apprise the Board of any updates to the submitted list.

(h) If for any reason any portion of a donation matched by this program is returned to the donor or for any other reason is no longer eligible for matching, the institution must take the following actions within 30 days of the change:

(1) The institution must notify the Board as to the amount and date of the change; and

(2) The institution must repay the match to the Board. In the event that only a portion of the donation is no longer eligible for matching, the institution may only retain the portion of the match that corresponds to the portion of the donation that remains eligible for matching.

Source Note: The provisions of this §15.10 adopted to be effective November 30, 2009, 34 TexReg 8521; amended to be effective November 29, 2011, 36 TexReg 8018

Statutes

Sec. 62.122. PROGRAM ADMINISTRATION. The coordinating board shall develop and administer the Texas Research Incentive Program (TRIP) in accordance with this subchapter to provide matching funds to assist eligible institutions in leveraging private gifts for the enhancement of research productivity and faculty recruitment.

Added by Acts 2009, 81st Leg., R.S., Ch. 287, Sec. 12, eff. September 1, 2009.

Sec. 62.123. MATCHING GRANTS. (a) An eligible institution that receives gifts or endowments from private sources in a state fiscal year for the purpose of enhancing research activities at the institution, including a gift or endowment for endowed chairs, professorships, facilities, equipment, program costs, or graduate stipends or fellowships, is entitled to receive, out of funds appropriated for the purposes of the program for that fiscal year, a matching grant in an amount determined according to the following rates:

(1) 50 percent of the amount of the gifts and endowments, if the total amount of gifts and endowments is $100,000 or more but not more than $999,999;

(2) 75 percent of the amount of the gifts and endowments, if the total amount of gifts and endowments is $1 million or more but not more than $1,999,999; or

(3) 100 percent of the amount of the gifts and endowments, if the total amount of gifts and endowments is $2 million or more.

(b) An eligible institution is not entitled to matching funds under the program for:

(1) a gift that has been pledged but has not been received by the institution;

(2) a gift for undergraduate scholarships or grants; or

(3) any portion of gifts or endowments received by the institution from a single source in a state fiscal year in excess of $10 million.

(c) The coordinating board shall establish procedures for the certification by the coordinating board of an eligible institution's receipt of a qualifying gift or endowment. A cash gift or endowment must be certified as of the date the gift or endowment was deposited by the institution in a depository bank or invested by the institution as authorized by law. A non-cash

gift must be certified as of the date the gift is converted to cash, and is considered to have been received on that date for purposes of this subchapter.

(d) If the funds appropriated for the program for a state fiscal year are insufficient to provide matching grants in the amounts specified by this section for all qualifying private gifts and endowments received by eligible institutions during that fiscal year, the coordinating board shall provide matching grants for those gifts and endowments in order of their certification date, and shall provide matching grants for any remaining unmatched gifts and endowments in the following fiscal year using funds appropriated to the program for that following year, to the extent funds are available.

(e) Matching grants received by an eligible institution under this section may not be considered as a basis to reduce, directly or indirectly, the amount of money otherwise appropriated to the institution.

Added by Acts 2009, 81st Leg., R.S., Ch. 287, Sec. 12, eff. September 1, 2009.

Sec. 62.124. RULES. The coordinating board shall adopt rules for the administration of this subchapter