



TO: Chancellors and Presidents of Texas Institutions of Higher Education

FROM: Laurie A. Frederick, Convener, Negotiated Rulemaking

RE: Nomination for the Negotiated Rulemaking Committee on Data Request Reevaluation

Texas Education Code (TEC) Section 51.406 directs the Texas Higher Education Coordinating Board (THECB) to reevaluate its rules and policies to ensure the need for the data requests it imposes on institutions of higher education and to consult with the institutions to identify any unnecessary data request(s) that are appropriate for removal from Board rules. TEC Section 61.0331 requires the THECB to employ the negotiated rulemaking process described in Texas Government Code Chapter 2008 (Negotiated Rulemaking Act) when adopting a policy, procedure, or rule relating to the reevaluation of data requests. Pursuant to the Act, I have been appointed to serve as the Convener for the negotiated rulemaking process.

The purpose of this memo is to solicit your willingness to participate on the **Negotiated Rulemaking Committee on Data Request Reevaluation** or to nominate a designee from your system/campus for potential selection by the THECB's Alternative Dispute Resolution Coordinator. Suggested nominees include institutional research leads, chief financial aid officers, chief academic/instructional officers, chief reporting officials, chief financial officers, and others at your institution who are responsible for reporting information to the THECB. Please respond to me via email at Laurie.Frederick@thehb.state.tx.us by no later than 5 pm on September 11, 2017.

Targeted dates for convening the committee are Nov. 10, Nov. 15, Dec. 4, or Dec. 5 from 9:30 am to 4:30 pm at the THECB offices in Austin. We ask that you hold these dates on your calendar in the event you are selected to serve on this committee, or if you nominate someone from your system/institution, please share these dates with your nominee as well.

If you have questions or concerns, feel free to contact me at (512) 427-6446. Thank you in advance for your assistance in this matter.

Enclosures

c: Jacob Fraire, President, Texas Association of Community Colleges
Ray Martinez, President, Independent Colleges and Universities of Texas
Rissa McGuire, Executive Director, Council of Public University Presidents and Chancellors
Chief Academic Officers
Chief Instructional Officers
Institution Liaisons

- [TEC+51.406+%26+61.0331%2C+Reevaluation+of+Data+Request.pdf](#)
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