



# TEXAS HIGHER EDUCATION COORDINATING BOARD

*P.O. Box 12788 Austin, Texas 78711*

## Non-Voting Student Representative To The THECB Advisory Committees

### **Background:**

Section **61.071** of the Education Code requires the Coordinating Board to appoint non-voting student representatives to Coordinating Board advisory committees for a term **not be less than two years**. The student representative shall enjoy the same rights as other members of advisory committees, **except the right to vote or be counted towards a quorum for official committee business**. The student representative **serves without compensation**. However, the Coordinating Board strongly encourages the institutions to help defray the cost of travel incurred while a student serves.

### **Minimum Qualifications:**

For initial consideration, nominees to all advisory committees below must meet the following minimum criteria:

- Be enrolled at a public institution of higher education;
- Be in good academic standing as determined by the institution;
- Commit to fulfill all advisory committee related responsibilities during their term of service, to include attendance at all advisory committee meetings;
- Have a strong drive and self-motivation to contribute to the progress of higher education in Texas.

If appointed, the student representative must continue to meet the following criteria for the length of their term:

- Maintain a GPA of at least 2.5 on a 4.0 scale;
- Maintain enrollment at a public institution of higher education for duration of term; and
- Maintain a state-wide perspective on higher education (as opposed to representing any single college or university).

### **Available Advisory Committee Positions:**

The Coordinating Board will consider a maximum of **two nominees** from each institution for the following advisory committee positions (nominees may only be considered for **one** advisory committee):

### ***ApplyTexas Advisory Committee***

**Purpose:** Revise and improve as needed a common admission application form for use by a person seeking admission as a freshman or undergraduate transfer student to a Texas institution of higher education. Any recommended changes are incorporated into the common application in August for the next academic year.

**Meetings:** 5-6 times per year as needed, to include annual conference in June; conducted at Coordinating Board in Austin, TX.

**Qualifications:** Freshman, sophomore, or junior student enrolled at any institution of higher education in Texas; meet minimum qualification criteria above.

**Available positions:** One

**Term:** June 1 to May 31 (2 years)

### ***Learning Technology Advisory Committee***

**Purpose:** Review all proposed doctoral programs that will be offered at a distance and make recommendations regarding those programs to Coordinating Board staff. Also engage in substantive policy research and discussion and the development of policy recommendations regarding distance education.

**Meetings:** 4 times per year as needed conducted at the Coordinating Board in Austin, TX; additional interim meetings to consider doctoral programs as needed via webinar and conference call.

**Qualifications:** Freshman, sophomore, junior, or graduate student enrolled at any institution of higher education in Texas; meet minimum qualification criteria above.

**Available positions:** One

**Term:** June 1 to May 31 (2 years)

### ***Financial Aid Advisory Committee***

**Purpose:** Assist the Coordinating Board in proposing changes to state financial aid program rules and policies as needed and in developing information provided by the Center for Financial Aid Information.

**Meetings:** 3-4 times per year as needed; conducted at Coordinating Board in Austin, TX.

**Qualifications:** Freshman, sophomore, or junior student enrolled at any institution of higher education in Texas; meet minimum qualification criteria above.

**Available positions:** One

**Term:** June 1 to May 31 (2 years)

### ***Graduate Education Advisory Committee***

**Purpose:** Provide recommendations to Coordinating Board regarding graduate education in Texas.

**Meetings:** 3-4 times per year as needed; conducted at Coordinating Board in Austin, TX.

**Qualifications:** Graduate student enrolled at any institution of higher education in Texas; meet minimum qualification criteria above.

**Available positions:** One

**Term:** June 1 to May 31 (2 years)

### ***Undergraduate Education Advisory Committee***

**Purpose:** Provide recommendations to Coordinating Board regarding undergraduate education in Texas.

**Meetings:** 3-4 times per year as needed; conducted at Coordinating Board in Austin, TX.

**Qualifications:** Freshman, sophomore or junior student enrolled at any institution of higher education in Texas; meet minimum qualification criteria above.

**Available positions:** One

**Term:** June 1 to May 31 (2 years)

### **Process:**

Below are key deadlines for the nomination process:

**September 1** Deadline for president of each institution to develop a nomination process and begin solicitation of nomination applications.

**December 1** Deadline for president of each institution to forward two nominees to the Coordinating Board for consideration (submissions must be postmarked by this date).

**February 1** Deadline for Coordinating Board to appoint student representatives to advisory committees to two-year terms beginning June 1 and ending May 31.

The president at each institution may develop his or her own nomination process for considering recommendations from their institutions to the Coordinating Board for advisory committee positions, including any additional requirements above and beyond those mandated by the formal application. Please email your application, resume and unofficial transcript for each nominee to:

[Judy.Schooling@theccb.state.tx.us](mailto:Judy.Schooling@theccb.state.tx.us)

**Judy Schooling  
Commissioner's Office  
Texas Higher Education Coordinating Board  
P.O. Box 12788  
Austin, TX 78711  
512-427-6104**