



Transfer Admission Requirements

A transfer student is defined as any student new to UT Permian Basin who has ever enrolled at another college or university prior to attendance at UT Permian Basin and who has completed 24 or more semester hours of college-level work.

UT Permian Basin evaluates credit only from generally accepted academic institutions with regional accreditation. Applicants must submit records of all accredited institutions attended, even if they do not wish to transfer the credit to UT Permian Basin.

Transfer Students with 24 or more semester hours of college work must:

1. Have a minimum grade point average of 2.0 (C) on a 4.0 grading system.
2. Be eligible to re-enroll in the colleges previously attended.
3. Must show evidence of having received the Bacterial Meningitis vaccination or qualified exemption. (Students who are 30 years of age or older or planning to take online courses only (no campus based courses) are exempt.)

Provisional Admission

In some cases, students that do not meet the minimum grade point requirement may be admitted provisionally. Students who are admitted provisionally must complete the first 12 semester hours with grades of "C" or better in each course in order to be removed from provisional status and in order to be allowed to enroll in subsequent terms.

Undergraduate Transfer of Credit

There is no limit to the number of credit hours that may be transferred provided they meet the rules governing transfer of credit listed below. However, students must complete a total of 54 hours of upper level credit and at least 30 of those credit hours must be taken at The University of Texas of the Permian Basin, with the last 24 hours taken in residence, in order to be eligible to receive a degree. In addition, at least 25% of the credits used to meet a degree requirement must be from U. T. Permian Basin. Course work shown on transcripts from other academic institutions is subject to two separate evaluations:

1. For Admission. Course work is evaluated to determine the transferable credit for admission. This evaluation is performed by an admissions officer during the admission process.
2. Applicability toward degree requirements. Course work is evaluated to determine whether the student's freshman/sophomore courses provide the necessary preparation for upper level courses at U. T. Permian Basin and to determine the applicability of previous upper level course work toward degree requirements at U. T. Permian Basin. This evaluation is performed by an academic advisor in the student's chosen field of study.

Rules Governing Transfer of Credit

1. The college or university from which the credit is to be transferred must be accredited by a regional accrediting agency.
2. Courses transfer to U. T. Permian Basin on the same level and with the corresponding number of credit hours earned at another institution. D grades may be included in the total number of credit hours to be accepted for transfer to U.T. Permian Basin. However, D grades will not be accepted to fulfill the requirements of a major, minor or any General Education requirement.
3. When a course has been repeated for credit, the most recent grade and credit hours will be used to determine the acceptance of the course and also to determine if the student meets the minimum grade point average entrance requirement.
4. The following are not accepted by the University toward admission or degree requirements:
 - a. Orientation, remedial English, remedial reading courses, remedial mathematics courses, remedial writing (composition).
 - b. General Education Development tests on high school or college level.
5. Sectarian courses in religion are counted for admission purposes but do not apply toward degree requirements. However, courses in the philosophy of religion, the Bible as a literary work or surveys of the Old and New Testament may be applicable as free electives.
6. Vocational and technology courses are not accepted as transfer credit by the Admissions Officer. Under special circumstances some of these courses may be accepted on an individual course basis by the faculty advisor with the approval of the Dean of the School or College.
7. Except for Kinesiology majors, up to 4 credit hours will be accepted in physical activity courses toward admission requirements and total credits toward a degree. Up to 4 upper level credits in ROTC can be accepted in lieu of physical education.
8. If The University of Texas of the Permian Basin does not accept lower division course credit earned by a student at another institution of higher education, U. T. Permian Basin shall give written notice to the student and the other institution that the transfer of the course credit is denied. The two institutions and the student shall attempt to resolve the transfer of the course credit in accordance with Texas Higher Education Coordinating Board rules and/or guidelines. If the transfer dispute is not resolved to the satisfaction of the student or the institution at which the credit was earned within 45 days after the date the student received written notice of the denial, U. T. Permian Basin shall notify the Commissioner of the Texas Higher Education Coordinating Board of its denial and the reason for the denial. The commissioner of higher education or the commissioner's designee shall make the final determination about a dispute concerning the transfer of course credit and give written notice of the determination to the involved student and institutions.
9. Correspondence or extension credit if appropriate to the curriculum and entered onto a transcript of a regionally and state accredited college or university, subject to the following limitations:
 - a. The maximum transferable credit is 15 semester hours of correspondence credit, 30 semester hours of extension credit

or 30 semester hours of correspondence and extension credit combined.

b. A maximum of six semester hours in the major may be correspondence credit.

c. The School of Business does not accept transfer of any upper level business courses taken by correspondence.

d. Transfer credit is presented to the Office of Admissions at the time the student is applying to the University.

e. Appropriateness to the degree is evaluated by the faculty advisor for degree purposes when the degree plan is developed. Prospective students often have questions about transfer of courses. Students are invited and encouraged to seek advice about courses and degree programs from the admissions advisors and, if necessary, the student will be referred for consultation with faculty members in the student's prospective discipline.

Transfer Students from Non-Accredited Institutions

A transfer applicant from a non-accredited institution may be considered for conditional admission by the Admissions Review Committee. A transfer student admitted conditionally must achieve a grade point average of 2.0 or above for the first 30 hours of course work undertaken at U.T. Permian Basin and is subject to academic dismissal at any time the grade point average falls below 2.0.

Transfer Equivalency Charts for local Community Colleges

[Odessa College](#)

[Midland College](#)

[Howard College](#)

[Western Texas College](#)

[South Plains College](#)

[New Mexico Junior College](#)

Change of Educational Objective

Students who have graduated or are scheduled to graduate from U.T. Permian Basin and wish to continue enrollment to pursue another educational objective must reapply indicating their new intention. (Example: second bachelor's degree, a Master's Degree, Teacher Certification)

Transient Students

Transient students seeking admission for one semester or summer session provided they are in good standing at the college(s) or university(ies) previously attended are welcome at U.T. Permian Basin. Only a current transcript from the last institution will be required prior to enrolling at U.T. Permian Basin. A student will not be admissible if (s)he is ineligible to return immediately to his/her former institution.

A student granted admission as a transient or as a non-degree student and who decides to pursue a degree at U.T. Permian Basin is welcome. The applicant must update his/her application and provide official transcripts from all colleges and universities previously attended and not previously presented to U.T. Permian Basin.

Academic Fresh Start

Texas residents may apply for admission to U.T. Permian Basin under the Academic Fresh Start statute (Texas Education Code, Sec.51.931). Under this program, residents are permitted to apply for admission and enroll as undergraduate students; and, academic course credits or grades earned 10 or more years prior to the semester for which the students seek enrollment are not considered for admission purposes. Applicants seeking admission under the Academic Fresh Start statute must, at the time of application, inform the Office of Admissions in writing of their intent.

Other standard admissions criteria generally applied to persons seeking admission to the University is not affected by this plan.

If a student who enrolls under this program completes a prescribed course of study, earns a baccalaureate degree, and applies for admission to a postgraduate or professional program offered by a public institution of higher education, the admitting institution will consider only the grade-point average of the applicant established by the course work completed after the student enrolled under this plan (along with other criteria the institution normally uses to evaluate applicants for admission).

Academic/Disciplinary Suspension

A student who is not eligible to return immediately to his/her former institution is not eligible to enroll at U.T. Permian Basin. Normally a student who is dismissed for disciplinary or academic reasons from U.T. Permian Basin or from another institution will not be admitted.

Advising/Course Transfer

Transfer Advising and Course Transfer

UTPB advisors are available at the following colleges at these times:

Howard College

Monday - Thursday 8:00am to 5:00pm

Midland College

Mondays 8:30am to 11:00am

Odessa College

Thursday - 11:00am to 1:00pm