

## **TRANSFER CREDIT POLICY**

### **Transfer Admissions**

Texas A&M University-Commerce evaluates credit only from regionally accredited academic institutions. Applicants must submit official records of all accredited institutions attended. The admissions office determines acceptable transfer credit from other institutions based on evaluation of course content as described in the catalogs of those institutions and in consultation with appropriate academic departments as necessary for clarification. The student's academic department determines applicability of the credit to particular degree program.

### **Transfer of Credits**

Courses taken at junior or community colleges cannot transfer as advanced hours (course numbers beginning with a 3 or 4 indicate advanced hours). The applicability of transferred credit toward a degree is subject to the preparation of a degree plan by an academic department. Students must complete a minimum of sixty semester hours from an upper division institution. Therefore, a maximum of 60 to 66 semester hours from a junior or community college will be counted towards an A&M-Commerce degree.

### **Out of State Classes**

The Office of Admissions tries to equate all transfer courses that meet the University Studies/Core Curriculum at A&M-Commerce. The evaluation of credit is made on a course-by-course basis. A comparison of the nature, content and level of transfer credit and the appropriateness and applicability of the credit earned is made to A&M-Commerce courses. It is sometimes necessary for the transfer student to provide such materials as catalogs, course descriptions, syllabi, class assignments or textbooks to assure proper evaluation.

### **Developmental Class**

Courses which hold no transfer value for either admission or degree purposes are evaluated as Non-Transferable (N-A 0000). Generally, these are courses that are remedial, preparatory, or developmental in nature.